

## LITTLE WENLOCK PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 9<sup>th</sup>. MARCH, 2015 AT 7.30 p.m. IN THE VILLAGE HALL, LITTLE WENLOCK.

- 03/15/01      Members Present:**  
Councillors Mrs. J. Davidson, (Chair), Miss J. Esp (Vice Chairman), Cllr. Steve Holding Cllr. Sheila Hutchison, and Cllr. Alan Lees.  
**In attendance:**  
T&W Borough Councillor Jacqui Seymour  
PCSO's Zoe Bevan & Rebecca Lilley.  
Mr. J.F. Marcham – Clerk & RFO to Little Wenlock Parish Council.  
**Members of the Public:**  
5 members of the public were present.
- 03/15/02      Apologies:** No one was absent.
- 03/15/03      Declarations of Interest:**  
None.
- 03/15/04      Police:**  
PSCO Zoe Bevan outlined the action that West Mercia Constabulary had been taking with regards to parking at the Forest Glen. She reported that her intervention with parked cars in Buildwas Lane seems to have been successful.  
It was pointed out that a new local police web site would soon be in operation.  
The Chairman, on behalf of the Parish Council, thanked the officers for the work that had been done regarding parking enforcement at the foot of The Wrekin.
- 03/15/05      Public Session:**  
Mr. David Owen spoke in support of his outline planning application.
- 03/15/06      Minutes of the meeting held on 9<sup>th</sup> February, 2015:**  
The minutes of the meeting held on 9<sup>th</sup> February 2015 were **approved and signed**.
- 03/15/07      Highways:**
- a. **Update on Quiet Lanes Project & cost of signage.** Nick Kitchen (Senior Traffic & Street Engineer Officer) had informed the Chairman that there is currently no delegated powers at Officer level to designate Quiet Lanes under the Transport Act 2000. Further discussion was required and he pointed out that as this is a new process for the Council it will take a little time to get the processes/actions agreed. T&W Borough Councillor Jacqui Seymour said she would contact Jonathan Eatough chase up the legal process.
  - b. **Buildwas Lane.** It is in a very sorry state with many potholes. It is included in the future surface dressing but attention is needed now. Cllr. Alan Lees would inform the Clerk of the location of the potholes so that they can be reported to T&W.
  - c. **Other highway issues.** There is a blocked drain on Coalbrookdale Road. The clerk would report it.
- 03/15/08      Fly tipping in the Parish.**  
Cllr. Alan Lees reported that this was not getting any better, in fact it is getting worse. There had been 6 incidents since January. It was **resolved** to invite Danny Chetwood to a sub committee meeting to discuss further action.
- 03/15/09      Update on New Works lighting.**  
E.On had apologised for the delay in the installation of the lights. The contractors who had been working on the job had left the company abruptly and E.On had no back up immediately available.

- Arrangements were being made with their engineering resources and it was hoped that work would re-commence on 21<sup>st</sup> March.
- 03/15/10**     **Swan Farm footpath project and cost of signage.**  
 It was **resolved** to order oak signage at a cost of £555.00. It was undecided as to what colour the letter infilling was to be and advice would be sort from Shelley Signs.  
 It was **resolved** to contact the new owners of the land and invite them to meet members of the parish council so that the project could be explained to them.  
 Cllr. Alan Lees informed the meeting that work was scheduled to start on 15<sup>th</sup> April and finish by the end of May.
- 03/15/11**     **Reinstating Footpath 189 (from The Alley to the Spread Eagles site)**  
 The history of the footpath was outlined. A parishioner had walked the route from the bottom of High Point on a regular basis and had completed a written statement to that effect. It was resolved to complete the legal paper work and pass it onto Andrew Careless so that a diversion could be legally made.
- 03/15/12**     **To agree a contribution towards the cost of bench repair.**  
 A quotation for £300 for the repair of the bench had been received. Also a letter on the subject had been received from Mike Dean. It was the considered view of the Council that because of the nature of the wood and its decay a repair would not be a long term resolution to the future use of the bench. It was therefore **resolved** not to repair the bench. It was **resolved** to obtain quotations from Larry Jones and SevernOak for a new bench made of oak in the same style as the other benches.
- 03/15/13**     **SALC Training courses for Councillors.**  
 Cllr. Jayne Davidson would attend the course on the New Local Councils Award Scheme on 18<sup>th</sup> March.  
 Cllrs. Jayne Davidson and Sheila Hutchison would attend the course on The Annual Parish Meeting on 31<sup>st</sup> March.
- 03/15/14**     **To approve the Chairman's Annual Report.**  
 It was **resolved** to approve the report but to make an amendment in relation to the New Works lights.
- 03/15/15**     **UK Coal site restoration update.**  
 The Clerk reported that the liaison committee would meet on Monday 30<sup>th</sup> March. He also informed the Council that he had been informed that a meeting was to take place between T&W Planning Department & UK Coal concerning the restoration of the site.
- 03/15/16**     **To arrange a short listing procedure for the Clerk's post and interview date and procedure.**  
 It was **resolved** that a sub committee of at least 3 Parish councillors would draw up a short list of candidates on 17<sup>th</sup> March at 6.30 pm and schedule the interview times on the 20<sup>th</sup> April starting at 6.00 pm accordingly.  
 It was **resolved** that the whole Parish Council should be present for the interviews and that the Clerk would be in attendance.  
 It was **resolved** that should the person appointed already be a Clerk, or Deputy Clerk, the salary would be commensurate with their present salary level within the approved pay scale.
- 03/15/17**     **To agree details of the "Memorial Book" – colour, title, printing & costs.**  
 It was **resolved** that the cover should be dark green and the inscriptions as suggested by the Clerk in his report. It was **resolved** to accept the quotation from Ludlow Bookbinders for the printing and binding.
- 03/15/18**     **Arrangements & agenda for the Parish Open Meeting on 27<sup>th</sup> April.**  
 The agenda as set out in the Clerk's Report was **approved**.

