

## Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must column headed “Year ending 31 March 2019” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered figures.

Name of smaller authority: Stalisfield Parish Council

County area (local councils and parish meetings only): Kent

### Financial year ending 31 March 2019

Prepared by (Name and Role): Wendy Licence Clerk & RFO

Date: 08/05/2019

	£	£
<b>Balance per bank statements as at 31/3/19:</b>		
account 1	6,308.0	

[add more accounts if necessary]

	6,308.0
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Petty cash float (if applicable)	-
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Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)

224	-10.00
267	-947.77
DD	-159.74
269	-380.00
[add more lines if necessary]	-120.00
270	

	(1,617.51)
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Add: any un-banked cash as at 31/3/19

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<b>Net balances as at 31/3/19 (Box 8)</b>	<b>4,690</b>
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