

ABBOTTS ANN PARISH COUNCIL
Minutes from the Meeting
held on Thursday 1st October 2020 at 19:00
via the Zoom platform.

Present: Parish Cllrs: G Howard (Vice Chairman), A Jones, D Perkin, C Wallis,
C Coffey, P Roberts.
Borough Cllr M Flood and County Cllr A Gibson

Members of the Public: 2

Minutes: Mrs C L Cotterell – Parish Clerk

Meeting started at 19.02

AGENDA ITEM	MINUTES	ACTION
1	Chairman's Opening Remarks Chairman welcomed all to the meeting and advised all present that the meeting was being recorded and may be recorded by members of the press and public. Members of the public present were asked if they wished to speak about any items on the agenda and if so to let the Chairman know.	
2	Apologies for Absence – Apologies were received from Parish Cllr Jordan. Borough Cllrs Flood and Coole advised they may be able join the meeting about 19.30.	NOTED
3	Declarations of Interest – None.	NOTED
4	Cllrs to agree the minutes to be an accurate record of the meetings held on 3rd September 2020 – Proposed Cllr Howard, seconded Cllr Wallis, voted 5 for, 1 abstained.	
5	Actions/Updates Cllrs to note actions and updates already published and any further updates provided. Amenities: Cllr Howard – Planning permission has been approved for the Church Path fence - Clerk to obtain updated quotations. Development & Infrastructure: Cllr Roberts – Dingwall appeal - agenda item. Environment: Cllr Jones is hoping to plant bulbs on The Green in October. Sports & Recreation: Cllr Wallis – the pavilion gutters and downpipes have been cleaned and repaired, internal works are starting and there will be a clear out of the pavilion on Saturday. Funds from the Friends of Abbots Ann Sports Field (FOTAAS) and the sale of the tractor have been received into the PC account and TVBC Cllr grant of £1,000.00 has been approved. The football pitches are being well used and no further complaints received about footballs entering gardens. Replacement goal nets and corner flags have been purchased. The viability study has started and is being funded by FOTASS. The Chairman thanked Cllr Wallis and the Abbots Ann Sports Field Group (AASFG) for their hard work.	NOTED Clerk
6	Borough and County Councillor Reports Cllrs to note Borough and County Councillor reports Cllr Flood reported: <ul style="list-style-type: none"> • Government Planning White Paper – Borough Cllrs will receive a briefing on Monday and the briefing paper will be rolled out to Parish Councils to respond to the consultation. • Andover Town Centre Master plan was approved by Test Valley elected members. Cllr Gibson reported: <ul style="list-style-type: none"> • Highways have redefined their areas for highway maintenance – Abbots Ann is in the Northern part. • Cllr Gibson has received request from Clatford Lodge residents wanting a crossing point on Salisbury Road for school children. Cllr Gibson will have a look, escalate to Highways and report back to AAPC. 	
7	Planning - Cllrs to propose responses to be submitted to TVBC relating to the following applications: a) 20/02227/FULLN - Demolition of garden room and erection of an ancillary building including provision of a septic tank - Foxglove Cottage 96 Little Ann Road Little Ann – No Objection – Proposed Cllr Howard, seconded Cllr Roberts, all agreed.	
8	Planning Appeal – Dingwall, Little Ann Cllrs to approve a statement for the planning appeal. The appeal hearing is planned to be late November and there should be an opportunity for a representative of the Parish Council to speak. Cllr Flood will ensure that the details of the appeal hearing are passed to AAPC once the date is confirmed. Cllr Roberts previously circulated AAPC comments submitted in June to support TVBC rejection of the revised application and offered to draft an updated statement, to include adherence to planning regulations, to discuss with the planning officer and bring back to the	Cllr Roberts/ Ag Item

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	next PC meeting. Cllrs agreed to accept Cllr Roberts offer. <u>Action</u> : Cllr Roberts.																					
9	<p>Finance</p> <p>a) Cllrs to approve the Financial Statements for 1st to 30th September 2020 – Proposed Cllr Roberts, seconded Cllr Jones, all agreed.</p> <p>b) Cllrs to approve the following payment schedule – Proposed Cllr Howard, seconded Cllr Jones, all agreed.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Payee</u></th> <th style="text-align: right;"><u>Amount</u></th> <th style="text-align: left;"><u>Payee</u></th> <th style="text-align: right;"><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td>Clerk office/expenses (Sept)</td> <td style="text-align: right;">£67.56</td> <td>Salaries/Pensions/HMRC PAYE</td> <td style="text-align: right;">£1,051.99</td> </tr> <tr> <td>Larkstel Ltd (Grds Main-Sept)</td> <td style="text-align: right;">£422.00</td> <td>SSE Pavilion (Jun-Sep)</td> <td style="text-align: right;">£176.45</td> </tr> <tr> <td>Replacement Defib infant pads</td> <td style="text-align: right;">£102.00</td> <td>BT Quarterly Bill</td> <td style="text-align: right;">£70.93</td> </tr> <tr> <td>Reimburse M Wardman (nets/flags)</td> <td style="text-align: right;">£215.61</td> <td></td> <td></td> </tr> </tbody> </table> <p style="text-align: center;"><u>Bank Balance as at 30th September 2020 - £53,337.09</u></p>	<u>Payee</u>	<u>Amount</u>	<u>Payee</u>	<u>Amount</u>	Clerk office/expenses (Sept)	£67.56	Salaries/Pensions/HMRC PAYE	£1,051.99	Larkstel Ltd (Grds Main-Sept)	£422.00	SSE Pavilion (Jun-Sep)	£176.45	Replacement Defib infant pads	£102.00	BT Quarterly Bill	£70.93	Reimburse M Wardman (nets/flags)	£215.61			
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10	<p>Sports Field/Pavilion</p> <p>a) Cllrs to review PC owned grounds maintenance items for sale or disposal – several items of grounds maintenance equipment such as mowers/strimmers etc are stored in the sheds at Bulbery and WMH. Cllr Wallis proposed to sell or dispose of unused equipment. The Clerk asked that ownership of items not recorded on the PC Asset Register are confirmed, only PC owned items can be approved for sale/disposal – Proposed Cllr Wallis, seconded Cllr Howard, all agreed – Action: AASFG to investigate value of items for possible sale and confirm ownership.</p> <p>b) Cllrs to approve draft hire agreement and hire rates – review of the hire agreement and rates is still ongoing – Action: AASFG to review rates for next meeting.</p>	AASFG AASFG/Ag Item																				
11	<p>Asset Register</p> <p>Cllrs to agree arrangements for physical checks of PC assets – Cllr Wallis has already carried out physical checks to items in the sheds at WMH and Bulbery – Action: Cllr Wallis to liaise with Cllr Jordan and confirm whether any further checks required.</p>	Cllrs Wallis/Jordan																				
12	<p>War Memorial Hall Grounds</p> <p>Cllrs to consider additional grounds maintenance clearance and tree surveys at WMH.</p> <p>Clerk reported that the WMH Committee Chairman had raised concerns about overgrowth of vegetation around the hall building and with the safety of the large oak tree in the grounds. Clerk confirmed the approx. cost of a tree survey was between £180.00 - £280.00.</p> <p>Cllrs agreed the tree survey could be carried out under delegated powers with agreement between the Chairman and Clerk.</p> <p>Cllrs also agreed the Clerk obtained a quotation from the Grounds Maintenance contractor to remove the vegetation around the hall. Cllrs also requested quotations obtained for the overgrown area to the northern edge of the WMH grounds - Action: Clerk to obtain quotations.</p>	Chairman/Clerk Clerk																				
13	<p>Play Areas</p> <p>Cllrs to receive an update on development and improvement of Play Areas</p> <p>Cllrs received an update from Cllr Coffey including consideration of setting up a working group, other available funding streams and a questionnaire has been drafted. Initial timescale for the project was thought to be 18-24 months.</p> <p>Cllr Roberts advised that CLT s106 money is unlikely to be available until a development is completed. Action: Cllr Roberts to ask the CLT for programme of s106 monies.</p> <p>The Chairman asked that it was minuted that Cllr Wallis offered to make himself available to discuss the project with Cllr Coffey to ensure no duplication of effort.</p> <p>The Chairman thanked Cllr Coffey for her hard work.</p>	Cllr Roberts																				
14	<p>Next Meeting</p> <p>Date of next meeting - Thursday 5th November 2020 – 7pm</p>																					

Meeting closed at 20.12

These minutes were approved at the Council meeting held on 5th November 2020