



Broseley Town Council

The Library Building, Bridgnorth Road, Broseley, Shropshire, TF12 5EL

Mrs Trudi Barrett
Town Clerk

To the Members of the Staffing Committee:
Councillors Burton, Goodall, Maltby and Taylor
All other Members for information

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7th June 2017

Members of the Staffing Committee are requested to attend the meeting to be held at The Library on **Thursday, 15th June 2017** at 7.00pm.

Yours sincerely,

T M Barrett
Town Clerk

AGENDA

1. **ELECTION OF CHAIR**
To elect the Chair of the Committee.
2. **ELECTION OF VICE CHAIR**
To elect the Vice Chair of the Committee.
4. **APOLOGIES**
To receive apologies for absence.
5. **DECLARATIONS OF INTEREST**
Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members interests maintained by the Monitoring Officer.
6. **OFFICE STAFF TIMESHEETS**
For decision: to consider and agree the format of time sheets for the office staff.
7. **EXCLUSION OF PUBLIC AND PRESS**
To resolve that by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100(A) of the Local Government Act 1972, the public and press be excluded for the following item of business, on the grounds it involves the likely disclosure of exempt information as defined in the Acts:
 8. **OFFICE STAFFING REVIEW**
 9. **INTERIM COVER FOR RFO**
8. **OFFICE STAFFING REVIEW**
To consider the report from Shropshire HR.
9. **INTERIM COVER FOR RFO**
To consider arrangements for the provision of interim cover for the RFO.