

# SOUTH HUISH PARISH COUNCIL

## Minutes of Parish Council Meeting

<b>Date:</b> 9 <sup>th</sup> October 2019		<b>Venue &amp; Time:</b> Fisherman's Reading Room, 19.00hrs
<b>Present:</b> Cllr Simon Coleman Cllr Sue Darke Cllr Paul Green Cllr Jo Hocking (in the chair) Cllr Ann Rossiter	<b>In Attendance:</b> Kathy Harrod (Parish Clerk)  3 Parishioners <b>Part Meeting:</b> SHDC Cllr Mark Long SHDC Cllr Judy Pearce DCC Cllr Rufus Gilbert	<b>Apologies:</b>  Cllr Alan Rundle Cllr Mark Taylor

REF 2019/20 MINUTES

### 79/19 WELCOME & APOLOGIES:

**80/19 DECLARATIONS OF INTEREST** – Cllr Coleman declared an interest in respect of planning and left the room while application reference 3005/19/FUL was discussed.

### 81/19 MINUTES OF PREVIOUS PARISH COUNCIL MEETING

Minutes of the 11<sup>th</sup> September meeting were agreed with no alterations.  
Proposed Cllr Green, Seconded Cllr Darke

### 82/19 ITEMS CARRIED FORWARD FROM PREVIOUS MEETING:

- Beachcomber Sink Hole – No information has been received from SWW following their visit. Clerk to follow up again. **ACTION: Clerk to speak with Highways**
- National Trust Lane to Hope Barton – Cllr Rossiter to investigate and feedback findings. **ACTION: Cllr Rossiter**
- Weymouth Park Road Sign – We await new signage. Cllr Pearce to follow up. **ACTION: Cllr Pearce**
- Beach Signage – The signs require swapping over, this will be undertaken prior to October Half Term. Approved Cllr Gilbert. **ACTION: SHPC**

### 83/19 PARISHIONERS OPEN FORUM:

- The following request has been made via email: *The name of Derek Anthony Lessware appears on an engraved plate on a bench overlooking Hope Cove. Can you give me any information regarding his life and career? I am interested in his obvious connection to aviation.* The bench next to the cannon has a Concorde engraving and it is known that the plaque has been there four/five years. It was suggested that Mr Lessware may have been one of the test pilots. If anyone has any further information, we'd like to hear from you!
- A bench overlooking Westview requires repair/replacement. Dave Illingworth kindly agreed to view the bench and advise on the works needed. A note will be added to the Assets list regarding possible replacement. Item to be added to November Agenda for a decision. **ACTION: Clerk**
- The hedge by Homelands needs cutting.

### 84/19 POLICE BUSINESS & NEIGHBOURHOOD WATCH:

No information has been received from the local police.

One of the Hope Cove signs was covered in graffiti this week. This will be reported. Our thanks to Dave Illingworth for cleaning the worst of the graffiti. A request has been made of SHDC to provide graffiti cleaner; Cllr Pearce will follow this up. **ACTION: Cllr Pearce**

We would like to remind residents that there are many ways to contact their local police

# SOUTH HUISH PARISH COUNCIL

## Minutes of Parish Council Meeting

---

- EMERGENCY CALLS 999.
- NON-EMERGENCY TELEPHONE 101
- SIGN UP TO DEVON & CORNWALL ALERT HERE: <https://alerts.dc.police.uk/Join>
- INFORMATION SITE HERE: <https://www.devon-cornwall.police.uk/askned>
- RESEARCH LOCAL CRIME FIGURES HERE: [www.police.uk](http://www.police.uk)

---

### 85/19 DISTRICT COUNCILLORS REPORT:

- a) Fisherman's Land Adjacent to Hope & Anchor – SHPC to meet again with Andrew Wood.  
Photographic evidence has been provided re the past use of this area. Boats were stored here, nets mended and other uses including community use. There is no official disabled parking in the village, it is felt that this would be a very appropriate use for this area of land. Cllr Long to set up a meeting to discuss further. **ACTION: Cllr Long**
- b) Planning Training takes place on 15<sup>th</sup> & 29<sup>th</sup> October, Councillors are reminded to book their place via Cllr Long if they have not already done so.
- c) Lantern Lodge - Hard Copy Documentation was received. The application will go to full committee.

