

Minutes of the Meeting of Barrow Parish Council held via Zoom, on Tuesday 17th November 2020, at 6.30 p.m.

**1. PUBLIC PARTICIPATION:**

Members of the public will have the opportunity to raise Parish matters between 6.30 p.m. and 6.40 p.m. No members of the public were present.

**2. ACCEPTANCE OF APOLOGIES:** All Councillors were present.

**3. TO RECORD THOSE MEMBERS PRESENT:** Councillors Downes, Knott, Churchill, Skinner and Whiteman were present. Also, present Shropshire Councillor Turner.

**4. DECLARATIONS OF INTEREST AND DISPENSATIONS:** None.

**5. MINUTES:**

To confirm the Minutes of the meetings held on 15<sup>th</sup> September 2020. It was RESOLVED to sign and approve the minutes of the meeting held on 15<sup>th</sup> September 2020.

**6. REPORT BY SHROPSHIRE COUNCIL MEMBER:**

To receive a report from the Shropshire Council Member.

Shropshire Councillor Turner reported to the meeting that the pandemic was likely to still be here going into 2021, the impact is being felt in many ways. He thanked those involved in helping others. Shropshire Council has community reassurance teams set up to help support the community including a hotline. He has met Shropshire Council planning and highways officers along with neighbouring ward member to demonstrate issues at many junctions and roads that may be affected by extra traffic generated by new housing at Ironbridge Power Station. Shropshire Council has responded to the Government consultation on pavement parking. His next advice surgery is on 19<sup>th</sup> December 2020 at Much Wenlock Museum subject to government guidelines. The November surgery was cancelled because of a change in guidelines. He wished everyone a happy Christmas and better new year.

**7. POLICE MATTERS:**

To receive any reports from the beat manager

- a. Response to enquiry regarding pavement parking. The Safer Neighbourhood Team are aware of the issue and act when they can. The car owner of the car that offends most people has been spoken to.
- b. Letter from West Mercia Police Safer Neighbourhood team regarding meetings. Noted.

## **8. PARISH ALLOTMENTS.**

- a. Arbor report. Councillors Churchill and Knott have completed work as per the Arbor report with a small amount of work still to be carried out. Works as per report has been carried out on T1, T5, T7, T6, T9 and G2.
- b. Councillor Skinner has reviewed the plots some are overgrown and not being worked. Clerk has a list. Clerk to write to all plot holders reminding them of their commitment and the fact there is a waiting list.

## **9. POLICE AND CRIME COMMISSIONER TOWN AND PARISH COUNCIL SURVEY 2020.**

The survey was completed and returned.

- 10. St GILES CHURCHYARD (see report).** Next steps. Clerk has forwarded the request for Shropshire Council to take over responsibility but heard nothing. Clerk to chase.

## **11. HIGHWAYS**

- a. Issues to be reported to Shropshire Council. None to report.
- b. Response from previous reports. No updates.
- c. Safer Roads Partnership confirmation of traffic speed. Clerk presented to data. Councillors felt it was incomplete. Clerk to find help interpreting it.
- d. West Mercia Police and Crime commissioner safer roads grant. The Parish Council were not successful in obtaining a grant.
- e. Pavement parking Shropshire Council response. It was RESOLVED to respond to the Government consultation asking for enforcement action for pavement parking. Clerk to complete.

## **12. REPORTS FROM COUNCILLORS WHO HAVE ATTENDED OUTSIDE BODIES MEETINGS.**

- a. Any other meetings.
  - Councillor Downes has attended two meetings of Severn Gorge Countryside Trust and will be attending the AGM on the 18<sup>th</sup> November. All via electronic means. Money is tight because of the pandemic.
  - Councillor Skinner laid a wreath at the war memorial at Willey memorial.
  - Councillor Downes laid a wreath at the Broseley Memorial. On the 8<sup>th</sup> November.
  - Councillor Skinner attended The AGM of Willey Village Hall. She was asked to thank the clerk for her support in obtaining the £10k government COVID-19 grant of leisure industry. The committee are now looking into the repair of the roof. Plus, they have joined the Shropshire rural community council to enable them to seek advice from the village hall advisor. There are some new committee members.

