

# Babraham Parish Council: Agenda

## To members of the Council

You are hereby summoned to attend the meeting of Babraham Parish Council to be held remotely on **14 January 2021 at 19:30** for the purpose of considering and resolving the business as set out below.

Please could Councillors ensure they read the agenda notes and supporting documents circulated via email prior to the meeting.

**Members of the public and press are invited to address the Council at this meeting during the Public Participation Time.**

**Members: 5 Quorum: 3**

**The meeting will be conducted remotely using Zoom conferencing using the following details**

Topic: Babraham Parish Council Meeting 14 January 2021

Time: Jan 14, 2021 07:30 PM London

<https://us02web.zoom.us/j/86002367645?pwd=emsxOW42bitqNUhlMVhyY1VWbVFFUT09>

Meeting ID: 860 0236 7645

**Passcode: 446309**

One tap mobile

+441314601196,,86002367645#,,,,\*446309# United Kingdom

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Dial by your location

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+44 203 051 2874 United Kingdom

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Meeting ID: 860 0236 7645

Passcode: 446309

Find your local number: <https://us02web.zoom.us/u/kbgmf3lbyO>

## **Part I: Non-confidential information**

**2101/01 To receive and approve apologies for absence**

**2101/02 To receive members' declaration of interest for items on this agenda**

**2101/03 To sign and approve Minutes of Meeting dated 12 November 2020**

**2101/04 Exclusion of the public**

To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded.

**2101/05 Co-option for Vacancy**

Cllrs to consider application by members of the public to serve as Councillor by co-option as a result of the resignation of Cllr Walker (18 November 2020). Vacancy was posted on 19 November and no request for election was received by 10 December 2020.

**2101/06 Public participation time: 15 minutes are allocated**

**2101/07 Report from South Cambridgeshire District Councillor P McDonald**

**2101/08 Report from Cambridgeshire County Councillor K Cuffley and R Hickford****2101/09 Report from Babraham Research Campus (BRC) representative****2101/10 Clerk's report****2101/11 Coronavirus**

To note or review communications from local and national authorities, views and actions from Parishioners and other publics. To resolve on actions for Parish Council.

**2101/12 Budget**

To review options for draft 2021—22 Budget and, if agreed, resolve to adopt.

**2101/13 Boundary review**

To review documents and actions relating to Boundary review and to resolve on any actions.

**2101/14 Precept**

To consider SCDC notification of Precept calculation and approve Precept application for return.

**2101/15 Zero Carbon opportunities**

To consider any response to proposal and resolve on any actions.

**2101/16 Local Plan and local developments**

To review and to resolve on recent developments on Call for Sites and SCDC Local Plan.

<https://consultations.greatercambridgeplanning.org/form/40297>

**2101/17 Greater Cambridge Partnership (GCP): A1307**

To consider works on A1307, response to Council comments and to resolve on any actions.

**2101/18 Greater Cambridge Partnership (GCP): Transport and Parking Proposals**

To consider routing of novel transport solutions and P&R, to note consultation, engagement with Parishioners and other stakeholders, response to GCP from Council and to resolve on any actions.

**2101/19 Traffic calming**

To note Council's approval by email of Local Highways Initiative grant and to resolve on any actions.

**2101/20 Independent transport report**

To consider review proposed by Stapleford and Great Shelford Parishes and resolve on actions.

**2101/21 Traffic and transport**

To review traffic and transport issues affecting the Parish and resolve on any actions.

**2101/22 Street Lighting**

To review replacement lighting and correspondence and to resolve on actions on street lighting.

**2101/23 Cambridge Great Park**

To consider and resolve on any actions on proposals for a Cambridge Great Park.

**2101/24 Defibrillator**

To review activities and resolve on actions on to ensure correct operation of defibrillator.

**2101/25 Neighbourhood Plan**

CLLrs to consider report from Cllr Attwood and to resolve on any actions.

**2101/26 Communications**

To review proposals for improved communications with Parishioners and resolve on actions and to review proposals for Noticeboard renewal or repair.

**FINANCE****2101/27 Receipts (as of 7 January 2021)**

There were no receipts in this period.

**2101/28 Payments (as of 7 January 2021)**

<i>Don Powell Salary November</i>	<i>£267.28</i>	
<i>Don Powell Travel November</i>	<i>£8.55</i>	
<i>Don Powell Salary December</i>	<i>£334.20</i>	
<b>Don Powell Costs</b>	<b>£610.03</b>	<b>£610.03</b>
HMRC Income tax, November		<b>£66.80</b>
HMRC Income tax, December		<b>£83.40</b>
Ionos: 3 DD Mail and web services (Inv. 3 Nov)		<b>£30.00</b>
Haven: 3 DD Electricity for lighting, all periods (Inv. 16 Nov)		<b>£40.73</b>
Ionos: 3 DD Mail and web services (Inv. 3 Dec)		<b>£30.00</b>
Haven: 3 DD Electricity for lighting, all periods (Inv. 15 Dec)		<b>£39.45</b>
Service Charge (31 December)		<b>£18.00</b>
Brookfield Bins, Grass, November		<b>£324.00</b>
Film for Neighbourhood Plan (Kall Kwik, Cllr Attwood)		<b>£22.80</b>
Strimmer repairs (Gog Magog Mower Services, Cllr Attwood)		<b>£36.01</b>
<b>Total (as of 7 January)</b>		<b>£1,301.22</b>

A full list of payments will be circulated and reviewed at the meeting.

**2101/29 Purchases (as of 7 January 2021)**

No requests had been received as of this date.

**2101/30 Balances and Bank Reconciliation***Balances held at 30 November 2020*

Unity Current A/C balance	£15,847.48
Unity Savings A/C balance	£61,242.84
<b>Total</b>	<b>£77,090.32</b>

*Balances held at 31 December 2020*

Unity Current A/C balance	£15,760.03
Unity Savings A/C balance	£61,242.84
<b>Total</b>	<b>£77,002.87</b>

**2101/31 Unity Bank**

To note Clerk report on Bank signatories.

**2101/32 Bookkeeping software**

To review software options and, if agreed, approve payment.

**2101/33 VAT reclaim**

To review and, if agreed, proposed reclaim of VAT presented by Clerk.

**PLANNING****2101/34 Planning Applications (as of 7 January 2021)**

For information: tree works in preservation area. Hornbeam - in ornamental row along path in back garden - the one nearest the house (on the right in the photo) - Fell - the tree is casting too much shade and is much bigger than the other trees in the row. Madeline House High Street Babraham Reference: 20/2323/TTCA

Consultation (closed 29 December 2020): Listed building consent for an Acoustic fence to front of dwelling. Church Farm House Sawston Road Babraham; 20/04508/LBC, <https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/04508/LBC>

Consultation (closed 29 December 2020): Acoustic fence to front of dwelling. Church Farm House Sawston Road Babraham; 20/04507/HFUL, <https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/04507/HFUL>

For information: application received. Submission of details required by conditions 4 (Materials Sample) and 5 (Roof Sample) of planning permission 20/01932/HFUL. Yorke House High Street Babraham: 20/01932/CONDA, <https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/01932/CONDA>

For information: application received. Two storey side extension, first floor side extension, conversion of existing attached garage to habitable use to include a single storey front extension, and erection of a single storey detached garage; Yorke House High Street Babraham; 20/01932/HFUL, <https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/01932/HFUL>

**2101/35 Planning decisions (as of 7 January 2021)**

For information: approved. Outline planning permission with all matters reserved for a phased mixed use development comprised of up to 150000 square metres of Gross External Area (GEA) of flexible employment uses including research and development [Extensive description removed] Wellcome Genome Campus Hinxton Saffron Walden Cambridgeshire CB10 1RQ; S/4329/18/OL, <https://applications.greatercambridgeplanning.org/online-applications/PLAN/S/4329/18/OL>

**2101/36 Planning Department performance**

To note email letters from Stephen Kelly and to consider response to Greater Cambridge Planning on lack of consultation with Council and Parishioner on development in the Parish.

**2101/37 Correspondence****2101/38 Items to report and inclusion in the next meeting**

Date of next meeting: Thursday 11 February 2021 at 7:30pm

**2101/39 Part II: Confidential Information**

Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.

Signature: *Don Powell, 7 January 2021*

Don Powell, 68 Woodland Road, Sawston, CB22 3DU