**It takes two minutes to report a problem, please help keep our community beautiful**

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

---

### 86/19 COUNTY COUNCILLORS REPORT:

- a) Traffic Enforcement – Further to the September meeting we have received advice that the traffic warden undertaking the additional traffic enforcement requested by Salcombe, Malborough and South Huish issued actual parking tickets and no warning notices. The additional enforcement action has had a positive effect for a short period although more is needed outside of normal working hours. A continuance of the out of hours enforcement will be requested. **ACTION: Clerk**
- b) Bettys Lane runoff has been dealt with and a letter of thanks has been received by DCC.
- c) Silverhill Scaffolding situation – the scaffolding is due to come down within a week having been delayed by poor weather conditions and by a vehicle hitting the scaffolding during one evening this week.
- d) As of today, the Cabinet have approved Road Permit Licenses meaning that a license for every piece of work to a highway must be purchased, a timed license will be issued with heavy penalty for exceeding the scope of their time allocation.
- e) Potholes by Silverhill, Clerk to email Adam Keay for development update. **ACTION: Clerk**
- f) Opening of unmetalled road (Green Lane) why has this been reopened. Cllr Gilbert to obtain a definitive answer. **ACTION: Cllr Gilbert**

---

### 87/19 PLANNING:

#### a) LIST OF APPLICATIONS RECEIVED/FOR DISCUSSION

1. [3005/19/FUL Coleman, Little Shear, demolition & construction of 2 new dwellings](#) SHPC OBJECT
2. [2899/19/HHO Dunscombe, 5 Coastguard Cottages, alterations/extension/ works](#) - SHPC OBJECT

#### b) APPLICATIONS AWAITING SHDC DECISIONS

1. [1678/18/HHO Mr J Stabik, Sea Brook Readvertisement](#)
2. [0196/19/TCA P Firth – Reduction of Acer & Lawson Cypress. Orchard Cottage](#)
3. [0312/19/FUL A Griffin – Erection of detached dwelling opposite Methodist church](#)

# SOUTH HUISH PARISH COUNCIL

## Minutes of Parish Council Meeting

---

4. [2101/19/FUL Lantern Lodge, Demolition of hotel](#)
5. [2473/19/VAR Plot Adjacent Homefield, Variation to material of window cladding](#)
6. [2133/19/VAR Cottage Hotel, Storage area variation to bedrooms](#)

In an AONB the planning authority can refuse to accept an outline planning application within 30 days of its receipt and can insist on a full application being sent in. SHPC will always insist on a full application being submitted.

c) **SHDC DECISIONS/OUTCOME**

[No decisions made in the period.](#)

d) **ENFORCEMENT & OTHER PLANNING ISSUES**

**Enforcement continues to be dealt with.**

- e) Please will all parishioners continue to provide the Clerk with full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via [www.southhams.gov.uk/article/3043/Report-a-Planning-Breach](http://www.southhams.gov.uk/article/3043/Report-a-Planning-Breach)

f) **NEIGHBOURHOOD PLANNING:**

A draft Reg 14 has been created. Letters will be forwarded to owners of proposed Local Green Spaces and Heritage Assets this week. South Huish Parish Council confirm that the Regulation 14 consultation will commence effective 16<sup>th</sup> October 2019 for a period of six weeks. **ACTION: NP Group**

---

**88/19 BUSINESS TO BE DISCUSSED:**

a) **Highways – New Signage:**

The one-way sign by Beachcomber requires renewal. Email Cllr Gilbert. **ACTION: Clerk**

- g) **Footpaths –P3 update.** The number of volunteer strimmers has reduced but the team have managed well this year. However, with 1.5 miles of land to trim new volunteers are invited to join the team. For more details contact Richard Pollard via [pollard.randr@btinternet.com](mailto:pollard.randr@btinternet.com)

h) **Miscellaneous –**

1. Land Registry Access – The Clerk & Chairman now have access as previously agreed.
2. Galmpton Phone Box identified for removal – SHDC have requested in line with the SHPC statement for the phone box to remain open because a significant element of the parish do not have a mobile signal. We await confirmation from British Telecom.
3. Public Toilets – The refurbishment continues, we're now 6 weeks into refurbishment! Cllr Long to investigate. **ACTION: Cllr Long**
4. St Clements Curtilage – no known developments. **ACTION: Cllr Taylor**
5. Defibrillators: The two defibrillators in the parish are out of date and require replacement. Also according to SWASFT there is no person or organisation currently taking responsibility for them. SWASFT would provide a support package at £1,800 plus VAT per defibrillator, however, as both Malborough and West Alvington are also reviewing their defibrillators the clerk has negotiated a package of £1,000 plus VAT per defibrillator. This provides the defibrillator, heated cabinet, new pads and battery when required and, if the machine is lost, damaged or stolen it will be replaced. The only additional cost would be for an electrician to connect the power supply in the first instance. It was agreed that both defibrillators require replacement. The Clerk will speak with the Reading Room Committee and the new manager of the Hope & Anchor. The siting of the Reading Room unit would remain as per the existing, but the Hope & Anchor will be asked to site the box externally. The Clerk will also approach the Hope Cove Weekend Committee to invite them to support this project.