### 13. PLANNING

#### a. New applications to be considered.

- **20/04106/FUL** Erection of detached garage with accommodation over. 11 Bridge Road Benthall Broseley (In Broseley). It was RESOLVED to support Broseley in their objection.

#### b. Decisions:

- **20/03724/TPO** Removal of limbs affected by ash dieback on several trees. The Haven Bridge Road Benthall. **Grant Permission.**

#### c. Broseley and surrounding area place plan. Proposal from Broseley Town Council to amend. It was RESOLVED to ask for Barrow Parish Council's name to be removed from the actions. The actions do not relate to Barrow Parish. Clerk to action.

#### d. Any other planning matters. Possible enforcement matters. Two matters have been reported and acknowledged.

### 14. FINANCE:

#### a. Invoices to pay. It was RESOLVED to pay the following invoices:

1. Mrs J Madeley £250.44 chq 956
2. HMRC £65.40 chq 957
3. M Partridge £100.00 chq 955
4. Waterplus £47.17 chq 958
5. Mrs J Madeley £218.88 chq 959
6. HMRC £57.60 chq 960
7. NEST £20.16 DD

#### b. Bank reconciliation. Oct 20. Noted.

Bank reconciliation at 31 March 2020		
		£
	Balance b/f 31.03.20	4,785.51
	Plus income	11,199.01
	Total	15,984.52
	Less: expenditure	7,884.82
	<b>Total</b>	<b>8,099.70</b>
	Balances at 31.5.20	
	Current account	790.78
	savings account	7,308.92
	<b>Total</b>	<b>8,099.70</b>
	Less: unrepresented expenses	
	Add unrepresented income	
	<b>Total</b>	<b>8099.7</b>

#### d. Street lighting contract for power.

- e. Consider grant to Severn Gorge Countryside Trust for improvements to paths. Defer to new financial year.
  - f. Consider a reserves policy as per internal audit. Clerk and Councillor Churchill to work on an improved policy.
  - g. first draft of budget for 2021/22. Noted.
  - h. Consider purchase accounts package Scribe £144pa. It was RESOLVED not to purchase.
  - i. Approve Internal auditor RLT AUDITING. It was RESOLVED to engage the services of RLT Auditing for the internal audit for the current financial year.
  - j. Consider grant to ESSP.
  - k. Npower invoices. It was RESOLVED to pay the outstanding invoices from previous financial years but not the one for the last quarter. Power has been paid for with the new supplier for that quarter. Clerk to arrange.
15. STREET LIGHTING.
- a. Update. See report. Clerk is still filling in forms.
16. SMART WATER PROJECT. A. update. There are a few kits left and a few envelopes left to use. A decision needs to be made on how to distribute the final kits. Clerk to add to next agenda.
17. CLERK'S REPORT OF ACTIVITIES SINCE LAST MEETING. Nothing to report that is not on the agenda.
18. BROSELEY WOOD CHARITY.
- a. Approve trustees representing the parish council. It was RESOLVED to appoint Councillor Skinner and Mrs Shirley King as the parish council trustees. Clerk to confirm.
19. ELECTION 6<sup>TH</sup> MAY 2021. Clerk is working on documents for anyone who may be interested in becoming a councillor.
20. CORRESPONDENCE:
- a. Email from a Broseley resident regarding overgrown hedgerows and pavement parking. (same places already reported).
  - b. Offer of a Climate change presentation from Shropshire Climate Action Partnership. Defer until May 2021.
  - c. Shropshire Bus Project Summary Report. Noted.
  - d. Letter from Shropshire Lord Lieutenant regarding COVID-19 19 champions and an invitation to a garden party in 2021. Clerk to forward letter for consideration at January meeting.
  - e. Letter from High Sheriff of Shropshire regarding youth awards. Clerk to forward letter for consideration at January meeting.
21. Date of next scheduled meeting 19<sup>th</sup> January 2021. The meeting was declared closed at 20.20

