

BRANDON TOWN COUNCIL
Minutes of the Meeting of the Full Brandon Town Council
Held on Monday 7th February 2005
At the Church Institute, London Road, Brandon

Present: The Chairman Ms J S Bourton, The Vice Chairman Cllr. Mrs E Milner, Cllr. V E Ashley, Cllr. S Edwards, Cllr. Mrs S Jureko, Cllr. S Newbon, Cllr. P R Ridgwell, Cllr. R Silvester and Cllr. N A Vant.

Also present: The Temporary Clerk Mrs C Mason, 1 member of the press, 3 members of the public, Squadron Leader Jo Daniels
The meeting commenced at 7.00 pm

1. APOLOGIES FOR ABSENCE

Cllr. P Baldwin due to illness, Cllr. Mrs C M Silvester due to an alternative meeting, Cllr. P MacLoughin due to holiday

2. DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTEREST (PCC OF C2001/LGA 2000)

Cllr. Mrs E Milner declared an interest in Agenda Item 20 of the Confidential Minutes and duly signed the Members Book of Interests.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Full Meeting on Monday 17th January 2005 (Public Items) (LGA 1972 Sch12)

Item 5 Horticultural Costs should read...Cllr P Ridgwell questioned the increase in Horticultural costs.

Resolution Record No. **BTC/195/07/Feb/05**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. S Newbon

CARRIED : 7 for 0 against 1 abstention.

THAT THE AMENDED MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF THE 17TH JANUARY 2005 BE ACCEPTED AND SIGNED AS A TRUE RECORD

4. MATTERS ARISING

From the Brandon Town Council Full Meeting of Monday 17th January 2005.

Due to an administrative oversight it was necessary to defer discussion on the donation to the Brandon Remembrance Playing Fields until the next Town Council meeting.

5. PUBLIC FORUM

Resolution Record No. **BTC/196/07/Feb/05**

Proposed by the Chairman Cllr. Ms J S Bourton and seconded by Cllr. Mrs S Jureko

CARRIED : Unanimous

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM AND REPORTS

A member of the public expressed her concern at the amount of litter at the Thetford Road bus stop. In response Cllr. Mrs Jureko said a request for an additional litter bin will be sent to Forest Heath District Council directly.

With regards to the signage and roadway at the Coulson Lane, London Road junction, Mr & Mrs Flagg of Suffolk Court asked the Council if they would keep the pressure on Highways to implement safety improvements in this problematic locality. A letter of complaint to be

sent to the appropriate authority to include all issues raised: overgrown trees, splay and poor signage.

Cllr. Mrs Milner, speaking as a member of the public, asked if it were possible to have the dangerous yellow box junction on London Road removed. The Highways Agency to be contacted.

7. TO RECEIVE A REPORT FROM RAF LAKENHEATH

Key topics in Squadron Leader Jo Daniels report included:

Gate 8 - Large vehicle configuration changed

Driver Training – Practical driving tests are to be extended to selected personnel at both Lakenheath and Mildenhall bases.

LVIS area and the A1065 road improvement plans

SCC Travel Plan – commuter patterns at both USAF bases. To include support for the cycle path

The Community Appreciation Day at RAF Mildenhall on the 4th June 2005.

8. TO RECEIVE REPORTS (if any) from County and/or District Councillors

District Councillor S Edwards reported final budget figures from Forest Heath District Council are due to be finalised during the next two weeks. It is anticipated Council Tax payable for a Band D property will be down by 2.5%.

Resolution Record No. **BTC/197/07/Feb/05**

Proposed by the Chairman and seconded by Cllr. S Newbon

CARRIED : Unanimous

THAT THE MEETING RECONVENES

8. URGENT BUSINESS – any items the Chairman considers a matter of urgent business (pursuant to Section 100B (4) (16) LGA 1972)

The Chairman Cllr. Ms J Bourton read out a letter received from Forest Heath District Council's standard committee informing the Town Council of the one month's suspension incurred by Cllr. Mrs J Ahern for bringing her office into disrepute by drink-driving. The ban is effective from the 1st February 2005.

The Standards Committee further recommended all Councillors receive extra training on their codes of conduct.

Resolution Record No. **BTC/198/07/Feb/05**

Proposed by Cllr. N Vant and seconded by Cllr. Mrs E Milner

CARRIED: 7 for 0 against 2 abstentions

THAT BRANDON TOWN COUNCIL DECLINE THE RECOMMENDATIONS PUT FORWARD BY THE STANDARDS COMMITTEE

Letters received for information only:

Suffolk County Council Draft Statement of Community Involvement – The document sets out how the Council will carry out its consultations on the new Development Plan making system.

Forest Heath District Council Environment Agency Policy – Provision of Sandbags and the Forest Heath Flood Policy.

9. PLANNING APPLICATIONS: Notifications circulated: plans at meeting

9.1 Resolution Record No. **BTC/199/07/Feb/05**

Proposed by Cllr. N Vant and seconded by Cllr. Mrs E Milner

CARRIED: 6 for 0 against 3 abstentions

THAT BRANDON TOWN COUNCIL OBJECTS TO PLANNING APPLICATION F/2005/0067/OUT OUTLINE APPLICATION: ERECTION OF ONE DWELLING. (DEVELOPMENT AFFECTING A RIGHT OF WAY). LAND AT COULSON COTTAGE, COULSON LANE, BRANDON, ON THE GROUNDS OF INADEQUATE ACCESS

Resolution Record No. **BTC/200/07/Feb/05**

Proposed by the Vice Chairman Mrs E Milner and seconded by Cllr. Mrs S Jureko

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL RESOLVES NO OBJECTION TO THE PLANNING APPLICATIONS HEREUNDER DESCRIBED

F/2004/1073/FUL Erection of front/side extension
19 Falcon Drive, Brandon NO OBJECTION

F/2005/0005/TPO Felling of 6 Birch Trees
2 and 4 Walton Way, Brandon NO OBJECTION

F/2005/0016/FUL Erection of single storey front extension
11 The Street, Brandon NO OBJECTION

F/2005/0029/FUL Resubmission: erection of side conservatory and front porch
35 The Rookery, Brandon NO OBJECTION

F/2005/0049/FUL Erection of an attached replacement garage (demolition of existing attached garage). (Development Affecting a Public Right of Way)
1 Lingheath Road, Brandon NO OBJECTION

F/2005/0062/FUL Erection of a carport
Heathcote House Day Centre, Warren Road, Brandon NO OBJECTION

F/2005/0066/TPO Felling of 2 Beech Trees and pollarding of 8 Beech Trees
23 Bracken Rise, Brandon NO OBJECTION

F/2005/0039/FUL Erection of a two storey dwelling
Land adjacent to 122 Seymour Avenue, Brandon NO OBJECTION

9.2 DECISIONS and other information from FHDC since 6th January 2005

9.2.1 Planning Applications GRANTED

F/2004/0971/FUL Erection of single storey rear extension and new vehicular access
208 Park View, Brandon. Approve with conditions

F/2004/1012/COU Change of use from dog grooming parlour to digital/laser printing office. Approve with conditions

F/2004/1000/CAT Felling of 1 Sweet Chestnut, 2 Cherry trees and 4 Conifers and repollarding of 3 limes
Hellsdon House, 59 High Street, Brandon. No objections

10.2.2 Planning Applications

F/2004/0958/FUL Outline Application: Erection of one house with integral garage
Land adjacent 182 London Road, Brandon REFUSED

9.2.3 Planning Applications

F/2004/0984/FUL Erection of side conservatory
35 The Rookery, Brandon WITHDRAWN

9.3 TREE PRESERVATION ORDERS/ TREE REDUCTION AND REMOVAL

None to date

9.4 STREET NAMING AND NUMBERING

None to date

9.5 DELEGATION PLANNING MEETING and Case Officer Recommendations

None to date

9.6 NOTICES OF PLANNING APPEALS SINCE 6th January 2005

None to date

9.7 AGENDAS / MINUTES FROM FHDC SINCE 6th January 2005

None to date

10. ACCOUNTS

To receive and approve January 2005 payments

10.1 Public Items – January 2005

Resolution Record No. **BTC/201/07/Feb/05**

Proposed by Cllr. Mrs E Milner and seconded by Cllr. S Newbon

CARRIED: Unanimous

THAT THE PAYMENTS ON THE LISTS SUBMITTED FOR JANUARY 2005 (PUBLIC ITEMS) AND PRODUCED HEREUNDER ARE APPROVED

Date	Amount	Supplier	Net Total	VAT
Jan-05	77.19	Finevale Service Station	68.67	8.52
Jan-05	75.74	Finevale Service Station	67.44	8.30
Jan-05	103.64	Pearsons	88.20	15.44
Jan-05	5.80	Tindalls	5.80	
Jan-05	6.00	J & D Green	6.00	
Jan-05	2,775.94	S P Landscapes	2,362.50	413.44
Jan-05	63.27	Border Building Supplies	63.27	
TOTALS	3,107.58		2,661.88	445.70
DD	197.64	British Gas	188.23	9.41
DD	98.75	Anglian Water	98.74	
SO	538.54	A M Government Services Ltd	458.33	80.21
DD	quarterly	Powergen - 20/2 OSH Box	quarterly	quarterly

DD	quarterly	Powergen -no 27 Street Lights	quarterly	quarterly
DD	quarterly	Powergen -no 49 OSH	quarterly	quarterly
DD	51.65	Powergen -no 51 Cemetery	49.19	2.46
DD	59.82	Unicom tel/fax/internet	50.91	8.91
DD	22.00	FHDC garage rent	18.15	3.85
DD	24.00	FHDC Rates Cem	24.00	0.00
DD	223.00	FHDC Rates OSH	223.00	0.00
TOTALS	1,215.40		1,110.55	104.84

10.1 Confidential – January 2005 (Staff Salaries/Loc Gov.Pension)

Approval of these payments was deferred until the next Brandon Town Council meeting.

11. REPORTS FROM WEST AND EAST WARD LIGHTING COMMITTEES REFERENCE REQUEST FOR ADDITIONAL STREET LIGHTING

A meeting of the East and West Ward Lighting committees has yet to be arranged.

Cllr. P Ridgewell raised the issue of the lack of street lighting in St. Benedicts Drive and St Nicholas Drive.

Cllr. Mrs S Jureko asked if an additional street light could be installed at George Street.

Cllr. S Newbon asked if consideration could be given to improve the street lighting along Church Road / Manor Road.

The relevant street lighting committees to look into points raised.

Resolution Record No. **BTC/202/07/Feb/05**

Proposed by the Chairman Cllr. Ms J Bourton and seconded by Cllr. Mrs S Jureko

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL APPOINT CLLR. S NEWBON TO SERVE ON THE WEST WARD LIGHTING COMMITTEE

Resolution Record No. **BTC/203/07/Feb/05**

Proposed by Cllr. R Silvester and seconded by Cllr. S Newbon

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL AGREE TO THE REPLACEMENT OF THE COMPLETE COLUMN OF THE ST MARGARETS DRIVE STREET LIGHT. COST TO BE RECOVERED FROM INSURERS

Resolution Record No. **BTC/204/07/Feb/05**

Proposed by Cllr. R Silvester and Seconded by Cllr. S Newbon

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL AGREE TO THE REPLACEMENT OF THE LANTERN HEAD IN CEDAR WAY

12. OLD SCHOOL HOUSE – DDA COMPLIANCY AND STRUCTURAL ALTERATIONS

RESOLUTION from Brandon Town Council Old School House Working Party at the Meeting held on Monday 17th January 2005.

Resolution Record No: **BTC/205/07/Feb/05**

Proposed by Cllr. Mrs E Milner and seconded by Cllr. N Vant

CARRIED: 8 for 1 against 0 abstention.

THAT BRANDON TOWN COUNCIL ADOPTS THE ARCHITECTS SCHEME 4/4A TOGETHER WITH THE RENOVATIONS OF THE GROUND FLOOR, TAKING THE OFFICE WALL OUT, REMOVING THE ALLEYWAY AND PROCEEDING WITH THE RENOVATIONS TO COMPLY WITH THE DDA REQUIREMENTS

13. A1065 IMPROVEMENTS

Resolution Record No. **BTC/206/07/Feb/05**

Proposed by Cllr. S Newbon and seconded by Cllr. Mrs E Milner

CARRIED: 8 for 0 against 1 abstention.

THAT BRANDON TOWN COUNCIL APPROVE, WITH COMMENTS THE SUBMITTED A1065 IMPROVEMENT PLANS

14. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:

Resolution Record No. **BTC/207/07/Feb/05**

Proposed by the Chairman Ms J S Bourton and seconded by Cllr. Mrs S Jureko

CARRIED: Unanimous

THAT IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW FOR THE FOLLOWING REASONS : CONFIDENTIAL MINUTES; STAFFING ISSUES; QUOTATIONS.(Section 100(A)(4) LGA 1972)

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

15. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Meeting of Monday 17th January 2005

Resolution Record No. **BTC/208/07/Feb/05**

Proposed by the Vice Chairman Cllr. Mrs E Milner and seconded by Cllr. Mrs S Jureko

CARRIED: 8 for 0 against 1 abstention

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN COUNCIL MEETING ON MONDAY 17th JANUARY 2005 BE APPROVED

16. MATTERS ARISING FROM THE CONFIDENTIAL MINUTES

CONFIDENTIAL

17. EMPLOYMENT MATTER TOWN KEEPER – LODE

CONFIDENTIAL

18. BRANDON TOWN COUNCIL STREET LIGHTING CONTACT RENEWAL WITH EON ENERGY

CONFIDENTIAL

19. THE ORCHARD, COULSON LANE, BRANDON

CONFIDENTIAL

20. TO DISCUSS ACQUISITION OF LAND: NEW CEMETRY PURCHASE

RESOLUTION from Brandon Town Council New Cemetery working Party at the meeting held on Monday 15th November 2004.

Vice Chairman Mrs E Milner declared an interest in this item and duly left the room.

Resolution Record No: **BTC/209/07/Feb/05**

Proposed by The Chairman Ms J Bourton and seconded by Cllr. N Vant

CARRIED: 7 for 1 against 0 abstention

THAT BRANDON TOWN COUNCIL INSTRUCTS THE COUNTY SOLICITOR TO PROCEED WITH THE COMPULSARY PURCHASE OF LAND OF MANOR ROAD

21. HORTICULTURAL COSTS FOR THE FORTHCOMING FINANCIAL YEAR

Resolution Record No: **BTC/210/07/Feb/05**

Proposed by Cllr. R Silvester and seconded by Cllr. Mrs E Milner

CARRIED: 5 for 2 against 2 abstentions

THAT BRANDON TOWN COUNCIL DOES NOT RENEW S & P LANDSCAPES'S CONTRACT AND REVERTS TO IN HOUSE TOWN MAINTENANCE

22. VICTORIA AVENUE

Resolution Record No: **BTC/211/07/Feb/05**

Proposed by Cllr. E Ashley and seconded by Cllr. N Vant

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL GO AHEAD WITH THE RECOMMENDATIONS OUTLINED IN A LETTER FROM THE COUNCIL'S SOLICITORS

The Meeting terminated at 9.50 pm.