



## **CANNOCK WOOD PARISH COUNCIL**

**You are hereby summoned to attend the next meeting of the Parish Council to be held at 7.00pm commencing with the Annual Parish Assembly and at 7.30pm Council Meeting on Tuesday 18<sup>th</sup> April 2023 @ Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood.**

**If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email to [parish.council@cannockwood.org](mailto:parish.council@cannockwood.org) with the details, at least 48 hours prior to the scheduled meeting.**

### **ANNUAL PARISH MEETING 7pm**

- 1. Welcome**
- 2. Apologies**
- 3. Chairman's Report 2022-23**
- 4. Residents Questions – open forum**
- 5. Council's Unsung Heroes Award 2023**
- 6. Date of next APA 18<sup>th</sup> April 2024**

### **COUNCIL MEETING 7.30pm**

#### **AGENDA**

- 1. Welcome members**
- 2. Apologies:**
- 3. Declaration of members' Interests**
  - a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
  - b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below
- 4. Public Speaking**
  - a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on **any matter in the agenda**.
  - b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest

who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

c. Neighbourhood Plan

**5. Minutes** - To approve the minutes from the council meeting held on the 16<sup>th</sup> March 2023 as a true and correct record.

**6. Matters Arising from the Previous Meeting Not on the Agenda**  
To discuss items from the minutes not covered on the Agenda

**7. Highways & Maintenance – potholes – hedgerows**

**8. To receive reports from Councillor's who have attended outside meetings.**

**9a.Planning Applications for consideration and ratification**

Application No.	Location/address	Details of Application	CWCP comment	Status
CH/23/0055	Wagstaff Land at corner of Cumberledge Hill/Holly Hill Road Cannock Wood	Erection of 2 bedroom bungalow and integral garage	Objections	Refused 24/04/23
CH/23/0097	Rosemary Gate, Chestall Road, Cannock Wood, Cannock, WS15 4RB	Demolition of existing conservatory and utility and construction of single storey utility and two storey side extension. Resubmission of CH/22/0383	No objections	Approved 04/04/23
CH/23/0139	34 Park Gate Road Cannock Wood	Two storey front extension		
CH/23/0145	Park Lodge Holly Hill Road Cannock Wood	Certificate of lawfulness outbuilding compliant use Class E – permitted development rights		

**9b. Draft Planning Procedure to consider**

**10. Finance**

a) Accounts paid and to be paid.

Date	Cheque Number	Payee	Details	Amount	VAT
18.04.23	001362	S Wroe	Plants, compost & hazard tape	190.60	31.77
18.04.23	001363	Burntwood & District 1 <sup>st</sup> Responders	Grant	312.00	
18.04.23	001364	HMRC	Clerk's PAYE	35.80	-
18.04.23	001365	C E Gracey	Clerk's April salary	171.72	-
18.0.3	001366	S Wroe	Eggstravaganza	276.21	-
<b>Total</b>				<b>£986.33</b>	<b>£-</b>

b) To approve the income received – None

c) To approve the financial statement 1<sup>st</sup> April to 28<sup>th</sup> February 2023

**1<sup>st</sup> April to 28<sup>th</sup> February 2023**

Bank Reconciliation		Cash Book Balance	
Current Account	29,717.30	C/fwd(Incs) Election Reserves	36,607.47
Reserve Account	4,247.71	Receipts	17,059.46
Less unp cheque	269.32	Payments	19,971.24
<b>Total</b>	<b>£ 33,695.69</b>	<b>Balance @ 28<sup>th</sup> February 2023</b>	<b>£33,695.69</b>

**11. Parking outside the school**

**12. Anti-social behavior on the playing fields/ CW&GVH Car park**

**13. Correspondence** – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

- CCDC details of Election briefing for District & Parish Council candidates emailed to council 18<sup>th</sup> March 2023
- Email from resident via the website regarding NHP emailed to council 22<sup>nd</sup> March 2023
- SPCA Bulletin emailed to council 27<sup>th</sup> March 2023
- Email from resident re: Spatial Strategy also copied to CCDC, emailed to council 31<sup>st</sup> March 2023
- Email from County Cllr. Phil Hewitt re: Flooding on Cannock Wood Road and various other areas emailed to council 31<sup>st</sup> March 2023
- SPCA Bulletin emailed to council 3<sup>rd</sup> April 2023

**14. Climate change – Environmental Group -**

**15. Community Events - Easter**

**16. Road Safety in the Parish**

**17. Results of Staffordshire Wildlife Trust Survey**

**18. ACV Nunswell Park**

**19. Items for Discussion/Future Agenda items**

**20. Date of the next AGM & Parish Council Meeting Thursday 18<sup>th</sup> May 2023 @ CW&GVH Buds Road Cannock Wood @ 7.30pm**

***I hope you will be able to attend the meeting***

Cllr. Mrs Sue Janes - Chairman  
Cannock Wood Parish Council