

FREELAND PARISH COUNCIL

MINUTES OF AN ORDINARY MEETING OF FREELAND PARISH COUNCIL, HELD REMOTELY VIA ZOOM DUE TO THE ONGOING CORONAVIRUS PANDEMIC, ON THE 21ST SEPTEMBER 2020, IN THE COUNTY OF OXFORDSHIRE AT 7.30PM.

PRESENT: Chairman: Peter Newell
Vice-Chairman: Robert Crocker
Councillors: Mary Ann Canning, Peter Foster, Matthew Ruddle, Véro McCoy, Bill Phillips, Tim Webster.
District Councillors: Alaa Al-Yousuf (till 9.45pm)
County Councillor: Liam Walker (from 9.05pm till 9.30pm)
Clerk: Lisa Smith

At the time of this meeting taking place, the UK and rest of the world were still experiencing a Coronavirus (Covid -19) pandemic, and legislation and rules around social distancing were being updated regularly. The current Government advice was to not allow public meetings to take place, but legislation had been changed to allow virtual meetings instead.

1. PUBLIC PARTICIPATION SESSION

Two members of the public were present for this session – Kenny Wylie and Roger Faulkner, who both wished to listen to the meeting.

Simon Brown was due to attend to discuss Cricket Screens, but this had been postponed to next month as he had to attend another meeting.

2. TO RECEIVE APOLOGIES FOR ABSENCE – Marilyn Davies.

3. CODE OF CONDUCT:

3.1 TO RECEIVE ANY AMENDMENTS TO THE REGISTER OF MEMBERS' INTERESTS

There were no amendments to the Register of Members' Interests.

3.2 TO RECEIVE ANY DECLARATIONS OF INTERESTS FROM COUNCILLORS FOR MATTERS TO BE CONSIDERED AT THE MEETING

Mary Ann Canning (personal) as a member of Freeland Charitable Foundation.

Robert Crocker (personal) as a member of Freeland Charitable Foundation (FCF) and as having a local business.

Matthew Ruddle (personal) as caretaker of the Little Free Library and as a member of 1st Hanborough/Freeland Scouts Committee.

Tim Webster (personal) as having a local business.

4. APPROVAL OF MINUTES

4.1 To approve and sign as a correct record the Minutes of the Ordinary Meeting held on Monday 20th July 2020

The Minutes of the Ordinary Meeting held on 20th July were approved and would be signed by the Chairman (outside of the meeting) as a true record of those proceedings.

5. URGENT BUSINESS

There was no urgent business to report.

6. MATTERS ARISING FROM THE MINUTES

6.1 Mobile coverage in Freeland – to receive an update on progress to improve mobile signal

There was nothing further to report. The consultant that Peter F has been liaising with over the past 18 months was no longer working on this piece of work and as yet it hadn't been passed over to anyone else. Peter F would keep the Council updated on any further developments.

6.2 Freeland Methodist Church: To receive an update on future of Methodist Church

There was nothing further to report. Roger Faulkner had written to Rose Westwood for an update 2 weeks ago but as yet had not received a reply.

7. PLANNING - Applications received & WODC Decisions plus:

7.1 Applications Received: None.

7.2 Applications Approved:

20/01839/HHD 57 BROADMARSH LANE, FREELAND.

Erection of two storey rear extension for Mr Simon Hole.

20/01804/HHD 189 WROSLYN ROAD, FREELAND.

Construction of front entrance porch for Mr Jason Rowland.

7.3 Applications Refused: None.

7.4 Applications Withdrawn: None.

7.5 Applications Awaiting Decision:

20/01734/OUT LAND NORTH OF A40, A40 SECTION FROM BARNARD GATE TO EYNSHAM ROUNDABOUT, EYNSHAM (NEIGHBOURING PARISH)

Outline application with means of access for a mixed-use Garden Village, comprising residential, retail, food and drink, health and community facilities, hotel, class B1, B2 and B8 employment uses, education provision, burial ground, public open space with sports pitches together with ancillary facilities, landscaping and associated infrastructure and works for Grosvenor Developments Ltd.

7.6 Planning Consultations – to note release of a number of Government Planning Consultations including the White Paper Planning for the Future, and to discuss and agree a response to the consultations

The White Paper “Planning for the Future” was a very large document that contained some rather concerning changes that basically meant that Parish Councils appeared to be streamlined out of the Planning Process. The Permitted Development rights had been broadened and the document sought to remove the whole system of District Councils looking at individual applications and gave much more rights to the developer so that it would be much easier for developers going forward to obtain permission to develop land.

Alaa advised that WODC were in the process of putting together a response to the White Paper as they had grave concerns about the whole process.

After some further discussions, it was agreed that the Chairman and the Clerk would summarize a response to include concerns about streamlining local councils out of the planning process which would allow more inappropriate development with local people having no say and developers have much more power to develop land as they wish.

Action: Chairman and Clerk to summarize and submit response to White Paper as above.

7.7 To discuss and agree a response to the Salt Cross Garden Village Area Action Plan Consultation

The Chairman wished to pass on his thanks on behalf of the Parish Council to Russ Canning, who had prepared a very coherent document as the draft response to the Garden Village Area Action Plan which had been circulated to Councillors prior to the meeting. After a brief discussion, Council **resolved** to adopt the document and submit it as the Parish Council’s response to the consultation.

Action: Clerk to submit document to WODC Planners.

7.8 To note the erection of a new advertising board by the Wroslyn Road Industrial Estate and to discuss if any action to be taken

The new board was set back from the highway verge and thought to be situated on private land, therefore no action was required.

8. REPORT OF COUNTY AND DISTRICT COUNCIL BUSINESS

In Alaa’s update he advised that the main piece of work that WODC had been working on over the summer was to develop a Covid-19 response plan for the next 3 years. Several meetings had been held and there were a number of different themes including climate emergency (which was a top priority), impact on community, supporting the economy and local businesses, engaging with the local

community and streamlining the Council's financial processes. All stakeholders would be engaged with on the delivery of the plan as they were keen to retain local involvement.

As reported last month, WODC had had to re-deploy staff due to the Coronavirus pandemic and was fortunate enough to have enough reserves to cover their shortfalls. Overall, they had suffered a combined loss of around £3m, however £1m of the extra costs was being compensated by central government and the extra £2m would be covered by reserves.

The plans for the unitary councils was not likely to be happening any time soon, although it may well be put back on the table at some point.

The Leader of the Council, James Mills, had announced his departure from the Council, and Michelle Mead had been elected to take over from James from the end of October.

On 5th October, a trip to the sewage plant at Cassington was being organised to assess the current situation with regard to the release of untreated sewage into the local water course and any upgrade necessary to cope with the new Salt Cross Garden Village.

Another major challenge was supporting leisure centres who were really struggling at the current time.

In Liam's update he covered a number of items on the agenda relating to Highways. After delivering a survey to the residents on Pigeon House Lane regarding the possibility of putting bollards in the road to stop HGV's from going down the lane and getting stuck, it became apparent from the replies received that many residents were not in favour of this and many did not actually believe there was a major problem with the lane and didn't recognise a need to do anything. Liam was going to speak with the Highways team to look at what could be done to improve the signage to deter large HGVs from cutting through and also to reduce the road from a national speed limit road.

The 233 bus service was now running a Sunday service on a 1-year trial from money given to Local Authorities from the Government to improve bus services. It appeared so far to be being well used - he also encouraged people to use the Comet Bus now that it was running again.

With regards to the 20mph zones, it was likely that traffic calming measures would be required to get something introduced. Liam was due to attend a meeting on Wednesday when he would know more, but it was felt highly unlikely that OCC would fund traffic calming and that the onus would be put back to local councils to provide the funding. A likely cost was around £3k just for the legal introduction of a 20mph traffic order, then there was signage and possible additional line painting on top. He also indicated that the police were apparently unsupportive of these zones as they were difficult to enforce and they were reluctant to administer them, which was not particularly helpful.

In order to obtain proper costings for the traffic survey black boxes, it was suggested contacting James Wright at Highways.

It was also reported that there were now 38 volunteers signed up across the County to become Fix My Street Super Users, who could go around their parish marking up potholes and then liaise directly with the contractor, rather than waiting for Highways to come out and assess it.

9. FINANCIAL MATTERS

9.1 Presentation of the monthly financial report

The monthly financial report was presented to the Council showing details of the bank balance at 31st July and 28th August 2020 and the receipts and payments received or paid out in the last 2 months. The bank statement was checked as agreeing with the figures on the finance sheet and would be signed by Matthew or Bill outside of the meeting. It was suggested moving the shed expenditure from the playing field budget to the cost code 814 – S106 funds – this was agreed and the Clerk would arrange this transfer.

Action: Clerk to move new shed expenditure to cost code 814 as above.

9.2 Annual audit – To receive an update on progress

The Clerk gave a brief update on the audit which was progressing well. All information had been submitted to the external audit provider and the outcome was awaited.

9.3 Online banking – to receive an update on changing bank account from Barclays to Unity Trust to enable online banking to be carried out in a secure manner

The Clerk had started the process of transferring the PC bank account to the Unity Trust bank. It was noted that there would be a £6 monthly charge for the bank account to enable online banking. The

Clerk was currently getting the bank mandate forms signed and would need the current bank signatories to sign the form outside of the meeting. This was all duly noted and agreed.

9.4 Parish Council Insurance Renewal – to approve the insurance renewal premium

The insurance premium was due for renewal on 1st October 2020 as part of the long-term agreement with Came and Company. Renewal documents had been received from Came & Company (the current insurers) for insurance cover for the coming year and these had been emailed around to Councillors. The renewal quotation was based on the sums insured (index linked by 4%) and cover detailed in the Council's current schedule of insurance.

The renewal premium quoted was for 12 month's cover at **£2,267.18 (increased from £2,203.61 last year)**, including 12% insurance premium tax. This quote took into consideration the Council's long-term agreement and the Policy excess remained at £250 for each and every claim. The Council's long-term agreement (LTA) was due to expire on the 30th September 2021.

The External Auditors also required the Council to review their level of Fidelity Guarantee cover every year. This cover was currently insured at a level of **£250,000**.

After a brief discussion, Council **resolved** to approve the insurance renewal premium of £2,267.18 and agreed to keep the Fidelity Guarantee level of cover at £250,000.

Action: Clerk to arrange insurance renewal as above.

9.5 Review of Financial Regulations and Standing Orders – to review both documents

Both documents had been circulated to Councillors prior to the meeting. Council **resolved** not to make any changes to each document and approved both in their current form.

9.6 Risk Assessment Annual Review – to review the Risk Assessment document

The Risk Assessment Statement had been circulated to Councillors prior to the meeting. Council **resolved** not to make any changes to the document and approved the statement. It would be signed by the Chairman outside of the meeting.

9.7 Approval of invoices for payment (to include approval of purchase of poppy wreath for Remembrance Day)

The Council approved invoices for payment as listed on the invoices for payment sheet distributed with the meeting papers and noted and accepted the two payments that had been made between meetings over the summer. Council therefore **resolved** to approve all of the following invoices for payment:

