

LONGFRAMLINGTON PARISH COUNCIL

MINUTES OF MEETING

Meeting on: 5th July 2017
Meeting at: Longframlington Memorial Hall
Meeting time: 7:00 pm
Present: Cllrs Gillian Apthorpe (GA) , Graham Fremlin (GF) Chair, Gillian Nelles (GN), Diane Lakey (DL), John Munro(JM), (GN), Dave Wellden (DW)
In attendance County Cllr Trevor Thorne (TT); Clerk: Garth Rhodes (GR)

GF opened the meeting at 7.10p.m.

- 1) **Apologies for Absence** – Malcom Ness (MN) – away on business
- 2) **Table Urgent Business to be discussed at 19 below:**
 - a) Heavy Lorries Survey
 - b) Parking at junction of A697 & Rothbury Road
- 3) **Declaration of Interests** - None
- 4) **Gifts & Hospitality** - None received.
- 5) **Community Police Report** - None
- 6) **County Councillors Report** – TT reported on the Conservative Group meeting which had been held earlier in the day. He said that the proposed Combined Authority which included North Tyneside and Newcastle was likely to bring additional investment money into the area. He said there was to be a marked culture change at County Hall with dynamic developments in Education and Children’s Services, with increased energy in improving our middle and high schools as well as special needs services. The Tour of Britain in September would do much to improve tourism in the area, particularly the National Park Activity Centres. In health, proposed hospital closures will be a priority and in Arts and Culture, a focus on accountability and supervision of services will be key. With regards to Planning, the Core Strategy is to be completely reviewed which could take between 6mths to 2yrs. The current proposed strategy has exaggerated population growth and housing need in the County. This means at the current time there will be no Core Strategy to work to, which could make managing planning decisions more difficult. During this time planning will revert to the Alnwick Plan and to Area Planning Committees. The Committee for North Northumberland will comprise: Alnwick; Berwick; Amble; Rothbury and will be chaired by TT. The committee of 13 will include 11 conservative members. TT suggested that during this uncertain period, it may well be worth considering a Longframlington Neighbourhood Plan. Already decisions in Alnwick had been overturned in favour of recommendations within their Neighbourhood Plan.
In discussion GF said he felt that there would be, given the types of existing mixed development in the village, little that could be said in a Neighbourhood Plan that would greatly influence planning decisions. With respect to 17/02004/FUL Land South Of Deneburn Rothbury Road planning application, members asked TT continue to support our objections to this development. He was also asked to make strong representations with respect to the drainage problem on the A697, below Hall Hill Farm. He agreed to take up these matters with the County Council.
- 7) **Minutes Of Previous Meeting** – The minutes of the meeting of 7th June 2017 were reviewed, unanimously approved as a true record and signed as such.

Housekeeping Issues

- 8) **Matters Arising Out Of Minutes**
 - a) **Longframlington Christmas light connection** request. Profuse apologies from Mark Caine. He will submit a quotation and plan by w/e 14th July. GF offered to provide a connection from the Paper Shop if the work was not carried out.
 - b) **Additional Grass Cuts** – No tenders received to date. DL’s contact unable to do work.
Action: Clerk to contact other local parish councils to ask for their contacts for grass cutting
 - c) Japanese Knotweed – All areas are clear at the present time
 - d) Insurance Claim- Accident on Tank Turn 19th April 2017 – Insurers have asked for additional information (including relevant sections of RoSPA report) which has been submitted to them. We await to hear on further developments.
 - e) Accounting Statement of the Annual Governance Statement for 2016/17 has been submitted to the BDO (External Auditor)
 - f) Seating in bus shelter opposite the church. – DL had undertaken some research and reported to meeting. Agreed that we would pursue purchase of an appropriate bench using recycled materials.
Action: Clerk to provide DL with contact details. DL to investigate and purchase suitable bench through delegated powers arrangement.
- 9) **Meetings to attend/attended** – None. NCC are to run training session for Cllrs on new Planning procedures. Clerk will circulate when received.
- 10) **Finance**
 - a) **Notification of receipts in the month**