- 03/15/19 Items for the March/April newsletter .**  
The items listed for the next newsletter, with the exception of footpath 189 and the addition of election details and Horse Watch, were **approved**.
- 03/15/20 To discuss The Wrekin Forest boundary & related matters.**  
It was **resolved** that the Parish Council would wish to see the boundary of the proposed Wrekin Forest along the Dawley Road.
- 03/15/21 Heritage Listing of the coalmining earthworks at the Spread Eagle.**  
The documentation for an application was placed in the circulation pack and it was **resolved** that the matter would be discussed at the next meeting.
- 03/15/22 Election procedures.**  
The Clerk outlined the procedure. He stated that he would receive nomination papers after the 18<sup>th</sup> March and councillors wishing to stand for election could collect them from him. He requested that applicants return their nomination papers to T&W and not to the Clerk.  
The Clerk outlined the election timetable.
- 03/15/23 Clerk's Report:**
- a. Dog poo bags.**  
The Clerk reported that a further supply had been requested. He also pointed out that once he had retired it would need someone in the village to look after the bag supply.
  - b. War Memorials Trust Grant.**  
A grant of £661.00 has been received for the war Memorials Trust. A letter of thanks and appreciation has been sent
  - c. Installation of Defibrillator.**  
Both the storage unit and the defibrillator have been delivered and taken to the Huntsman inn and the storage unit has been placed on the wall at the rear of the restaurant. Cllr. Juliet Esp would speak to a "First Responder" at Much Wenlock as to how the unit is installed in the cabinet.
  - d. St. Johns Ambulance First Aid Training.**  
The cost of training up to 12 people would be £882 plus VAT. It was **resolved** not to proceed any further with training.
  - e. Legal notices (in circulation pack)**  
LO4-14: Section 137 Expenditure: limit for 2015/2016.  
LO1-15: Freedom of Information Act – datasets.  
LTN 14 E: Byelaws (England)  
LTN 5: Parish & Community Council Meetings
  - f. Neighbourhood Planning & Support Grants.**  
Information was in the circulation pack. It was **resolved** to discuss the matter further at the next meeting.
- 03/15/24 Planning applications:**  
**WC/2015/0166: Land opposite Beech House, Little Wenlock, Telford.**  
The Parish Council **resolved** to support the application.
- 03/15/25 Borough Liaison.**  
None,
- 03/15/26 Reports and Updates by Parish councillors:**
- a. Local Access Forum.** Cllr. J. Davidson. Appended to the minutes.
  - b. Village Hall AGM.** Cllr. A. Lees. Appended to the minutes.
  - c. Wrekin Forest Partnership.** Cllr. J. Davidson. Appended to the minutes.
- 03/15/27 Finance:**
- a. Bank balances:**

Community Account: £33,604.55. All cheques have been cleared.

Base Rate Account: £32,360.27\*

\*This includes the cheque from Veolia for £15,135.00 paid in on 13<sup>th</sup> February 2015

**b. It was resolved to pay the accounts as listed in the Clerk's Report:**

Midland News Assoc. Ltd	Advert	£354.00
St John Ambulance	Wall cabinet	£516.00
St. John Ambulance	AED Plus Defib	£1,020.00
John Marcham	Salary	£268.56
HMRC	PAYE	£67.14
John Marcham	Quarterly expenses	£225.53

**c. Donation to Crucial Crew Primary School Project.**

It was **resolved** to wait and see if Coalbrookdale School was included in the project.

**d. Street lighting maintenance contract 2015/16 Ref 6687.**

It was **resolved** to accept the quotation from E.On from 1<sup>st</sup> May 2015 to 30<sup>th</sup> April 2016 at a cost of £383.86 + VAT.

**03/15/28**

**Dates of the next meetings:**

Monday 13<sup>th</sup> April at 7.30 pm in the Village Hall and Parish Open Meeting on Monday 27<sup>th</sup> April.