



Hartshill Parish Council

Hartshill Community Centre
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Minutes of Meeting – June 2nd, 2026 – Ref: 2627-003

1. **Welcome & Apologies**

Present: Chairperson Cllr Roberts, Vice-Chairman Cllr Chaudry, Cllrs Thomason, Sharp, Parker, Smith and Girvin.

Borough Councillors Bell and Hobley, County Councillor Warren and Parish Clerk.

2. **To accept Apologies received** – None

3. **Procedural Items** – Please refer to Notes* at end of agenda.

4. **Declarations of Interest** – Please refer to Notes* at end of agenda.

5. **Chairmans Announcement** – Please refer to Notes* at end of agenda.

6. **Report from County & Borough Councillors** –

• County Councillor Warren:

Complaints received in relation to traffic lights on Clock Bridge and the traffic calming measures on Church Road.

Meeting to take place with Hartshill Quarry tomorrow.

Will speak to Councillor Cheshire in relation to Kirby Glebe site.

Cllr Parker requested that the road marking lines be repainted in the village and investigate footpath repairs.

Councillors also requested that the railings outside of the school be investigated as they were due to go in already, would also like to see the lamppost outside the post office dealt with. Parking outside of the post office on the footpath is causing issues. Would also like to see full speed bump by Charnwood Drive.

• Borough Councillor Bell:

Traveller Site has two court orders on it.

Victoria Road parking – when bin lorry is on the road cars are mounting the footpaths to get around. Considering putting bollards up to prevent this.

• Councillor Hobley:

Food waste trial started in social housing and flats the rest of the village will be joining in July.

Michael Drayton JS designed posters to go on the bins.

NWBC App contains instructions on how to use new bins.

Warning to stop putting batteries and vapes in bins as two bin lorries have caught fire.

Feedback received about Cemetery Groundsman and how well he is doing and what a lovely man he is – Council to pass on message.

Drayton Close, residents upset with constant intruders in their gardens and attempted break ins, to forward CCTV footage to PCSO.

New mayor of North Warwickshire in place.

PCSO advertised prosperity fund suggested that the cameras on Snowhill be updated using the fund.

Cllr Cheshire requested meeting with Cllr Hobley in relation to traveller site.

Kirby Glebe still has no electric, but postcodes have been issued and council tax bills sent.

Willow Close planning application gone through. Cllr Roberts asked Cllr Warren if she could visit the site.

7. **Report from Police and/or PCSO** – Beat report received.
8. **Public Question Time** – None
9. **Accounts for Payment** – Council to consider and approve monthly invoices for payment.
Purchase Orders 494-526 approved for payment including £4320.00 audio visual (lottery funded) £923.00 NWBC waste collection annual, £359.20 Robert Heath Rec Ground, £276 Greenstone Rec Ground Proposed Cllr Smith, seconded Cllr Roberts – Resolved.
10. **Financial Report** – Council to receive and consider monthly financial update from the RFO. Balances at end of May £31457.27 current account, Reserves £72583.71.
11. **Internal Audit** – Internal Audit took place 18th May at 10am. Report received and clerk to action any comments received.
12. **External Audit – Section 1 AGAR** - Section 1 of the Annual Governance Statement reviewed and signed by the Chairperson and Clerk.
13. **Section 2 AGAR** – Accounting statement reviewed and signed by Chairperson and RFO.
14. **Notice of Commencement of public rights to inspection** – Notice of the public rights & publication of Unaudited Annual Governance & Accountability Return – Accounts for year Ended 31st March 26. Local Audit and Accountability Act 2014 Sections 26 & 27 – The Accounts and Audit Regulations 2015 (SI 2015/234) commencing Wednesday 3rd June 2026 – Monday 14th July 2026 by appointment with the Clerk.
15. **Insurance** – Insurance Schedule agreed – resolved.
16. **Minutes of the last meeting** –minutes of meeting 2627-002 May 26 signed as a true record. Proposed Cllr Girvin, Seconded Cllr Smith.
17. **Correspondence** – To receive any correspondence for the month.

Bench Application received for new bench in Hartshill Cemetery. – Approved by the Council to go into newly cleared area at top of Cemetery.
18. **Estate** –
 - Community Centre – Quotes received for decorating between £6.5 and £7k – Clerk to apply for funding before it goes ahead.
 - Snowhill – PCSO suggested rec committee apply for funding for skate park and to replace cameras on rec ground.
 - Cemetery – All good.
19. **Planning Applications** – None
20. **Neighbourhood Plan** – Cannot amend NP until borough plan has been agreed (December). Need councillors to consider number of changes we would like to make and how much we want to spend.
21. **Items discussed that did not appear on agenda:**
A frame and road closure bollards needed – clerk to purchase 6 bollards and two A-frames. Clerk to contact Haddon School of Performing Arts in relation to Xmas lights performance.
22. To consider Date & Time for next meeting of the Parish Council –**July 7th, 2026, 6.30pm**

Signed

Date & Time