The following invoices have been paid between meetings:			
Cheque Number	To whom paid	Details	Amount (£)
102652	AC Jackson Ltd	Deposit for new shed on field	2,772.00
102653	Matthew Ruddle	Refund expenses - new storage box for LFL	25.95
		Total:	2,797.95
The following invoices are requested to be approved for payment:			
Cheque Number	To whom paid	Details	Amount (£)
102654	Mary Ann Canning	Refund expenses - Planning application fee	116.00
102655	WODC	Dog bin emptying 01.04.20 - 30.09.20	102.98
102656	Lisa Smith	Clerk's salary - September	928.49
102657	Lisa Smith	Refund expenses - Zoom/Ring Central etc	392.63
102658	Ubico Ltd	Litter bin emptying 01.04.20 - 30.09.20	223.90
102659	Royal British Legion	Donation for poppy wreath	17.00
102660	Ubico Ltd	Dog/litter bin emptying at GOR 01.04.20 - 30.09.20	326.35
102661	Came & Company	PC Insurance renewal 2020-21	2,267.18
		Total:	4,374.53
Plus:	New NEST pension payment of £69.49 (employee & employer contributions). The new amount of £39.71 has been deducted from Clerk's salary for September salary payment. Local Government pay award now finalised so Clerk's salary has increased by 2.74%.		

9.8 Any other financial business – None.

10. PARISH COUNCIL STANDING ITEMS

10.1 Play areas/Playing Field – to receive any reports:

10.1.1 Play area reports – field gates on Pigeon House Lane and Blenheim Lane entrances did not close automatically; to discuss a request to dispose of large metal roller; barbed wire in hedge behind zip wire; to update on trampoline tile gluing and replacing the back panel of one of the wooden benches

Robert had the pink book and there were no problems to report. Robert agreed to take a look at the field gates that were not closing automatically as it was likely the hinges just needed some minor adjustment.

A request had been received from the Sports Clubs to dispose of the large metal roller on the field – this was not on the Council's register of assets and Councillors agreed that they could dispose of the roller and keep any money gained. If they had difficulty in finding a buyer Robert agreed they could approach him and he would come to an agreement with them.

It was reported that there was still a fair amount of barbed wire in the hedge behind the zip wire where many children played. The whole area needed sorting as a separate project. It was suggested that the village hall maintenance chap may well dispose of the wire, and Robert agreed to ask him.

The trampoline tile had in fact not been glued as previously reported last month, and Mary Ann had asked Stuart from Sawsclapes to do this at the same time as the back panel of the wooden benches – she would give him a reminder to ensure this got done.

Action: Robert to look at gate hinges and speak to Arthur re barbed wire, Mary Ann to liaise with Stuart re bench panel and trampoline tile. Clerk to advise the sports Clubs that they could dispose of the roller and keep the funds.

10.1.2 New storage building on field – to update on progress on order of new shed and dismantling of old shed

Mary Ann gave an update. The application to WODC for the discharge of the planning conditions re the paint colours for the shed had been approved and the fee of £116 had been approved on the list of invoices this month. The shed was due to be delivered in the coming week, and there were lots of terms and conditions attached from the supplier, a few of which had been queried and clarified. It was suggested and agreed that delivery would be taken to Robert's farm to avoid any heavy vehicles driving across the field. The contractor (with Robert's assistance) was laying the foundations and the bolts in the concrete to attach to the shed tomorrow.

Action: Robert to take delivery of shed and to assist in laying the foundations.

10.1.3 Replacement of Hornbeam trees on the playing field – to update on replacement of the dead Hornbeam trees on the playing field

All 3 replacement trees were healthy and being regularly watered and looked after by Robert, and they would be planted when weather conditions allowed, hopefully very soon.

Action: Robert to replace Hornbeam trees on field.

10.1.4 Water for cricket square – to consider associated costs in relation to a proposal to investigate adding a water supply to the new storage shed to enable sports clubs to use their own water supply

Mary Ann had met with the Sports Clubs last month and a few suggestions had been put forward by them regarding drainage, and the possibility of having a water supply to the new shed. This was felt to be a good idea as they could use their own water supply to water the cricket square which used a lot of water in the summer months.

The Clerk had contacted Thames Water to investigate costs for a possible water supply. This had involved the completion of an application form for which there was a non-refundable £100 + VAT fee. This was duly noted and accepted. A response with costing was now awaited and the Clerk would chase this if necessary.

Action: Clerk to chase Thames Water for quote if necessary.

