

TUNSTALL PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Monday 9th June, 2014

Present: Cllr. P. Mitchell – Vice-Chair
Cllr. R. Spencer
Cllr. A. Spicer
Cllr. C. Browning
Cllr. I. Davison
Cllr. J. Mills
Lynda Fisher, Clerk
2 Members of the Public

Public Time

A Member of the public advised that the School Fete will take place on the 5th July and there will be a monthly children's service held in the Church during the Tuesday afternoons for pupils from the School. He also enquired if the Parish Council has had any news regarding Junction 5a; no but Members asked the Clerk to check with Swale Borough Council. **Action: Clerk**

1. Welcome and Apologies

In the absence of the Chairman the Vice-Chair chaired the meeting and formally welcomed everyone. Apologies were received from Cllr. Burgess.

2. Declarations of Interest and Dispensations

There were no declarations of interest. A Dispensation has already been granted to all Members relating to Tunstall School.

3. Minutes of the Previous Meeting

Proposed by Cllr. Davison and seconded by Cllr. Spencer the Minutes of the Annual Parish held on the 12th May, 2014, were agreed by Members and signed as a true transcript.

Proposed by Cllr. Browning and seconded by Cllr. Spencer the Minutes of the Monthly Parish Council Meeting held on the 12th May, 2014, were agreed by Members and signed as a true transcript.

Proposed by Cllr. Davison and seconded by Cllr. Spencer the Minutes of the Annual Parish Council Meeting held on the 12th May, 2014, were agreed by Members and signed as a true transcript.

4. Matters Arising from the Minutes

1. **Complaint re. Swale Borough Council's Planning Committee Meeting on 10th April, 2014** – Following a response by Swale Borough Council to Stage 2 of the complaint; Members discovered that they are unable to take this up with the Local Government Ombudsman because a statutory body cannot complain about another; however residents can. Clerk to contact the Monitoring Officer at Swale, to enquire as to progress regarding the complaint relating to the Borough Councillor. **Action: Clerk**

2. **South and South East in Bloom (S&SE) Workshop** – Cllr. Mitchell has written to the Church, School, TUGS and Hall asking if they would help with this; so far he has only heard from the School, who are keen for the children to be involved, and the Church who are worried about funding for cleaning up the church yard. It was suggested that the Council approaches Borough Cllrs. Willicombe regarding a grant from the Members Localism Grant to help with general maintenance within the village. Cllr. Mitchell will place an article in the new Newsletter asking for volunteers and will set up a Working Party. Posters have been received from S&SE in Bloom and a resident asked for copies and will arrange for them to be printed and taken home by children at the School. **Action: Cllr. Mitchell/Clerk**

5. Tunstall School

The second request to the Diocese for sight of the Title Deeds for the present school site has not been successful and attempts to locate copies elsewhere have proved futile. It was agreed that a representative from the Parish Council will address KCC's Planning Committee meeting this Wednesday regarding the mobile planning application. It was proposed by Cllr. Browning and seconded by Cllr. Spencer, all agreed, that the Clerk draws up a Statement. **Action: Clerk**

6. Newsletter - The draft newsletter, prepared by Cllr. Mitchell, was approved for circulation.

7. Planning – New Applications: None; Determined applications: None

6. Finance

1. **Adoption of Accounts for the year ending 31st March, 2014 and Completion of Annual Governance Statement** - Members formally adopted the Accounts and completed the Annual Governance Statement for 2013/14; the Annual Return was then duly signed by the Chair and Clerk as R.F.O.

2. **Cost of closing Tunstall Road for Event** – Clerk has determined that KCC's administration costs alone will amount to £1,100, with other fees on top. Members agreed not to pursue this.

3. **Coffin Pond Bollards** – A response by KCC Highways has indicated that 450mm clearance is required for the siting of any bollards. Clerk to go back to Highways asking if they have any other recommendations to protect Coffin Pond against traffic impact. **Action: Clerk**

4. Accounts and Cheques raised at this meeting:

The following cheques were signed and the accounts to the 31st May, 2014, approved.

Date	Cheque	Details		Amount
09.06.14	0999	L. Fisher	Expenses – Telephone; home as office, Stamps; May	£16.69p
09.06.14	1000	H.M. Revenue & Customs	Tax – May 2014	£48.20p
09.06.14	1001	Tunstall PCC	Hire of Hall - June	£12.50p
09.06.14	1002	Teynham Construction	Repairs to Coffin Pond	£1032.00p
Four Cheques in total				

Paid by Standing Order – Clerk's Wages, May, 2014: £192.84p

6 Correspondence

1. **Swale Parish and Town Councils –SBC Draft Statement of Intent** – Cllrs Spicer, Mills and Burgess agreed to attend the meeting on the 2nd July. **Action: Cllrs. Spicer/Mills/Burgess**

8. Any Other Matters Arising

1. Members cannot support a request for financial support from the Church in relation to repairs to the handrail; Cllr. Mitchell will take this to The Friends of Tunstall Church. **Action: Cllr. Mitchell**

2. Clerk to again report potholes in Hearts Delight Road and will bring the overhanging branch in the Churchyard to the attention of the Church. **Action: Clerk**

11. Next Meeting(s)

The next Monthly Meeting will take place on Monday 7th July, 2014, commencing at 6.45 p.m. in the Midwinter Room, St. John the Baptist Church, Tunstall.

The meeting closed at 08.45 p.m.