

Upper Hardres Parish Council

Chairman Robert Quincey

Clerk/RFO Clare Hamilton | uhpc.clerk@gmail.com | 01303 257321 | upperhardrespc.co.uk

Minutes of meeting held on Tuesday 14 March 2023, 7pm, at Bossingham Village Hall

1. To record attendance and apologies for absence

Attending: Chairman Robert Quincey, Councillors Angela Waldron, Mick Broughton, Nick Waldron, Simon Warner, Clerk/RFO Clare Hamilton, Gabby Fisher BVHMC

Apologies: John Pitcher

2. It was resolved to accept the Minutes of the meeting held on 10.01.23

3. Members' declarations of interest on Agenda items

Cllrs Nick Waldron and Angela Waldron: Appendix 6.8c. Cllr Simon Warner: Appendix 6.8a.

Cllr Robert Quincey 8.2c

4. Public participation on Agenda items not required

5. Matters arising not covered by the Agenda none

6. Planning Applications

Planning applications may be viewed at Canterbury City Council's website [here](#)

6.1 CA/23/00371 Clearvu, Manns Hill, Bossingham CT4 6ED

UHPC Acceptable

Single-storey extension to South West Elevation.

6.2 CA/23/00195 1 Dene Farm, Manns Hill, Bossingham CT4 6ED

UHPC Objection

Conversion of existing car port and elevational changes to rear of building to provide a garage and boot room, along with the erection of a garden room following the demolition of a former granary building.

6.3 CA/23/00073 Wall Cottage, The Street, Bossingham CT4 6DX

CCC GRANTED

Single storey rear extension.

6.4 CA/22/02687 2 Westfield Cottages, Hardres Court Road, Bossingham CT4 6EA

CCC GRANTED

Single storey rear pitched roof extension following demolition of existing flat roof rear extension.

6.5 CA/22/02459 Tudor Cottage, The Street, Bossingham CT4 6DY

CCC REFUSED

Single-storey rear extension.

6.6 CA/22/01870 Land At The Street, Bossingham

CCC GRANTED

Variation of condition 2 (drawings) of planning permission CA/19/01902/FUL for the Proposed erection of 4 no. detached two-storey dwellings together with double garages and new vehicular access to The Street, Bossingham; to allow plot 1 garage location adjusted, plot 1 obscure glass retained to elevation 3, obscure glazing removed to elevation 4, plot 3 obscure glass retained to elevation 3 and obscure glazing removed to elevation 4.

6.7 CA/22/01748 Knotty Oak, The Street, Bossingham CT4 6DX

CCC GRANTED

First floor extension.

6.8 Outstanding planning applications affected by water quality at Stodmarsh nature reserve listed in Appendix.

7. Highways

Parishioners may report Highways matters directly to KCC [here](#) and to the KCC Parish Highways Steward: Rob Moon - robert.moon@kent.gov.uk - 07725 614034

7.1 Stone Street: overnight closure between Woodlands Road and Blindhouse Lane postponed until 17-21 April.

7.2 Hardres Court Road: emergency closure 12 Feb for up to 5 days for burst water main repairs by SE Water.

7.3 Manns Hill: closure from 17 Feb for up to 6 days for water pipe repairs by South East Water.

- 7.4 Lynsore Court: closure on 6 April for up to one day for reinstatement works by South East Water (closed outside land adjacent to The Bungalow).
- 7.5 Report ref 702025 Junction Manns Hill/Pett Bottom Road: area suffering from regular flooding (may be rectified by 7.4).
- 7.6 Report ref 702027 outside Wall Cottage, The Street: recent heavy rains and snow have once again resulted in the carriageway flooding from kerb to kerb. It has been suggested this may be a result of a bung being applied to the drainage outlet located on Catts Hill Path.

8. Reports

8.1 City and County Councillors: see Appendix

8.2 Footpaths

- a. U11610 Catts Wood Path: potentially incorrect listing being investigated.
- b. Public Footpath CB378 opposite Village Hall: signage to be agreed.
- c. PROW/CC/C410 Claimed Byway Open to All Traffic running from Peafield Wood Road - Dane Hill, Barham.
In Barham Parish, no comment to make. Barham PC's comment was to ensure landowner is aware.

8.3 Trees

- a. War Memorial planting: It was suggested paving slabs as at the Nackington War Memorial be installed in order to reduce gardening workload. Planting is preferred and maintenance will be included in the grounds maintenance contract when necessary.

8.4 Bossingham Village Hall: see Appendix

- a. Plans for a joint-parishes Coronation Big Lunch on May 7 were outlined and Cllrs approved a donation of £150 to support the event. Help from parishioners will be needed in managing and setting up this event.

8.5 Bossingham Playing Field:

- a. Lower branches on the trees above the toddler climber/slide have been removed.
- b. Basketball net missing, replacement needed.
- c. Waiting for formal quotes for fence repairs at rear of field, fence at VH border, and safety surfacing repairs.

9. Finances

9.1 Balance of Accounts and Bank Reconciliation at 14 March 2023:

Current account £1,732.54. Deposit account £25,033.58. Total funds £26,797.69.

9.2 VAT reclaim of £384.30 for 01.10.22-28.02.23 received from HMRC on 6 March.

9.3 Receipts and Payments since last meeting: Bank Reconciliation and Cashbook extract in Appendix.

9.4 Expenditure due before next meeting:

C Hamilton	Salary March	£ 325.00
	Travel exp March meeting	£ 14.40
	Expenses Oct-Mar	£ 152.77
BVHMC	Donation to Big Lunch	£ 150.00

It was resolved unanimously to approve expenditure, proposed Cllr Nick Waldron, seconded Cllr Mick Broughton, approved by the Chairman.

9.5 Barclays business review and deposit account transfer from Barclays to Santander:

Barclays have conducted a thorough business account security review involving form filling, document submission, and five lengthy phone calls so far. Waiting to hear if they have finally updated all necessary security details. Until then, no progress can be made applying to transfer the deposit account to Santander.

10. CIL (Community Infrastructure Levy) Neighbourhood Portion

Quotes for plumbing and electrical works for the VH were circulated to councillors for consideration before the meeting. As the only community asset left in Bossingham the VH needs to be used and supported and councillors are in favour of supporting work of this nature. However, as considerable sums are involved, **it was resolved** to request a more detailed plan of works in order to allow a fully informed decision to be made at the next meeting in May.

11. Highways Improvement Plan (HIP)

Cllr Simon Warner presented a draft HIP proposal which was well received by councillors. This will be further developed.

12. Elections 2023

Local elections will be held on 4 May 2023. Notice of Election is to be displayed on the parish noticeboard at the VH and the website on 16 March, it advises that Nomination Packs can be obtained from the PC or

from CCC. The deadline for hand-delivered nominations to CCC is 4pm on 4 April. Cllr Nick Waldron will coordinate delivery.

After the nomination deadline has passed, CCC will inform us whether there is a contested/uncontested election and will ask us to arrange for further notices to be displayed.

Annual Council Meeting on 16 May 2023 at 7pm will be first meeting of the new council following elections. Information re. need for photo ID required at polling stations circulated to parishioners and on website.

13. Risk Assessment update

- a. Bus shelter: Chairman sourcing quotes from local companies for repairs and refurbishment.
- b. Defibrillator: Inspection carried out by Hopkins on 01.03.23 (what3words location is ///salon.sized.limit).
- c. Playing Field: Chairman's recent inspection and actions logged with the clerk.
- d. Fire Hydrants: Inspected by KF&RS on 25.10.22 (last local volunteer inspection 03.05.22).

14. For information

- Vacancy for a councillor: continue to promote in parish magazine, Facebook, and by invitation
- Heritage Safari Day 21 May: Cllr Mick Broughton will present photos of Bossingham he sourced for research into the proposed neighbourhood plan; Hopkins to attend between 2pm-4pm to demonstrate the defibrillator; military vehicles are being sourced for display at the VH; Village People to talk about past performances.
- Ways to promote the PC and the VH committee to all residents were discussed.
- In order to improve efficiency and time when looking for quotes for small one-off jobs, KALC Area Committee Chairman Robin Treacher is looking at the issues surrounding making appointments for preferred suppliers for Parish Councils for 'small works' up to a threshold financial amount.
- Next meetings: Annual Council Meeting **16 May 2023** at 7pm, followed by Ordinary Meeting at 7.30pm.

Meeting closed at 9.15pm.

Signed.....

Chairman, 16 May 2023

Appendix

6.2 CA/23/00195 1 Dene Farm, Manns Hill, Bossingham, Kent, CT4 6ED

Upper Hardres Parish Council objects to this application. In planning application CA/15/01411/FUL (Dene Farm, Manns Hill, Bossingham CT4 6ED Proposed three dwellings at Dene Farm) the Heritage Impact Statement refers to the Granary. It states :
'4.1 ...The granary, which is dated as of 18th century date and which is supported on staddle stones is a "locally listed" building and is to be retained and repaired.'

5.2 ...The granary which lies within the site to the north-east of Cottage Farm House will be retained and repaired and will sit within the garden of unit 1.'

Upper Hardres Parish Council objects to the removal of this historic granary and requests it be repaired and retained as per the conditions of the 2015 application.

6.8 Long-term outstanding planning applications affected by water quality at Stodmarsh nature reserve:

Poor water quality levels at the internationally-important nature reserve in Stodmarsh have stalled housing developments across east Kent. The wetlands at Stodmarsh outside Canterbury, which are a haven for wildlife, are deemed to be suffering from high levels of nitrogen and phosphorous. Further information can be found here:

<https://www.canterbury.gov.uk/planning-and-building/stodmarsh-and-water-quality/>

The following planning applications are affected:

