

Harby Parish Council Minutes

Ordinary Meeting

Thursday 5th October 2017 at Harby Village Hall



Start:19:30	Finish:22:00	Reference:130/17
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Councillors Present: J Howard, C Nolan (Chair), S Parkin, D Quibell and J Rose.
District and County Councillor Mrs Dobson (Part)

Clerk: Caron Ballantyne

Members of the public present: 3 members of the public present (Part)

Item	Title and Decision	Action Required
130/17/1	Apologies for absence Apologies received from Cllrs Medley and Thursby, accepted	-
130/17/2	Declarations of Interest <i>(in accordance with Localism Act 2011)</i> No declarations of interest	-
130/17/3	<p>10 minute public time</p> <p>Clare Welfare of the Volunteer Car Scheme came to explain how the scheme operates. The scheme has been in operation since 1985, but not many people knew about it. This scheme is available for all adults, for social, pleasure as well as medical appointments. This has been advertised in the TRIO and since April has undertaken 70 trips and now have 14 drivers. There is a dedicated mobile line for booking, which should be booked ideally 2-3 days in advance of a trip. This has been used for trips to Newark train station and recently to return from a wedding reception. The scheme is going well and it is hoped that this will continue into the future. All drivers have undertaken the MIDAS training.</p> <p>Concern raised about dog fouling on the Playing Field – Playing field committee to consider erecting signs and contacting the dog warden to deal with the issue</p> <p>Cllr Dobson</p> <p>Information on Nottingham Energy Partnership provided and to be posted to the notice boards</p> <p>OVO tour on the 6th September was excellent</p> <p>The NCC chairman and his wife visited the parish the following week</p> <p>The minerals plan will be coming back for consultation after being redrafted</p> <p>Weight restriction on the A1133 is going to the December planning meeting – there is a definite reduction in HGV traffic. There are still problems occurring when the A1 is closed. There are some issues with lorries cutting through Spalford onto the A1133.</p> <p>Harby bridge, NCC officers have been to have a look and there are potentially works required in the near future. Awaiting the officers report.</p> <p>A complaint has been made about a horse & caravan just over the</p>	

Signed/Initials:

Chairman

Date:

Page 1 of 5

	bridge and this is with the planning enforcement team to investigate. This should determine if this is lawful or not. This is also a particular concern in terms of highway safety, given the proximity of the access to the bridge.			
130/17/4	Approve Draft Minutes: Ordinary (Ref 128/17) Extra-Ordinary (Ref 129/17) All the minutes were agreed unanimously as a true record and signed by the chair			
130/17/5	Planning Decisions			
	17/01106/FUL	The Lodge, High Street	Householder application for demolition of porch and erection of single storey extension	Permitted
	17/00951/FUL	Apple Drop Barn, Low Street	Proposed conversion and extension of barns to form dwelling	Permitted
	Noted			
130/17/6	Consideration of amended/new policy documents a. Financial Regulations – deferred to next meeting b. Equality Policy – deferred to next meeting			Clerk
130/17/7	Trees a. Consideration of the annual tree inspection report – Resolved that Cllr Rose would do the work identified to remove bottom growth and quotes would be obtained for the multi trunk chestnut near to the village hall roof b. Consideration of quotes for the removal of the conifer at Wigsley Road allotments – resolved to award to Maple Services and request that hawthorn whips are planted to fill in the gap in the hedge			Clerk
130/17/8	Annual Audit a. Consideration of the completed annual return from Grant Thornton – noted and will be actioned as required next year b. To consider arrangements for internal audit 2017/18 – Resolved to appoint same auditor as last year			
130/17/9	Finance a. Payments since last meeting - noted b. Receipts since last meeting – noted. The Transparency Grant has been awarded and the Parish Council resolved to use some of this money to take on its own domain of harby-notts.org.uk (if available), as this would remove the confusion often encountered with the Harby in Leicestershire. Resolved that the Clerk is to be paid for an additional 2 hours per month for work on the website meeting the transparency code and was part of the grant application – this is to be back dated c. Payments for Approval – Resolved that these were approved d. Training Course for Clerk on Data Protection – Resolved that the cost of this could be split 50:50 with Collingham e. Consider payment of CiLCA fees for Clerk – Resolved that, on the basis of a pro-rata split between all the Clerks Councils based on the precept, this was acceptable			

➤	Receive expressions of interest from Councillors and member of the public (including surrounding Parishes) to start a working group to progress the better mobile phone signal objective – The Community Led Plan group are looking at this and are awaiting proposed improvements, to determine if further action is required	122/17/10
➤	New burial site – still to investigate	123/17/3
➤	Community Texting Service – This improved communication is being dealt with by the introduction of a Facebook page, which will be linked to the website	123/17/9
➤	All approved minutes added to the website and draft ones removed	128/17/5
➤	Local Council Foundation Award, notified NALC that this would be collected at the AGM in November	128/17/6
➤	Notified NALC of the voting delegates for the AGM – D Quibell and J Rose	128/17/6
➤	Local Council Foundation Award logo, added to the website & minutes	128/17/6
➤	Best Kept Village Competition feedback from the organisers has been requested	128/17/6
➤	Preparations for the Best Kept Village Competition, has been added to the diary for March	128/17/6
➤	Facebook Page to be set up and linked to the website – awaiting set up of harby.org.uk emails to facilitate this	128/17/6
➤	Promotion of the website and linking it to a Facebook page – last TRIO article mentioned the website and alerts, Facebook will be linked as soon as emails set up	128/17/8
➤	Terms of reference adopted and made available	128/17/9
➤	Budget changes made	128/17/10
➤	Amendment made to the Financial Regulations with regard to the bank reconciliation	128/17/10
➤	Approved items for payment, arranged	128/17/10
➤	Regular payments, arranged	128/17/10
➤	Software for laptop ongoing as email addresses need to be resolved – old software is no longer working so this is now urgent	128/17/10
➤	Application to Transparency Grant fund submitted	128/17/10
➤	Agreement made with owner of the harby.org.uk domain – access to be arranged	128/17/10
➤	Planning Consultation 17/01192/FUL responded to	128/17/11
➤	NALC tree charter – signed up for	128/17/12
➤	Station Road Field – Land Agent requested to offer a lease to Trevor Medley	129/17/3

Councillors reports – updates on actions***Cllr Nolan***

123/17/3 – Definition from Newark and Sherwood District Council Planning Department regarding the term – sustainability and the implications of this on Harby as a small village – a document has been received from NSDC providing this information and is available on their website

128/17/3 – Unofficial bus stop on Wigsley Road needed strimming again – still to

	<p>be actioned 128/17/12 – NALC Important Questionnaire for Town and Parish Council’s, to respond to – completed and returned</p> <p>Cllr Howard 123/17/3 – Post for the refurbished/re-painted village sign – has been installed and the sign has been erected. Thanks were given to everyone has been involved. This is something which should be included in the next TRIO article. 128/17/6 – Fixing of new planters – still to be done 128/17/6 – Trent Vale Trail – meeting report from 22nd July – there is a plan to extend an off road cycle path from Collingham to North Clifton, which will provide a route all the way through to Newark/Lincoln. There is a small group trying to get together some information to start putting together quotes and the work required in progressing this scheme. There are a number of land issues on the route which need to be resolved. A letter of support from the parish council was felt to be a good idea, as this will bring many benefits to the area.</p> <p>Cllr Quibell 128/17/3 – Memorial to the Medleys – still be done</p> <p>Cllr Rose SNG meeting on 26th September – discussed the custody suite in Newark, letters of support from parish councils requested. Incidents of hare coursing were reported and fly tipping Community cuppa on Saturday 30th – the usual people turned up, despite leaflets being distributed by the school. Photos out of the archives were on display and there was a good atmosphere. It is hoped that a Facebook page will improve participation in similar events in the future</p>	
130/17/11	<p>Future Meeting Dates, including village walk 15th October 2017 10am for village walk 1st February 2018 5th April 2018 31st May 2018 2nd August 2018 4th October 2018 6th December 2018</p>	<p>Clerk to update on website and advise village hall bookings clerk</p>

130/17/12	<p>Correspondence</p> <p>a. Data Protection – NALC, legal briefing L04-17 and L05-17 – noted. Once training has been undertaken by the Clerk this will advise better on the actions required.</p> <p>b. Wigsley Road (Mill Field Close) Allotments – alleged breach of terms of tenancy. Complaint about dogs on the allotments, Resolved that a reminder is sent to all Mill Field Close allotment tenants to remind them that this is detailed within the tenancy agreement.</p> <p>c. NSDC Annual Parish Council Event 16th October – Resolved that a response would be sent, that this proposed event is no longer appropriate to the Parish Council</p> <p>d. Royal British Legion Poppy Appeal – Resolved that 10 poppies for lighting columns would be purchased this year</p> <p>e. Greenwood Community Tree Planting grants – resolved by majority to apply for a grant</p> <p>f. Free Community First Aid Courses – Resolved that this should be organised and the Parish Council would cover the cost of the hall. Date to be arranged for a Thursday in March/April 2018</p> <p>g. Can you commemorate holocaust day 2018? - noted</p> <p>h. Speed Awareness Stickers – Resolved to order a number of stickers</p> <p>i. Winter Service – Offer of assistance to Parish Councils – offer of free salt to be accepted and put into each of the bins</p> <p>j. Report to NCC of issues with grass cutting Wigsley Road/Darbyshire Close – Resolved that NSDC would be contacted and asked to address the mole issue. The contractor has been spoken to, and requested that changes to their practices are made to prevent this occurring again</p> <p>k. Letter from Robert Jenrick regarding Newark Police Station Custody Suite – Resolved that a letter is written to the Chief Constable and Police and Crime Commissioner with a copy to Robert Jenrick stating that this proposal is not something which is supported by the Parish Council and will not best serve the residents of Harby.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
130/17/13	<p>Consideration of lease for Station Road Field</p> <p><i>Due to the confidential nature of the business to be transacted, the Council resolve to go into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for item 13</i></p> <p>Resolved that the land agent is requested to accept the succession application. If possible this should be at no cost to the parish council</p>	<p>Clerk</p>