

# Bourton-on-the-Water Parish Council

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## To Village & Environment Committee Councillors

You are hereby summoned to attend a **Village & Environment Committee Meeting at 6pm on Wednesday 24<sup>th</sup> May 2023 in the Salmonsbury Room, The George Moore Community Centre** for the purpose of transacting the following business.

Papers for the meeting can be viewed in Dropbox: [Papers](#)

*Julie Catlow*

Mrs Julie Catlow  
Committee Clerk

17<sup>th</sup> May 2023

## AGENDA

- 1) **Apologies for absence:** To receive.
- 2) **Declarations of Interest:** To note.
- 3) **To receive and approve the minutes of the meeting held on Wednesday 19<sup>th</sup> April 2023.**
- 4) **Public Session:** Opportunity for the public to speak on matters on the agenda (maximum of 3 minutes per person).
- 5) **Matters Arising:**
  - a) Village maintenance contract tender - update following meeting held on 12<sup>th</sup> May 2023.
  - b) Grass verge agreement with GCC Highways - to note discussions with GCC Highways on arrangements for 2023.
  - c) Jubilee Orchard insurance claim for repairs to wall and gate post.
  - d) Repairs to the War Memorial.
  - e) Christmas Tree Working Group.
  - f) Feedback from tenant meetings regarding allotment boundary and footpath obstruction.  
(Paper 1)
  - g) Accessibility Audit - update on modification of area adjacent to two benches for wheelchairs and quotation for works.
  - h) Data for Ground Rent and where applicable, water charges levied to allotment tenants by other Parish Councils.
  - i) Feedback from meeting held with the grave digger and consider recommendation to collaboratively devise a clear plan to maximise remaining burial space.
  - j) Rye Crescent Play Area – update following complaint from resident regarding trees.
  - k) Cemetery Shed boundary fence - update following meeting with resident and Pete Scarrott on 2<sup>nd</sup> May.
- 6) **Churchyard & Cemeteries:**
  - a) **Cemetery Gate:** To consider options to resurface damaged area under gate to Baptist section of cemetery and to note temporary remedial health and Safety repairs have been carried out by Peter Scarrott under Clerk's Delegated Authority. (Paper 2)
- 7) **Allotments:**
  - a) Identify works and agree actions to carry out repairs to the boundary fence at Springvale Allotments. (Papers 3 & 3a)

- 8) **Village Green:**
  - a) To note: Planters and Hanging baskets installation and maintenance.
  - b) Review of Village Green Hire Policy. (Paper 4)
  - c) Actions following Pete Pulham's retirement. (Paper 5)
  - d) To note: Council approved expenditure of £324.90 to re-seed the wildflower area at The Naight.
- 9) **Environmental Action Working Group:** Cllr Wareing to present minutes from meeting held on 10<sup>th</sup> May 2023 and consider recommendations. (Paper 6)
- 10) **Council-Led Refill Scheme.** (Paper 7)
- 11) **2023/24 Committee Meeting Dates:** Review and agree schedule of meetings. (Paper 8)
- 12) **Correspondence:** To review correspondence received.
  - a) Email from Allotment tenant regarding the removal of rubble left on the plot by a previous tenant. (Paper 9)
- 13) **Items to note.** To receive reports for information only.
- 14) **Date of Next Meeting:** Wednesday 28<sup>th</sup> June at 6pm.