



Marsham Parish Council

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NOTICE OF MEETING & SUMMONS TO ATTEND

THERE WILL BE A MEETING OF MARSHAM PARISH COUNCIL TO BE HELD IN MARSHAM CHURCH, ON MONDAY 13th MAY 2024 AT 7PM

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

A G E N D A

- i. **CHAIRMAN** Members will elect the Chairman for 2024/25 and they will sign the acceptance of office in the presence of the Clerk
 - ii. **VICE CHAIR** Members will elect the Vice Chair for the 2024/25 term.
1. **WELCOME AND APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence as previously notified to the Parish Clerk.
 2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**
To receive Members' Declarations of Interest including those in Agenda items and to note the granting of any requests for Dispensations.
 3. **MINUTES** To receive and confirm minutes of the meeting held 11th March 2024.
 4. **TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK**
(Members of the public are allowed a maximum of 3 minutes each).
 5. **REPORTS FROM POLICE** To receive reports from representatives.
 6. **REPORTS COUNTY AND DISTRICT COUNCILLORS** To receive reports from representatives.
 7. **INFORMATION ON MATTERS ARISING** not covered elsewhere within the Agenda: - GNLP Adoption notification.
 8. **PLANNING** - [Planning Applications - Marsham Parish Council, Marsham, Norwich](#) (marshampc.co.uk) To consider application or enforcements received during this time :- 2024/1194 Two storey Outbuilding Mill House, Mill Road Marsham NR10 5PH. 2024/1030 Two storey Side extension at Rowan Cottage Little London Lane Marsham Norfolk NR10 5QD. Any update on the S106 from Fengate.
 9. **SAM2** To discuss lates reports and any actions to take forward.
 10. **FINANCE** - Balance of Community Account as of 21st March 2024 £13,878.46. Balance of Business Saving Account £2,045.50 **To agree following expenditure:** - Clerk Wages March 2024 - £251.32, Clerk Wages April 2024 - £251.32. HMRC £34.00. NALC invoice for 2024 membership £204.00 To note future Invoice to NCC for Grass cutting contracts remains outstanding following receipt of Purchase Order reference. Awaiting Westcotec invoice for next phase streetlights.
 - 10.a. **INTERNAL AUDIT APPOINTMENT AND ANNUAL ACCOUNTS** – To appoint the Internal Auditor for the AGAR. To receive Draft Annual Accounts 2023/24 ready for Internal Audit.
 11. **CORRESPONDENCE** - Communication received not covered elsewhere within the Agenda: Fengate, Footpath 29. Concerns over children playing in Le Neve Road and use of scooters.
 12. **MARSHAM VILLAGE HALL** – To receive report from last meeting and any updates.
 13. **AMENITIES MATTERS (Peewit Fields / Allotments / Playground/Streetlights)** To be accept the invitation for Play Area Inspection with ROSPA again this June at the cost of £78.
 14. **HIGHWAYS** – To receive any updates on matters from Highways – Fengate.
 15. **ANY OTHER BUSINESS** To note any items of Information or for referral to a future Agenda.
 16. **DATE OF NEXT MEETING** - To confirm the date of the next meeting as the 10th June 2024.

Mrs. R Scarff
Clerk to the Parish Council

29th April 2024

NOTES.

All documents referred to in this agenda as "attached" are supplied to Parish Councillors only. Copies are available (unless marked confidential) from the Parish Clerk. Planning Applications listed above are those received at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed on line please go to www.broadland.gov.uk and follow the links through to planning.