

EXBOURNE WITH JACOBSTOWE PARISH COUNCIL

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Minutes of a Remote Meeting
held via video conference on Tuesday 28th July 2020 at 8:00pm

Councillors Present: Steve Blakeman (Chair), Ian St John, Dave Stuart, Adam Hedley

Absent: Councillors Lawson, Cobb and Guy

In Attendance: Zena Tett (Clerk) and 1 member of the public (part)

36. Welcome Address

Cllr Blakeman (Chairman) of the Parish Council, welcomed everyone to this remote meeting.

37. Apologies for this Meeting

There were none.

38. Minutes of the Last Meeting

The minutes of the remote meetings held on 30th June and 7th July were agreed as true copies. Proposed by Cllr St John, seconded by Cllr Stuart. These minutes will be signed at the next meeting to be held in the Village Hall.

39. Declarations of Interest

Cllr Blakeman declared an interest under item 44.1.

40. Public Speaking Time

There were no comments.

41. Borough Councillor Report

Borough Councillor Lois Samuel was not present.

42. Matters Arising

42.1 Maintenance of Parish Assets

At a previous meeting it had been reported that the VAS (Vehicle Activated Sign) located at the end of the village was not working. The Clerk informed Councillors the Highways Officer had notified her that he was unable to obtain an exact date for the contractor to visit but a request had been made. After checking the sign himself he said the hinge on the side of the sign is broken which is why it won't shut. In addition, one of the LED lights inside the unit is not illuminated which suggests it has been exposed to the elements and why it is either not working or working intermittently. The contractor will visit the site and attempt to fix or arrange a replacement.

42.2 Caravan in Layby

There had been concerns from a parishioner about a caravan parked in a layby at the bottom of the village by Hole Farm/Hole Hill. The Clerk has contacted a representative from South West Devon about the caravan and is awaiting a reply. The Clerk was notified the caravan is still there and also present was a motor vehicle. The Clerk was asked to continue to chase WDBC. **Action Clerk**

42.3 Western Power Road Closure

The Clerk has spoken with a representative from Western Power who explained the works they had carried out in Exbourne were to facilitate the connection to a new site and these works were not funded by Western Power. They don't have

any plans at the moment that would involve undergrounding cables or anything to do with the existing network where they could carry out this type of work but are keeping it in mind for any future projects in the village. **Item Closed**

42.4 P3: Request for Funds

At a previous meeting, the Parish Paths Partnership Co-ordinator for Exbourne and Jacobstowe requested a contribution towards stoning the green lane/bridleway between Woodhall and Monkokehampton. In the absence of the P3 Co-ordinator this item was deferred to the next meeting.

43. New items

43.1 Air Ambulance Planning Application

Cllr Blakeman notified the meeting the application has been approved by the Local Authority with a couple of conditions relating to drainage and planting. The next stage will be costing and funding. **Action Cllr Blakeman**

43.2 Letter from Parishioner Regarding Bike Track

The Parish Council have received a letter from a parishioner asking for the Council to consider building a bike/skateboard track on the playing field in Exbourne. Councillors questioned how much demand there would be for a track in Exbourne. The Clerk was asked to thank the parishioner for their enquiry and that the Parish Council would be interested to know how many people would use it on a regular basis. A survey sheet was suggested to determine how many people would use it and ask how often they regularly go to other sites. The Clerk was also asked to contact the Insurance Company to check Public Liability and also Hatherleigh Town Council to gain some insight from them. **Action Clerk**

Cllr Hedley will review the results of previous Neighbourhood Plan community consultation to provide an indication of the demand for playing field expansion.

Action Cllr Hedley

43.3 Exbourne Conservation Area Appraisal

A resident of Exbourne has carried out an appraisal of the Conservation Area in Exbourne. There had been some support for this document being produced as a result of the Neighbourhood Plan's Community Consultation Day. Parish Councillors discussed the appraisal and also noted that a parishioner has written with the suggestion that the appraisal should be distributed to residents of the village for their input. Cllr Blakeman proposed the appraisal be reviewed by members of the Neighbourhood Plan Group to decide whether they want the information from the appraisal to form part of the Neighbourhood Plan. If they determine the appraisal would be useful (with or without amendments), then residents could be consulted and an independent body approached for review.

Action Cllr Hedley

43.4 St Marys Church Clock Service Agreement

The Clerk has received notification that the previous 3 year service agreement for the clock at St Marys Church came to an end last year. Smith of Derby are offering the Parish Council to renew the contract for £528.00 plus VAT for a further 3 years. Alternatively, an annual agreement for £207.00 plus VAT if the Parish Council does not want to tie in to a 3 year agreement. Councillors deliberated and voted to continue with the agreement on a 3 year basis. Proposed by Cllr Blakeman, seconded by Cllr Stuart, all in favour. **Action Clerk**

43.5 Hayfield Road Traffic

A resident has raised concerns over the size and speed of vehicles travelling through Hayfield Road. Parish Councillors discussed various options before asking the Clerk to write to the resident thanking them for bringing this to their notice but explaining the Parish Council do not have any powers to deal with this kind of issue. The Parish Council has investigated trying to put in speed restrictions in the village in the past and have been informed that unless there is evidence of a number of accidents then it would be very difficult to justify any kind of speed restrictions or calming measures that Devon Highways would accept. It was suggested they should report the vehicle(s) to the police if they so wish or should there be an accident in the future. **Action Clerk**

44. Planning

44.1 1403/20/HHO Hayfield House: re-advertisement (amended description) householder application for removal of existing kitchen/conservatory and construction of kitchen/utility room extension and rebuilding of existing garage. Proposal: Parish Councillors made no further comment.

44.2 Additional Applications: there were none.

45. Clerks Report

45.1 Correspondence

Apart from the usual bulletins which have not been listed, the items below had been circulated prior to this meeting and were noted/reviewed:

45.1.1 Devon Communities Together: Rural Housing and Community Lead
Housing Hub – Focus Group

46. Councillor's Reports and Items for Future Agenda

46.1 Cllr Stuart mentioned that the drains had been cleared recently.

46.2 Cllr Hedley reported that Neighbourhood Plan Group activities are tentatively being reconvened. Tomorrow there will be a Zoom meeting to determine how they are going to move forward.

47. Finance

47.1 The following payments were proposed by Cllr Hedley, seconded by Cllr St John, all in favour. **Action Clerk**

47.1.1 Clerks Expenses £12.50

47.1.2 Smith of Derby – St Marys Clock Service Agreement £633.60

47.1.3 The Clerk was notified that WDBC had not received their cheque for the sum of £59.31. WDBC have asked if payment could be sent via BACS. The Clerk will cancel the cheque and make the payment then claim on expenses. **Action Clerk**

47.2 Bank Balance

The balance in the account as of 15th July 2020 was £15,714.01. There are outstanding payments which amount to £1,445.68 which gives a total of £14,268.33 once these payments have gone through.

48. Date of Next Meeting

The next meeting of the Parish Council will be held on Tuesday 25th August at 8pm which will take place remotely. The Clerk gave her apologies.

With no further business, the meeting closed at 9:00pm

SIGNED AS A TRUE RECORD: (Chair)

NAME: DATE: