



DALTON PARISH COUNCIL

Dalton Parish Hall,
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Dalton,
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9th July 2020

The **Annual Meeting** of the Parish Council, to be held on **Thursday 16th July 2020** by a remote meeting platform at **6.30 pm** for the purpose of transacting the following business:

Access - The remote meeting platform can be accessed by using the following link: Join Zoom Meeting

Join Zoom Meeting

<https://us04web.zoom.us/j/75479937743?pwd=TFgzZ0VoanBqZWhEVERZa1FEeDNrdz09>

Meeting ID: 754 7993 7743

Password: Please contact the Clerk on 16th July by email or by telephone on the above numbers between 10.00am and 4.00pm for the password to access the meeting.

By Landline:

By dialling any of these UK numbers and keying in the above meeting ID and Password (by request, please see above) when asked:

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

Please note, depending on your call plan you may be charged for these numbers.

Find your local number: <https://us04web.zoom.us/u/fJJ8gjM1I>

Mrs Joanne Holsey
Clerk Dalton Parish Council



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1. To elect the Chairperson of the Council for 2020-21 and to receive the Chairpersons declaration of office
2. To elect the Vice-Chairperson of the Council for 2020-21 and to receive the Vice-Chairpersons declaration of office
3. To receive and accept apologies for absence
4. To review and agree the addendum to standing orders relating to the operation of remote meetings **(A)**
5. To note any declarations of interest on items to be discussed at this meeting
6. To approve the minutes of the Council Meeting held on 10 June 2020 **(B)**
7. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
8. To note any issues from members of the public in attendance
9. To note matters arising from the minutes of the Council Meeting of 10th June 2020
10. To ratify the decisions taken by the Clerks following consultation with the Chair and Vice Chair and take further action where necessary: -
 - 10.1 Access to land at Ruby Cook Recreation Ground to enable works by contractor for new access to O2 Mast – Hill Top Farm
 - 10.2 Christmas Lighting Contract
 - 10.3 Grant for Sunnyside Supplies
 - 10.4 Use of Sunnyside Community Centre as a Food bank – now moved to St Francis Church
 - 10.5 Tree Survey on Ruby Cook (Subject to separate agenda item)
 - 10.6 Telephone contract change from BT to XLN Telecom
 - 10.7 Renewal of Sunnyside Community Centre Insurance with Hiscox - £1924.91
 - 10.8 Meeting with a resident at Sunnyside regarding land and removal of railings
 - 10.9 Letters to residents with gated access onto Magna Lane Recreation Ground
11. To review the committees of the council
 - 11.1 Finance and employment terms of reference **(C)**
12. To elect members of the Committees of the Council: -
 - 12.1 Finance and Employment
13. To review and approve standing orders **(D)**
14. To review and approve financial regulations **(E)**
15. To elect the representatives to Non-Council Committees and Groups: -
 - 15.1 South Yorkshire Passenger Transport User Group (1)
 - 15.2 Sunnyside Community Centre
 - 15.3 YLCA Council Representatives (2)



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16. To consider financial matters and agree further action where necessary including: -
 - 16.1 The authorisation of payment of accounts since last meeting (F)
 - 16.2 To confirm the bank signatories for the bank accounts
 - 16.3 Bank reconciliations including combined bank reconciliations for February, March, April, and May 2020 (G)
 - 16.4 Confirmation of receipts schedule for February, March, April, and May (H)
 - 16.5 Confirmation of income and expenditure budget to 30th May 2020 (I)
 - 16.6 Outstanding Debtors (J)
 - 16.7 Letter of engagement from Auditor (K)
 - 16.8 Interest rate reduction for Hampshire Trust Bank to .90% (previously 1.15%)
 - 16.9 To note discretionary rate relief grant obtained for Sunnyside Community Centre
17. To consider and discuss tree survey Ruby Cook Recreation Ground (L)
18. To receive an update regarding Lease for Ruby Cook recreation Ground and agree further action where necessary
19. To consider, discuss and agree further action where necessary regarding staffing matters including: -
 - 19.1 Sickness
 - 19.2 Litter pickers contracts of employment
 - 19.3 Clerks Training – Charity, AGAR, Finance, Allotment, Planning and Committees
 - 19.4 Parish Liaison Meeting
20. To consider any general correspondence and publications including: -
 - 20.1 To receive a summary and agree actions for play area inspection reports: -
 - 20.1.1 Magna Lane
 - 20.1.2 Ruby Cook
 - 20.1.3 Sunnyside
 - 20.2 Letter from a resident regarding ongoing gated access to Magna Lane Recreation Ground (M)
21. To receive and discuss latest information from NALC/YLCA regarding face to face Meetings (N)
22. To discuss the latest government advice regarding re-opening of the buildings and agree any further action where necessary
23. To discuss the latest government advice regarding opening of the three play areas and the health and safety requirements issued by NALC/RMBC and agree further action where necessary (O)
24. To note the planning applications and licensing matters received since lockdown which were referred to the chair and vice-chair and recently to full council
 - 24.1 Planning:

RB2020/0831 - 87 Brecks Crescent – Application for lawful planning certificate

RB2020/0758 - 33 Creswick Road - – Application for lawful planning certificate for a children's home

RB2020/0461 - 26 Greenfield Road East Herringthorpe - Application of Lawful Development Certificate re: use as a dwellinghouse (Use Class C3)



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25. To consider the planning and licensing matters including new planning applications in Dalton:
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25.1 Planning

None
26. To notify the Parish Clerk for any matters for inclusion on a future agenda
27. To note dates of future committee meetings and next Parish Council Meeting
27.1 Finance and Staffing – 3rd September 2020 18.30
27.2 Parish Council Meeting – 17th September 2020
27.3 2020/2021 meeting dates: -

Finance and Staffing

3rd September 2020
1st October 2020
5th November 2020
3rd December 2020
7th January 2021
4th February 2021
4th March 2021

Parish Council

17th September 2020
15th October 2020
19th November 2020
17th December 2020
21st January 2021
18th February 2021
18th March 2021

PUBLIC NOTICE

PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM “To note any issues from members of the public in attendance” , BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON