

# Mabe Parish Council

Tel: 07964 735 219

Email: [mabeparish@gmail.com](mailto:mabeparish@gmail.com)

## Agenda – 9 June 2022

**To Members of Mabe Parish Council:** Councillors: M Wilkinson (Chairman), C Cole (Vice-Chairman), B Galke, R Phillips, P Simmons, A Thomas, T Tindle, P Tisdale, K West, A Wills

**Cc:** C.Cllr Bastin, and CC Community Link Officer

Dear Councillors,

**Notice is hereby given that you are summoned to attend a meeting of Mabe Parish Council on Thursday 9 June 2022 at 7.00pm, Mabe WI Hall, Antron Hill, Mabe.**

The purpose of the meeting is to consider the agenda items as set out below.

**Public Participation** – The press and public are welcome at parish council meetings. Members of the public may ask questions or raise issues relevant to the work of the council, 15 minutes is set aside for public participation and individual speakers may speak for up to 3 minutes. Please register to speak by emailing [mabeparish@gmail.com](mailto:mabeparish@gmail.com) in advance of the meeting.

**Recording** – Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours faithfully

*Louise Dowe*

Louise Dowe, Clerk/RFO, Mabe Parish Council

31 May 2022

---

## AGENDA

### Chairman's Announcements

Agenda no:	Agenda Items
MPC22.23.30	<b>Apologies for absence</b>
MPC22.23.31	<b>Members' Declarations of Interests</b> <i>Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25)</i>
MPC22.23.32	<b>To approve written requests for dispensation</b>
MPC22.23.33	<b>Cornwall Councillor report</b>
MPC22.23.34	<b>Public Speaking</b>

MPC22.23.35	<a href="#">Minutes of meeting of the council held on 12 May 2022</a> <b>To resolve</b> – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.
MPC22.23.36	<b>Clerk's update report</b> <i>Refer to separate report</i>
MPC22.23.37	<b>Planning Applications</b>
	a) <a href="#">PA22/04445</a> – 21 Summerheath, Mabe Burnthouse TR10 9JT – Replacement of conservatory with extension. Conversion of garage to bedroom and replacement of garage door with window.
	b) <i>Any consultations received by the parish council by 5pm, Friday 3 June 2022</i>
	<b>Planning appeal notification</b>
	EN Appeal Notification EN19/00069 – Trevone Quarry <i>Circulated to cllrs prior to the meeting (31 May), for information.</i>
	<b>PARISH ISSUES</b>
MPC22.23.38	<b>Mabe Neighbourhood Plan</b> <i>[Cllr West] - To receive an update on progress of the creation of the Mabe Neighbourhood Plan</i>
MPC22.23.39	<b>Play Equipment inspection – April 2022</b> <i>- To consider the monthly inspection report and approve maintenance work recommended, if necessary.</i>
MPC22.23.40	<b>Review of S.106 funded projects</b> <i>To receive an update if available, and agree the next steps for s.106 projects, including consider uses for the remaining s.106 funds</i>
MPC22.23.41	<b>Grant applications</b> <i>- To consider grant applications received. Grants schedule to follow.</i>
MPC22.23.42	<b>Funding of Mabe Matters</b> <i>[Cllr Simmons]</i>
MPC22.23.43	<b>Weed control 2022</b> <i>[Cllr Wilkinson]</i> <i>To consider steps to be taken to control weeds on pavements and roads in Mabe in 2022</i>
	<b>PARTNERSHIP WORKING AND CONSULTATIONS</b>
MPC22.23.44	<b>Proposed gifting of play equipment to the Mabe Youth &amp; Community Project</b> <i>- To receive an update on the efforts to transfer the play equipment to the MYCP</i>
MPC22.23.45	<b>Cornwall Council consultation – forthcoming PSPO renewal of existing dog bans on beaches</b> <i>To consider a parish council response to the consultation.</i>
	<b>COMMUNITY LINKS</b>
MPC22.23.46	<b>Climate Group – regular update</b> <i>To receive a monthly update from the Climate Group</i>
MPC22.23.47	<b>University Update</b> <i>To receive a monthly update from the University</i>
	<b>ACCOUNTS AND GOVERNANCE</b>

MPC22.23.48	<b>To receive the Internal Audit Report for the year ended 31 March 2022</b> - <i>To receive the Internal Audit report</i>
MPC22.23.49	<b>To approve the Annual Governance Statement 2021/2022 for signing by the Chairman</b> – <i>The approval of the Annual Governance Statement is a requirement of the external audit process</i>
MPC22.23.50	<b>To approve the Accounting Statements 2021/2022 for signing by the Chairman</b> – <i>The approval of the Accounting Statements is a requirement of the external audit process.</i>
MPC22.23.51	<b>To approve the Annual Return for the year ended 31 March 2022</b> – <i>Having approved the two above statements, to agree for the clerk to submit the Annual Governance and Accountability Return form to auditors PKF Littlejohn.</i>
MPC22.23.52	<b>Appointments to <a href="#">Committees, Working Groups and Outside Bodies</a></b> <i>Deferred from the annual meeting, to make appointments to committees, working groups and outside bodies</i>
MPC22.23.53	<b>Review of Standing Orders and Financial Regulations</b> <i>In line with good practice, to review these policies at least once a year.</i>
MPC22.23.54	<b>Payment of NDP consultant by parish council</b> <i>To consider payment for Mabe NDP work, from Reserves.</i>
MPC22.23.55	<b>Schedule of payments</b> - <i>To approve payments as set out in the payments schedule.</i>
MPC22.23.56	<b>Finance report and bank reconciliation</b> - <i>To consider and approve the budget monitoring report and monthly bank reconciliation</i>
	<b>Update Asset Register</b> <i>To review and update the council's Asset Register</i>
MPC22.23.57	<b>Migrating to new parish council email addresses</b> <i>To review the progress on moving to new email addresses for all cllrs and the clerk.</i>
MPC22.23.58	<b>Correspondence</b>  1. Lanteglos By Fowey Parish Council – asking support to approach Local Government Ombudsman to elicit change from Cornwall Council in respect of allocation of social housing – <i>refer to email circulated on 27 May</i>
MPC22.23.59	<b>Agenda items for a future meeting</b>  i. Any matters deferred from, or raised at this meeting ii. Replacement of the Bier House roof, and further works needed to the bus shelter roof – <i>to consider any quotes received, and advice on further works needed</i>
MPC22.23.60	<b>Matters for decision, information excluded from the press and public</b>
	<b>To resolve</b> that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the

	following business owing to the confidential nature of that business
	<b><u>CONFIDENTIAL ITEMS FOR DECISION</u></b>
MPC22.23.61	<b>Clearing the land behind the bus shelter, Treliiever Road</b> - <i>To agree the works to be carried out to clear overgrowth, brambles and leylandii</i>
MPC22.23.62	<b>Local Protocol for Operation London Bridge</b> <i>To agree a parish protocol in line with national arrangements.</i>