10.1.5 Shockwave treatment for playing field – to approve quote for shockwave treatment of playing field to help improve drainage

A quote had been received of £1,320 + VAT for shockwave treatment of the field to help with the drainage. Simon Hole had obtained the quote from a trusted supplier. Council **resolved** to approve this work and the Clerk would contact Simon to advise him to go ahead with the work.

Action: Clerk to contact Simon Hole as above.

10.1.6 Toddler play area – to discuss a suggestion of having a booking system for Toddler Group to book the Toddler Play Area for certain time slots

The Freeland Mother and Toddler Group had been in touch regarding the toddler play area, which they had been using informally as a place to meet whilst they were unable to use the village hall or church. Their concerns are that if they get there and more than 6 individuals are there, with the Government's new 'rule of 6', they would technically have to go home and disappoint their toddler, having possibly walked quite a way to get there. The Group were asking if there could be a booking system families could check, to arrange to pair up with friends at certain times, and new parents could get to know others in the absence of these groups being able to meet indoors.

Whilst this was recognised as a good idea, Councillors recognised that in practice this would be quite hard to put into place as many users of the play area travelled from neighbouring villages and wouldn't necessarily know about having to book the play area. It was suggested the Toddler Group arranged something themselves, and another suggestion was that if the toddler play area was busy, then perhaps they could use the Village Hall garden as a safe enclosed space, after consultation with the Village Hall Secretary/Treasurer. Mary Ann would feed this back to the Group.

Action: Mary Ann to speak to Toddler Group as above.

10.1.7 Cricket pitch screens – to discuss a suggestion of purchasing some sort of screening to protect houses from cricket balls during the cricket season

In the absence of Simon Brown, this item would be carried forward to the October meeting.

10.2 Village Highway Matters – to receive any reports

10.2.1 Highways reports: Overgrown hedge by riding school on Wroslyn Road

The hedge by the riding school had been cut back and the Council passed on their thanks to Tim for completing this work.

10.2.2 Parking near the Church – to discuss any response from Witney Town Charity re suggestion of leasing their field as a temporary car park and planting trees on their land

The Clerk had chased this up again this month but there was nothing further to report.

10.2.3 Comet Bus/Electric Bus – to receive an update on the Comet Bus service and to receive an update on a proposed electric bus service

The Comet bus service had resumed at the beginning of August and the application for another six-month period of free travel had been approved. No request for a contribution from the Parish Council had been received.

In view of the Covid-19 restrictions, the bus was to be restricted to 6 passengers with advance bookings only and would run on Mondays and Fridays only. As the known regular passengers were all in Freeland, the service was being limited to Freeland to Witney and back. The current usage of the Comet bus was very low as many passengers were still very anxious about Covid-19. It was not yet known when the Community Bus service on Thursdays would resume.

The application for the Electric Bus had been submitted and a decision was expected from the Department of Transport at the end of July. However, there had been no further response or information available about this and it was anticipated that this would not happen. It was therefore agreed not to keep this as a standing item and to remove this from the agenda.

10.2.4 Pigeon House Lane – to receive an update on any action to be taking to stop HGVs driving down this lane (change of signage, blocking lane etc

This had been covered in Liam's update in item 8.

10.2.5 20mph zones – to consider whether PC support would be offered to having certain 20mph zones in the village

This had been covered in Liam's update in item 8.

10.2.6 Traffic/speeding in Freeland – to discuss the preferred locations for siting of the black boxes for traffic survey and to decide when best to carry it out; to also discuss

whether the PC would be support the carrying out of a survey to see if residents would support a speed limit of 20mph in the village and where

As already advised in Liam's update, the Clerk would contact James Wright in Highways to obtain an exact costing for the black boxes. It was agreed initially to place the black boxes by the VAS signs at each end of the village, and to have one placed near 41 Wroslyn Road. With regards to the carrying out of a residents' survey, it was agreed to collect the data first from the traffic survey before then contacting residents as there would then be data to provide to residents.

10.2.7 Change of priority on Cuckoo Lane – to discuss how to make it less attractive for cars to use Freeland as a cut through and actually use the new priority road

It was suggested initially making sure that the plans that had been put into the draft Area Action Plan (AAP) for the Garden Village regarding changing the priority at the Cuckoo Lane junction actually do get implemented, before then moving on to how to make it less attractive for cars to use Freeland. It was also suggested having some sort of traffic calming measures at each end of the village to deter cars using Freeland as a cut through. Various options were suggested, and it was agreed to set up a Traffic Calming Working Group to discuss the options and best locations to site them. Members of this group would be Vero, Robert, Mary Ann and the Clerk.

Action: Traffic Calming Working Group to arrange meeting to discuss traffic calming options and locations.

10.2.8 Freeland Speedwatch – to receive an update on when Speedwatch activities can resume

Speedwatch activities were still on hold but it was hoped they would be able to resume in the near future.

10.2.9 Winter Salt – to consider if Council wish to take up OCC's offer of salt bins and winter salt this year

OCC were once again offering parishes free salt bags and winter salt. Bags were 1mx1m square. Parishes needed to respond by end of September with their requirements. Salt bins refills and new bins were also being offered, at a price of £250 + VAT. Tim confirmed there was still plenty of salt at the garden centre, and the bin by the school and by the Chairman's house were still pretty full. After a brief discussion, Council **resolved** to order a new salt bin to be placed in the village hall car park near the Methodist Church. The Clerk would arrange this.

Action: Clerk to order new salt bin.

10.3 Footpath & Bridleway matters/Footpath Book – to receive any reports: gate off hinges on FP6; blocked footpath in Broadmarsh Woods; overhanging trees on Broadmarsh Lane footpath

The gate on FP6 was off the hinges - Robert would take a look. Robert had the footpath book and would pass it to Vero. The blocked footpath at the back of the houses in Broadmarsh Woods had been reported to Savills who managed the area on behalf of Eynsham Park Estate. The overhanging trees on the Broadmarsh Lane footpath had also been reported and was awaiting a response.

Action: Robert to pass book to Vero and check gate on FP6.

10.3.1 Footpath/cycleway funding – to note new Government funding available to improve footpaths and cycleways and to discuss which ones to be given priority

There was nothing further to report, so it was agreed to remove this item from the agenda as the funding was no longer available.

10.3.2 Cycling from Freeland to Eynsham – to discuss ways of linking Freeland to the Garden Village and the A40 by applying to change footpaths to bridleways

It was noted that it was not straightforward to change a footpath to a bridleway, which could also be used by cyclists. This would have to go through the Countryside Team at OCC, but it was noted that if the surface was to be used by horses then it could not be made of a metallic type surface. It was suggested keeping an eye on the development plan for the Garden Village as a suggestion of linking up the Garden Village with cycle routes was already being explored.

10.4 Garden of Remembrance – to receive any reports

No reports had been received.

10.4.1 To receive an update on the outstanding archway work

Russ Canning was going to carry out the work and he was currently sourcing some oak.

Action: Mary Ann to arrange last bits of archway work with Russ.

10.4.2 To update on the progress to review the GOR rules and consider some slight alterations to wording with regards to plot sizes/locations

Following the GOR Working Group meeting, Council were asked to agree to the following suggestions:

That A4 size (29.5cm x 21cm) was preferable for the stone tablets if there was an intention to have two interments in the one plot. Otherwise square tablets of the size 30cm x 30cm were also acceptable.

To keep as standard the design of the brass plaques as per the one plaque that was currently in place in the GOR already.

That plots would be allocated, in agreement with the Registrar.

To make two amendments to the schedule of charges:

- to remove the liaison with stonemason fee.
- To increase the plot charge from £118 to £120.

Council **resolved** to approve all of the above changes.

Action: Mary Ann to make changes to document.

