

Explanation of variances – pro forma

Name of smaller authority: **Newington Parish Council**

County area (local councils and parish meetings only): Kent

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19	2019/20	Variance	Variance	Explanation	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
	£	£	£	%	Required?		
1 Balances Brought Forward	4,695	6,485				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	6,500	6,825	325	5.00%	NO		
3 Total Other Receipts	0	1,289	1,289	#DIV/0!	#DIV/0!	#DIV/0!	VAT reclaimed (£738) Folkestone and Hythe District Council grant for playground seat replacement (£551)
4 Staff Costs	2,450	3,204	754	30.78%	YES		Increase in Clerk's pay rate, hours and PAYE (£754)
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	2,260	3,736	1,476	65.31%	YES		Increase in ROSPA playground inspection fee (£5) Increase in playground maintenance costs (£794) Increase in War Memorial maintenance (£50) Increase in Poppy Wreath cost (£20) Increase in village hall hire fees (£40) Increase in insurance premium (£9) Increase in election expenses (£54) Increase in audit fees (£200) Increase in stationary and postage (£120) Increase in Clerk and Councillors workshops (£192) Increase in website and mailbox costs (£284) Decrease in Land Registry charges (-£16) Decrease in KALC subscriptions (-£5) Decrease in grounds maintenance costs (-£217) Decrease in Clerk's expenses (-£54)
7 Balances Carried Forward	6,485	7,659				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments						VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and			0	0.00%	NO		
10 Total Borrowings			0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable