

CHESELBOURNE PARISH COUNCIL

Dear Councillor

21st August 2016

I hereby give notice that the next meeting of Cheselbourne Parish Council will be held at **7.00 pm in Cheselbourne Village Hall on Monday, 5th September 2016.**

All members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out in the agenda. Apologies for absence should be submitted to the Clerk/Chairman prior to the meeting.

AGENDA

1. Apologies
2. Open Session
3. Approve minutes of the meeting held 4th July 2016
4. Matters arising
5. Correspondence
6. District and County Councillor reports
7. Planning Applications
 - a. **Brambles Patch, 6 Council House, Warren Hill, DT2 7NL**
WD/D/16/001606 Erect conservatory to side of dwelling
8. Asset Register – review and update
9. Finance
 - a. Issues arising from Parish Council Audit year ending 31st March 2016
 - b. Cheque schedule – to approve and sign the cheques for September (copy to follow)
10. Any other business
11. Date of next meeting – 7th November 2016 at 7pm

Dawn Hampton
Parish Clerk
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