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15/06/2017	T Marrison	Allotments Water Rates First Half	13.16
21/06/2017	A Goddard	Allotments Water Rates First Half	13.16
26/06/2017	Christie	Allotments Water Rates First Half	26.33
26/06/2017	Proctor	Allotments Water Rates First Half	13.16
26/06/2017	Conway	Allotments Water Rates First Half	13.16
26/06/2017	Brennan	Allotments Water Rates First Half	13.16
26/06/2017	Burleigh	Allotments Water Rates First Half	26.33
26/06/2017	Ellis	Allotments Water Rates First Half	26.33
03/07/2017	Hayles	Allotments Water Rates First Half	26.33
03/07/2017	Laidler	Allotments Water Rates First Half	26.33
03/07/2017	Gallon	Allotments Water Rates First Half	13.16
03/07/2017	Veitch	Allotments Water Rates First Half	13.16
03/07/2017	Taynton	Allotments Water Rates First Half	13.16

b) Approval of Clerk's salary, expenses, PAYE & NI and Approval of Other Payments

05/07/2017	Garth Rhodes	Clerk's wages and expenses	200056	350.93
05/07/2017	HMRC	Tax & NI Clerk's wages	200057	84.00
05/07/2017	Gavin Christie	Grass cutting	200058	280.00
05/07/2017	Gavin Christie	Grass cutting	Journal	-80.00
05/07/2017	LPC	Recharge Clerk's wages to cemetery (May)	Journal	-16.88
05/07/2017	LPC	Recharge Clerk's wages to cemetery (June)	Journal	-15.85
05/07/2017	LPC	Recharge Clerk's wages to cemetery(July)	Journal	-65.61

c) **Requests for donations** – Men's Keep fit class has requested a donation to purchase two items of equipment: Vitality Gym Bar (£20.62) and Pilates Double H Dual Grip Exercise band (£16.50) plus postage. It was agreed that the Parish Council would purchase and donate this equipment to the Keep Fit Class

Acton: Clerk

d) Bank Reconciliations to 4th July 2017 – PC and Cemetery

Bank Reconciliation at 4 July 2017

		£	
Balance per bank statements			
As at 23 June 2017	Community account	52039.53	
As at 23 June 2017	Business Saver	<u>6074.05</u>	
		58113.58	
Less unpresented cheques			
Cemetery			
Parish Council			
	200049 SLCC	78.00	
	200056 Rhodes	350.93	
	200057 HMRC	84.00	
	200058 Christie	<u>280.00</u>	
		792.93	
Uncredited Deposits - Cemetery			
	Strettle	Memorial Watson & Ferguson(2)	100.00
Parish Council			
	Christie	Allotments Water Rates	26.33
	Proctor	Allotments Water Rates	13.16
	Conway	Allotments Water Rates	13.16
	Brennan	Allotments Water Rates	13.16
	Burleigh	Allotments Water Rates	26.33
	Ellis	Allotments Water Rates	26.33
	Hayles	Allotments Water Rates	26.33

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	Laidler	Allotments Water Rates	26.33
	Gallon	Allotments Water Rates	13.16
	Veitch	Allotments Water Rates	13.16
	Taynton	Allotments Water Rates	13.16
			310.61
			57631.26
Balance per cash book	PC		41253.22
	Cemetery		16378.04
			57631.26

e) **British Gas refund** – A refund of £78.10 has been authorised and will show in next month's accounts

11) **Village Activities:** Drama show to take place on 14th July.

12) **Allotments:**

a) Management – Four outstanding water rates payments

Action: JM to follow up

b) Maintenance – Report on condition:

- A1/A2 – overhanging branches see **item 16(a)**
- Footpaths in some areas need tidying up

Action: JM to follow up

- Alan Goddard 15b. Whilst planted requires some attention
Action: Clerk to write letter to Mr Goddard
- Tony Hollands (16b) has not been planted due to long-term illness
- Tim Marrison (17b). Planted but needs some weeding around
- Yvonne & Mark Ellis (18) and Chris Brennan allotments are immaculate

13) **King George V Playing Field.**

c) **Memorial plaque** the low key unveiling John Carter the benefactor has taken place who is very happy with the memorial plaque and equipment

ACTION: GF to send DL picture for Gazette and to JM for Fram News.

d) Blue Netting on climbing frame. Not yet done

Action DW/GF to complete

e) **RoSPA Report for playground and equipment:** Had been received with the following points to note:

- Overall the report recorded the area as medium risk. The point score was slightly higher than previous year, due to the installation of the fitness equipment.
- General surface of tank turn was considered medium risk identifying a number of trip points
- Natural cracks and shakes of wooden structures need ongoing observation
- Timber Multiplay equipment whilst classed as low risk recorded as being 'end of life' with recommendation for removal. Some rotting timber. Netting needs tightening and frayed ends removed and worn ground making good
- Mini-slide whilst low-risk shows decay in some of the timber components including the ramp and support.

Action: To consider replacing mini-slide and multiplay equipment as a November action in the Annual Action Plan

f) **Conduct on Sportscourt:** Mrs Roxburgh sent email to say she had seen nothing in the June Minutes about the concerns she had raised and subsequent action of the Parish Council. GF had replied to say the June minutes had not yet been published. Community Police Officer has been informed and will make ad hoc visits to the area.

g) **Dogs on King George V Playing Field:** This is becoming an issue particularly people taking their dogs when using the pizza and chip vans. It was agreed that that we make people aware that it is not permissible to have dogs on any part of the playing field.

Action: i) Item to be included in the PC report in the Fram News. ii) Clerk to write letter and produce leaflets for circulation to dog owners who contravene the regulation, to be given to chip van and pizza van proprietors.

14) **Planning**

a) Planning Applications

Ref No	Description	NCC Status	Parish Council Position **
16/2325/FUL	Land North East of Dene House Harrogate Lane: Erection of Farm Workers dwelling	Appeal to Secretary of State	See minutes from previous meetings for PC responses
16/04150/FUL	Land North Of Fairfields Longframlington Northumberland – construction of 11 detached houses	Registered	See minutes from previous meetings for PC responses

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17/00583/FUL	Atheys Moor Longframlington NE65 8EG,-Extension existing portal frame building for enlarged hangar	Registered	See minutes from previous meetings for PC responses
17/01107/FUL	Land North West Of Lightpipe Farm Longframlington Northumberland – 10 dwellings	Registered To go to Committee on strength of LPC objections	Objections raised: - layout and type of housing is inappropriate - Highway Safety - drainage infrastructure
17/01909/FUL	Land North West Of Springfield Longframlington Northumberland NE65 8BA –Agricultural implement and feed store	Registered	No objection
17/01476/OUT	Land South Of Ashlea Longframlington Northumberland Three houses	Registered	
17/00872/FUL	Church Cottage 6 Church Street Longframlington NE65 replacement rear two storey extension -	Permitted	
17/02319/FUL	Land West Of The Holme Longframlington Morpeth Northumberland NE65 8AJ	Application	Expiry consultation 25th July Members to submit comments to Clerk by 22nd July
17/02004/FUL	Land South Of Deneburn Rothbury Road Longframlington Northumberland	Application	The Parish Council strongly object to this new application as per our objections to the previous plan

- b) 17/01107/FUL. Land North West of Lightpipe Farm. The news that there was to be an on-site meeting was as a direct result of the Parish Council's objection to this development
- c) 17/02004/FUL Land South Of Deneburn Environmental Impact Assessment Report: MNs detailed response to this report was discussed along with observations from the other councillors and it was agreed to submit the Parish Council's comments based on this discussion. However it was noted that comments regarding drainage and environmental issues concerning trees and hedges were already addressed in planning conditions and were not to be included in the response, but GF would compile letter to the Head of Planning detailing these points and asking him to consider them in all planning applications MN and GF were thanked for all their efforts regarding this application..

Action: GF to compile letter to the Head of Planning. Clerk to submit

15) Action Plan – July 2017

- a) Annual Action Plan – Has been updated with revisions agreed at the last meeting
- b) To include new action: To consider replacing mini-slide and multiplay equipment as a November action in the Annual Action Plan

Action: Clerk

- c) Aug/Sept Fram News. JM volunteered to write. Report to include:
- Thanks to those people contributing to the tidy-up of the village and in particular to Roy Gibson (visitor) for his clearing of footpath on A697
 - Dogs on the Green
 - Unveiling of the Fitness Equipment (with photo)
 - Parking at junction of A697 & Rothbury Road

Action: JM

- d) Village Christmas Tree

Action: DW/GF to source and order

16) Village Inspection

- a) **Condition of hedges, trees and weeds:**

I. Complaints had been received about the hedge growth outside Maple Tree Cottage and Rookwood Gardens

Action: Clerk to write to residents.

II. GF had met with NCC Tree Officer.

- i. The Parish Council could have suspended the felling of the Maple Tree at Maple Tree Cottage, by applying for a temporary preservation order. It was recommended that the LPC identify other trees for preservation in the village and apply for such preservation orders.

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- ii. Knogley Way Cherry tree had been felled as it was dying. NCC were going to replace with another species of similar size. Agreed that NCC replace by another cherry tree and LPC to pay the difference in cost.

Action: GF to consult with NCC

- iii. The Willow at Rimside View was now clear around the light and was to be pollarded in the Autumn
- iv. Two trees on the KGV Playing Field had broken branches. NCC will remove (one already done) and charge for this.
Agree

Action: GF to consult with NCC

- v. Beech Tree adjacent Allotments A1/A2. Land is not registered but NCC will undertake to remove overhanging branches. LPC will have to pay 50% of cost. LPC will be charged £182.00. Agreed

Action: GF to consult with NCC

b) Highways/footpaths/ Village Bollards

- I. NCC have investigated the water leak opposite the Elms, Rothbury Road. Although there is a minor drainage issue this is not the source of the leak. NCC will repair the drain in due course. Leak has been reported to Northumbria Water who have inspected (in the rain). Fuller inspection next week NCC will monitor the referral and report back to the Clerk on further developments.
- II. GF had received a memo regarding measures for speed control in the village. NCC are to undertake a traffic survey on the Rothbury Rd, as this is a bus route speed bumps would not be allowed although speed cushions could be used, they were not popular, as they are perceived to cause damage to cars. The cost of chicanes would be £15,000 per chicane. Road markings would be cheaper but less effective. It was agreed to take no further action at this time.

17) Green Dog Walkers Responsible Dog Ownership Campaign. It was agreed to support this campaign.

Action: i) Clerk to put leaflets in the local shops. ii) Members to encourage dog owners to participate.

18) ICO Registration. LPC has been re-registered with the ICO (Independent Commissioner's Office). The register records our responsibilities on how we handle, store and manage personal information. Registration expires 28th June 2018.

19) Any Urgent Business

- a) Heavy Lorries Survey. It was agreed that Parish Councillors would take part over the summer in the survey of heavy lorries instigated by the Coldstream Community Trust and Gateway Association.

Action: Clerk to make copies of the survey tally chart and the guide to lorry types and send to members

- b) Parking at junction of A697 & Rothbury Road. GF reported that he had been approached by David Carr again expressing his concerns regarding parking which was causing considerable loss of business. The item was discussed at length. It was felt that the Parish Council had exhausted all possibilities to improve the situation. It was agreed to include a further article within the Fram News report.

20) Date of Next Meeting -Wednesday 6th September 2017 at 7.30 p.m.

Items from September Action Plan for consideration at the next meeting:

- a) Allotment Water Invoices - produce invoices to apportion the half yearly charge to the PC between those from 8a to 18.
- b) FramNews Article required re snow/ice teams, gritting and community responsibility for grit spreading.
- c) FramNews Report – identify councillor to write it

The meeting closed at 10.25 pm.

Garth Rhodes

Clerk to Longframlington Parish Council.

E-mail longframlingtonpc@gmail.com