

## AWBRIDGE PARISH COUNCIL

NOTICE IS GIVEN THAT A MEETING OF AWBRIDGE PARISH COUNCIL WILL BE HELD IN THE AWBRIDGE VILLAGE HALL ON THURSDAY, 26 MARCH 2015 AT 7.30pm

### PUBLIC OBSERVATIONS/QUESTIONS ON AGENDA ITEMS

Members of the public may only speak or ask questions at the beginning of the meeting at the invitation of the Chairman and only about issues on the agenda.

#### Procedural items

1. **Welcome and apologies for absence**  
To receive any apologies for absence.
2. **County/Borough Councillor and PCSO Reports** 7.30 10
3. **Public observations/questions on agenda items** 7.40 15  
To suspend the business of the Council to allow members of the public to make observations or put questions to the Council about items on the agenda.
4. **Declarations of interest**  
Members are asked to declare any interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting.
5. **Minutes** 7.55 10  
To confirm the minutes of the meeting held on 26 February 2015.

#### *Matters arising not on the agenda*

- Village Fete 2015 – arrangements for Army visit
- Elections 2015
- Emergency Plan

#### Business items

6. **Finance** 8.05 20
  - To agree bank reconciliation
  - To authorise cheque payments
  - To receive and adopt a new version of Financial Regulations based upon the new NALC (March 2014) draft financial regulations
  - To note and agree any changes to Standing Orders arising from the adoption of the new Financial Regulations
  - To note the requirements of internal and external audit 2014-15
  - To note the result of the financial risk assessment and to formally adopt the new procedures as recommended.
  - To review the adequacy and value for money of the parish council's insurance cover.

- To receive an updated schedule of the capital items, including information about their condition, in the ownership of the parish council and to review the adequacy of ring fenced contingencies for their maintenance and/or renewal.
- To note the parish council's responsibilities, including its staging date, flowing from the changes in the law relating to workplace pensions.

<b>7.</b>	<b>S106 Expenditure</b> To receive a verbal update regarding the drawing down of S106 Monies	8.25	5
<b>8.</b>	<b>Hampshire Commemorates</b> To hear a verbal update and to plan arrangements for the window dedication event, to include personnel and milestones.	8.30	15
<b>9.</b>	<b>Parish Council Website</b> To receive a verbal report on the Hugo Fox offer of free community websites and to reach a decision on whether to take up the offer.	8.45	10
<b>10.</b>	<b>HALC Annual Meeting March 2014</b> To receive a verbal report	8.55	5
<b>11.</b>	<b>Correspondence</b> To receive a list of correspondence received.	9.00	5
<b>12.</b>	<b>Annual Parish Assembly</b> To agree the date, time and format	9.05	5
<u>Standing items</u>			
<b>13.</b>	<b>Planning applications</b> <ul style="list-style-type: none"> <li>▪ To confirm the Council's response to planning applications of which it has been notified.</li> <li>▪ To agree the Terms of Reference of the Planning Committee and to confirm membership.</li> </ul>	9.10	10
<b>14.</b>	<b>New work plan</b> To review priorities and timeframes.	9.20	10
<b>15.</b>	<b>Date of next meeting</b> 30 April 2015		