10.4.3 To discuss some maintenance work required at the GOR and on the GOR gates

Some of the soil around the stone tablets was starting to shrink back and needed topping up. The path had been topped up with pea shingle (Council passed on their thanks to Tim for doing this work) and the area in front of the hedge also required cutting back and grass seeding as nothing much grew there due to the area being prone to visits from Muntjac deer. The daisy type flowers needed to be reduced and thinned out, and some mulch needed to be put around the trees to try and maintain the moisture in the current dry weather. Tim had a list of the jobs that needed doing and would try and get up there in the next week or so to get the work carried out.

The GOR gates also needed some attention, mainly painting and the top bar was rotten although still felt to be ok. Robert advised he had another set of gates which (if they fitted) might be used instead of the existing gates and would take a look and liaise with Mary Ann or the GOR Working Group.

Action: Tim to carry out various jobs as above at GOR, Robert to look at alternative gates.

10.5 Freeland Hall Management Committee – to receive any reports

There was nothing much to report. The Hall had reopened in July with a limit on numbers being allowed, and some activities had resumed with social distancing measures in place. Various maintenance work had also been carried out.

The new litter bin had been installed by the car park and Robert passed on his thanks to the Clerk for getting this done.

10.6 Village Pond – to discuss if any maintenance work is required, especially in relation to bulrush removal

It was recognised that the pond needed some extensive work to remove a large amount of the bulrushes. It was suggested a gamekeeper on the Eynsham Park Estate might be able to carry out the work so it was agreed that Tim would approach them to see if they could take a look and provide a quote for the work. If the quote was below the limit in the Parish Council's financial regulations for obtaining 3 quotes, then it was agreed that the work could go ahead.

Action: Tim to contact gamekeeper to obtain quote.

10.7 Anti-social behaviour/vandalism – to note a number of residents' concerns regarding anti-social behaviour and vandalism taking place in the village and to discuss if any action can be taken

A number of residents had been in touch to raise concerns about some anti-social behaviour and vandalism that was taking place in the village, particularly along Wroslyn Road. A note had been placed in the September Grapevine about this, and Council were being asked to consider what other measures, (if any), could be taken. After a brief discussion, Council felt this was beyond the Parish

Council's remit and more of a Neighbourhood Police matter and as such should be left to the Police to deal with.

11. CORRESPONDENCE – To discuss and agree any actions arising from:

(a) OALC – July & August updates – details had been emailed around.

(b) OALC Autumn Training – details had been emailed around.

(c) Zero Carbon Energy Action Plan for the Eynsham primary substation area – details had been emailed around. This was a very detailed document but was basically looking at ways the new Salt Cross Garden Village could be made more energy efficient and to push developers to go beyond the minimum requirements. It was agreed to offer the Parish Council's support in principle to the action plan.

Action: Chairman to confirm the Parish Council's support.

12. CIRCULATION

Due to the ongoing Coronavirus pandemic, no circulations were being circulated.

13. TO RECEIVE A MONTHLY UPDATE REGARDING FREELAND PRIMARY SCHOOL

The Clerk gave a brief update. All year groups were now back at school with social distancing measures in place. Mrs Nickelson was supporting Heyford Park Free School for 4 days a week, so Mrs McCarthy was Acting Head on the days she was not in school.

14. ANY OTHER BUSINESS – FOR PRELIMINARY DISCUSSION ONLY

Notice boards - A query was raised about whether to allow Extinction Rebellion type notices to be placed on the village notice boards – no objections were raised.

The Clerk also asked if the lockable notice board down by the school could have a different lock and backing on it. She would place this on the next agenda.

Amenity Area – it was suggested reviewing the Broadmarsh Lane Amenity Area to check the reinstatement work had been carried out.

Website accessibility – the Chairman advised that after a number of issues and a great deal of work, the Parish Council area of the village website was now compliant with the new accessibility regulations.

The PC website was now www.freelandoxon.uk/community/freeland-parish-council-12755/home/ and the village website was www.freelandoxon.co.uk

15. DATE OF NEXT MEETING:

Until the regulations changed about public meetings, the next meeting of the Council would be held remotely via Zoom on **Monday 19th October** at 7.30pm.

There being no other business the meeting closed at 10.28pm.