- | | | | |
|----|---|--|--|
| a. | CA/20/02857 | Court Lodge, Manns Hill CT4 6EB | <i>Objection. Awaiting CCC decision</i> |
| | Erection of two-storey detached dwelling with associated parking, access and landscaping | | |
| b. | CA/20/02785 | Homeside Farmhouse, The Street CT4 6DX | <i>Acceptable. Awaiting CCC decision</i> |
| | Erection of a dwelling and garage in rear garden together with alterations to existing dwelling including new single storey side extension following demolition of garage and chimney to enable formation of access | | |
| c. | CA/20/02237 | Two Acres, Hardres Court Road CT4 6EA | <i>Acceptable. Awaiting CCC decision</i> |
| | Erection of 5 no. detached two-storey dwellings with associated garages, parking and landscaping following demolition of existing dwelling. | | |

8.1 Report from County Councillor Mike Sole March 2023

February is budget time at both Kent County Council and Canterbury City Council. Both councils have been hit hard with inflationary cost increases outstripping income increases. At KCC there will be reductions in many services as many items of non-statutory expenditure are reduced in order to balance the budget. I was extremely disappointed that the grants that I have available to support the parish councils in my area with highway improvements, and also grants to community groups, have been slashed from £10,000 a year to £3,600. I do have some funding that I have carried forward though so please do get in touch if there are

projects that I can help with.

At the Canterbury City Council budget meeting I was especially pleased to have the job of delivering the 10 minute budget response on behalf of the Liberal Democrat group. I used much of this to highlight the council's poor record on capital projects and the £9m spent on Station Road West car park, the least used in Canterbury.

Other meetings attended in February included the Kent Fire & Rescue Service and Wickhambreaux Parish Council.

I was delighted to be asked to speak to Conserve Adisham's Rural Environment (CARE) about the draft Canterbury Local Plan, and I continue to give what assistance I can opposing the Adisham new town (Cooting Farm) and the expansion of Aylesham into Womenswold parish.

I met with residents in Petham to discuss the City Council proposals for a significant amount of double yellow lines in the village. I will be taking those concerns to the Joint Transportation Board in March.

It was an absolute delight to be asked to be guest speaker at the February meeting of Barham Wives. I hope that my talk about my role as a councillor was both interesting and informative.

I met with the Canterbury branch of the National Farmers Union and we discussed a number of topical issues, including the amount of farmland being lost to development.

My activities around the area often find me bumping into Rev Stefan Thomas who covers the Barham Downs benefice, and there is a certain amount of overlap between what we do, albeit that we have different bosses! This month I also had a meeting the Nick White, the vicar in Thanington, as I believe that by working together we can ensure that support reaches those in need.

This month I have also been involved in issues involving, fly-tipping, street lights, planning, bins, KCC funding care and nurseries, abandoned caravans, dogs, and buses, to name a few.

By the time that it gets to my next monthly report, everyone will be well into election mode. I will be seeking re-election as the City Councillor for Nailbourne ward. Don't forget that you will now need a valid form of ID to vote.

Please get in touch if there are any issues that can help with.

8.3 Tree warden John Pitcher

I attended the County Tree and Pond Partnership meeting at Chilham on the 25 February which had National Woodland Trust representatives also in attendance. An interesting seminar on tree matters and toad road deaths and how to prevent them being 'squished'!

I previously sent you information regarding the half mile of hedge planting along the Hardres Court Road from Bossingham to Upper Hardres. A good environmental asset for the Parish.

The War Memorial garden is on the Agenda. It is starting to look springlike again and I would be sorry to see it changed but it could be a problem when I step down unless someone will take it on (in 2 years time). The Nackington model is an option and it looks good now completed with flower baskets.

9. Finance

Bank Reconciliation 11 January - 14 March 2023:

Current Account: £

The net balance reconciles to the Cashbook (receipts & payments account) as follows:

Balance brought forward at 10.01.23	3,544.04
ADD: receipts 11.01.23-14.03.23	830.90
LESS: payments 11.01.23-14.03.23	2,642.40
Closing balance at 14 March 2023	1,732.54

Deposit Account:

Balance brought forward at 10.01.23	25,480.18
ADD: receipts 11.01.23-14.03.23 interest	31.57
LESS: payments 11.01.23-14.03.23	446.60
Closing balance at 14 March 2023	25,065.15

Total funds at 14 March 2023 £ 26,797.69

Receipts and Payments since last meeting: Cashbook extract:

JANUARY							
18	C Hamilton	Salary 10/12	Jan	SALARY	325.00	SALARY 10/12 JAN	
18	C Hamilton	Travel expenses	Jan	EXP	14.40	TVL EXP JAN	3,204.64
FEBRUARY							
20	C Hamilton	Salary 11/12			325.00		2,879.64
27	PCC	Donation 2022			150.00		
27	Wraights	Grounds maintenance	Oct Nov Dec Jan Feb Mar		1828.80		901.64
27	from Barclays	Reimbursement Defib and Jubilee tree & plaque costs			446.60		1,348.24
MARCH							
6	from HMRC	VAT reclaim 01.10.22-28.02.23			384.30	HMRC vat claim	1,732.54

Correspondence received includes:

Kent Air Ambulance request for donation; KCC Local Account for Adult Social Care 'Here for you, how did we do?' Sept 2020-Dec 2021; Newsletters and information from NALC and KALC; KALC training schedules; Bus Pass Renewals information; Southern Water update Clean Rivers and Seas Task Force; Highways works