Proposed Cllr Hocking, seconded Cllr Rossiter

# SOUTH HUISH PARISH COUNCIL

## Minutes of Parish Council Meeting

---

### 89/19 FINANCE & GOVERNANCE –

- a. **Receipts & Payments** – Month 7
- b. **Accounts to pay** – Accounts to pay: Clerks Salary HMRC, Nick Walker Newsletter Printing, P3 Strimmer service.  
Full accounts details can be viewed in **Appendix A** Proposed Cllr Coleman Seconded Cllr Darke
- c. **Miscellaneous** –
  - 1) The second tranche of the precept has now been received.
  - 2) The Chairman and Clerk attended a training session at Follaton House.

---

### 90/19 CORRESPONDENCE

1. South Devon AONB Annual Forum takes place tonight, Councillors were provided details in good time for them to attend.
2. **LATE NOTICE ROAD CLOSURE**: Essential highway maintenance on behalf of Devon County Council will be undertaken on 31st October for 1-night 1900 – 0600hrs, weather permitting.  
This will be the stretch from Hope By-Pass, past Sea view gardens for about 200m.  
Please note that the road will be closed to facilitate these works and a signed diversion will be in place.  
If you have any queries please contact me. **Sam Atwill** Contracting Co-ordinator, E & JW Glendinning Limited  
Tel: 01392 465348 E-mail: [sam.atwill@ejwg.co.uk](mailto:sam.atwill@ejwg.co.uk)

---

At **20.34** hrs the Chairman declared the meeting closed, parishioners were asked to leave, and the council entered closed session.

#### Closed Session:

As of 15<sup>th</sup> September, the Clerk has been employed by SHPC for two years and was therefore due a review. Following discussion, the Councillors approved a salary increase in recognition of the work undertaken and to bring the salary in line with the two other Councils the Clerk is employed by. The salary level increases to level 23 as defined by the National Association of Local Councils Employment Briefing dated 7<sup>th</sup> December 2018.  
Proposed Cllr Rossiter Seconded Cllr Darke

Closed Session Ended 20.40 hrs.

Next Meeting Dates **13<sup>th</sup> November & 11<sup>th</sup> December** . Venue: **Fisherman's Reading Room, 7.00pm**

**Please watch the website and noticeboards\* for details of meetings and other pertinent information.**

**\* SHPC are not always able to update the noticeboard opposite the Post Office due to vehicular obstruction.**

**Signed as a true record:** \_\_\_\_\_

**Print Name & Date:** \_\_\_\_\_

Agenda Items and Updates; where possible please submit to the Clerk by the first Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

#### Distribution List

Cllrs Coleman, Darke, Green, Hocking, Rossiter, Rundle & Taylor **For Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Cllr Mark Long, WPC Pengilly, 3 South Huish Parish Council Notice Boards, National Trust, Richard Pollard, Dave Illingworth

**SOUTH HUISH PARISH COUNCIL**  
**Minutes of Parish Council Meeting**

**APPENDIX A**

Category	Descriptor	Date	Month No. of Report to Council	banked	cheque/BACS/deposit No.	Paid In	Paid Out	Cash Book Balance
<b>Cash Book Balance b/f from last financial year</b>								<b>3,260.71</b>
Receipt	Precept second tranche	12/09/2019	7	Y	Direct Payment	4,309.50		10,157.96
Payment	September Clerks Salary	15/09/2019	7	Y	Direct Payment	398.96		9,759.00
<b>TOTALS YTD Financial year 2019/20</b>						<b>£ 9,360.53</b>	<b>-£ 2,862.24</b>	<b>£ 9,759.00</b>
<b>RECONCILIATION CASH BOOK TO BANK</b>								<b>£</b>
Cash book balance b/d						FY 2019/20 month	6	£ 9,759.00
Balance at bank at end :								09-Oct-19
Revenue Accounts							9,759.00	
Unpresented Items						receipts	-	
						payments	-	
							£ 9,759.00	-
<b>ACCOUNTS FOR PAYMENT</b>								<b>Variance</b>
Nick Walker Printing Newsletter								90.00
P3 Strimmer Service								
<b>Meeting Sub Total</b>								<b>90.00</b>
<b>HOLDING ACCOUNT FUNDS:</b>								
1,425.00	Maintenance							
150.00	Website							
619.23	NDP							
524.42	P3							
250.00	Snow Warden/Gritter							
250.00	Election							
4,540.35	General through to 2020/21							
<b>7,759.00</b>	<b>TOTAL</b>							
<b>Receipts &amp; PAYMENTS REPORT TO COUNCIL</b>								
<b>MEETING DATE</b>						<b>09/10/2019</b>		
Prepared By:						K Harrod for South Huish Parish Council		
Date:						09/10/2019		