

Bourton-on-the-Water Parish Council

Minutes of a meeting of the Highways Committee Meeting held at 6pm on Monday 10th October 2022

in The Windrush Room, The George Moore Community Centre

Those Present: Cllr A Roberts (Chairman & minute taker), Cllrs L Wilkins & B Wragge

Members of Public: There were none

1. Apologies for absence: Cllrs B Hadley, M Macklin, N Randall.
2. Declarations of Interest: There were none.
3. To receive and approve the minutes of the Highways Committee held on 8th August 2022. APPROVED
4. Opportunity for members of the public to speak. No members of the public present.
5. Matters Arising:
 - (a) Update on proposal to move disabled spaces further towards Moore Road to allow a bus pull-in bay to be created: The Deputy Area Highway Manager had confirmed that this would have to be a separate parking TRO as opposed to one dealing with road entry restrictions. It is hoped this could be funded by the Tourist Levy funds. Cllr Hodgkinson would need to confirm what discussions had taken place so far with GCC. Cllr Roberts would liaise.
 - (b) Update on painting of yellow lines outside Willoughby Place: GCC Highways will pursue this with the GCC TRO team.
 - (c) Website wording for coach unloading in the High Street: This has been added to the website.
 - (d) Community Speedwatch Safety Fund application. The application has been acknowledged by GCC but because of the popularity of the scheme, there has been a delay in processing applications.
 - (e) Business signage on footpaths and grass verges: A letter was written to businesses which has been hand delivered by volunteer councillors.
 - (f) Grit bins on The Steeps: Three have been installed and the resident who originally made the request for them has written to thank the Parish Council and GCC Highways.
 - (g) Overgrown hedge at 1 Roman Way: The owner was spoken to in August and the hedge had been given an initial cut. Additional trimming was scheduled for a later date and the foliage around the Roman Way sign would be cut back.
 - (h) GCC Road Safety Policy Consultation. The survey was submitted to GCC in September. The Committee had not been in favour of blanket 20mph limits for all urban areas. They suggested they should be proportionate to the location.
 - (i) Speed gun & equipment: The gun and equipment have been purchased and a request is going into the Bourton Browser for further volunteers to assist with speedwatch.
 - (j) Bus shelter at The Furrows: This was relocated from Meadow Way to Station Road on 8th Sept.
 - (k) Update on CEO evening hours. The GCC Parking Team varied the patrol times so that the officers started later and worked into the early evening.
 - (l) Footpath closure in Lamberts Field. Warning signs are still in place but the path is open and there are large holes in places. Cllr Roberts will contact GCC Highways about it.
6. Police: A police cadet scheme had recently been launched and they would be conducting speed gun training around the district. Our local PCSO has been asked to include some traffic and highways information in the monthly report to the council.
7. Footpaths:
 - (a) Streetlight: To consider a request to install a solar powered streetlight near 75 Melville. Cllr Roberts will make further investigations about the feasibility of installing a light on a pole or getting agreement to fix it on one of the houses.
 - (b) Motorcycle parking: To discuss concerns raised by District Cllr Nick Maunder at September Council meeting about motorcycles parking on footpath once benches outside de la Hayes have been removed. The Committee felt that it was best to wait and see if there actually was a problem once the tables were removed and to monitor the situation. As the area is thought to be GCC Highways land, bikes should get ticketed if they park there.
8. Traffic & Highways:
 - (a) No Waiting signs: To agree necessary actions regarding signs in the village which do not tie in with the new TRO restriction timings. A list of errors and omissions had been sent to the GCC TRO Team several months ago and some work had been completed. Cllr Roberts would review the current situation and submit a new list.

- (b) Gasworks Lane street nameplate: To agree response to CDC regarding the correct street names for properties in the Gasworks Lane area (Paper 1a, 1b & 1c). The Committee agreed that a nameplate for Gasworks Lane should be erected as this was how it had been known historically. However, it may need to say 'Gasworks Lane (leading to Broadlands)' but it was felt that CDC should canvas residents who live there regarding the final choice. The Clerk was requested to respond to CDC accordingly.
 - (c) EV charging points: To consider suggestions for possible locations for EV charging points (Paper 2). The Committee did not think that EV points would be appropriate for the High street or Station Road. It was suggested that a couple of points could be installed at the side of the Victoria Hall at the nose-in bays, but restricted to 90mins. Bourton Vale Parking should be approached to encourage them to install points and the GMCC site should be considered once issues with the Land Registry have been resolved. The Clerk was requested to respond to GAPTC.
 - (d) ANPR: To note updated data sharing policy and associated documents as approved at October Council meeting (Paper 3a, 3b & 3c). Noted.
 - (e) To note report of a meeting with Deputy Area Highway Manger on 1st September (Paper 4a) and village highways site visits and walkabout on 29th September (Paper 4b). Noted.
9. Closure of Coach Park: Receive update on current situation and to determine any actions required.
A meeting between CDC representatives, representatives from the Parish Council, the VIC, Police and some local business owners had taken place on 20th September but no immediate solution was forthcoming. A further meeting between Parish Council representatives, business owners and the Bourton Vale Parking directors had been productive, but further discussions and meeting would be needed to arrive at a permanent solution.
10. 2023-24 Budget:
- (a) To review 2022-23 YTD budget figures (Papers 5a & 5b). The Committee noted that about one third of the budget had been spent with just over 5 months to the end of the financial year. This was broadly on track as there could be a large outgoing for extra CEO cover if the Tourist Levy was not forthcoming. Speed reduction measures were still to be formulated, speed camera maintenance bills were not yet in and money had to be kept in reserve for footpaths and winter weather problems.
 - (b) To review spreadsheet (Paper 5c) and agree draft figures for discussion at Council Budget Meeting. Based on past and projected spending requirements the Committee felt that the budget amount should be set at £13, 500; a 7% reduction.
11. Correspondence:
- (a) Traffic flow (Paper 6). The Committee thanked the resident for putting forward the paper. Some of the proposals had already been considered and discounted on cost or practicality grounds, some ideas were already being pursued with GCC Highways, and the traffic/parking situation was constantly under review. The Clerk was asked to respond to the resident appropriately.
 - (b) Parking on High Street (Paper 7). The resident had been responded to by Cllr Roberts and Cllr Hodgkinson in August. Warden hours had been increased during the summer months.
 - (c) Speeding on Sherborne Street & The Steeps (Paper 8). The long term solution might be to extend the 30 mph speed limit further up The Steeps. However, it was proposed that the Clerk write to the Riding Stables requesting that they remind their staff to drive carefully in the village, abide by the 30 mph and 20 mph limits and be aware that there may be pedestrians in the road.
 - (d) Lavender bush at Wisteria House, High Street (Paper 9). The owner had made an initial cut-back and was intending to make further reductions to the overhanging foliage in the coming weeks.
 - (e) Invitation to Flood Resilience Meeting on 21st October (Paper 10): To agree attendees and questions to be submitted. Cllr Roberts would attend.
 - (f) Street lighting on Rissington Road (Paper 11). It was felt that there were two problems. Overhanging branches causing shadows on the path and the modern street lights having a downward illumination and casting less light sideways. Cllr Roberts would raise the problem with GCC Highways.
 - (g) Street nameplate on Moore Road (Paper 12). Cllr Roberts would contact CDC regarding repainting.
12. Items to note. The Clerk was requested to add an agenda item for temporary co-option of another Highways Committee member to the November Council meeting to cover Cllr Macklin's absence.
13. Date of Next Meeting – 5pm on Monday 21st November 2022.

There being no further business the meeting closed at 18:59 hours.