

Minutes of a Meeting of Headbourne Worthy Parish Council

Held on Monday 10th January 2022

St. Mary's Church Rooms, Headbourne Worthy

Email: clerk@headbourneworthy.org.uk

Chair: Cllr Welland Clerk: Belinda Baker

Present: Cllrs C Welland (Chair), C Clarke-Smith D Barrow
J Rutter

Cllr S Cramoysan, J Porter

Apologies: Cllrs G Macpherson, M Iredale

Clerk: Belinda Baker

Public attendance: Four

C/21/116 **Apologies**

Apologies were received from Cllr Macpherson and Cllr Iredale. The Clerk confirmed that the Council was quorate with 4 Councillors.

C/21/117 **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**

There were none.

C/21/118 **Public Participation**

3 Members of the public were WCC employees and were attending to speak about item 5a on the agenda. The other member of the public attended to ask about the closure of Welhouse Lane. He pointed out that there had been a high number of closures recently. Item 16a was brought up the agenda.

C/21/119 **Closure of Welhouse Lane Railway Bridge**

The closure was acknowledged to be for work agreed between CALA and HCC. Cllr Porter said she was bringing to HCC's attention that there needed to be more signage in some areas.

The member of the public also asked if the Council wanted to ask him about planning item 15c 20/01188/HCS. This was brought up the agenda.

C/21/120 **Planning 20/01188/HCS**

Cllr Porter confirmed to the Council that all the amendments that the Council had requested had been agreed by HCC planning. She asked the Council if this was sufficient for the Council to approve of the application. This was agreed and approval given to Cllr Porter to give to HCC.

C/21/121

Minutes Council Meeting held 8th November 2021

a. To approve and sign the minutes of the meeting 8th November 2021.

The minutes were agreed as a true record of the meetings.

b. To deal with matters arising not on the agenda

The Clerk requested that Cllrs who had not completed a DPI form should do so.

c. To deal with any correspondence

There was none.

C/21/122

Kings Barton

a. Presentation by Stuart Dunbar-Dempsey on the proposed play areas in Kings Barton

Mr Dunbar-Dempsey (Landscape Architect) and Ms Karen Morgans (Principal Landscape Architect) from WCC's Natural Environment and Recreation team, and Mr Chris Hughes (Senior Planning Officer with remit for the Kings Barton development) spoke to the Council. Mr Hughes explained that there was a planned 23.67 hectares of public open space in Kings Barton which would need owning and managing by a body other than CALA. They made it clear that it was not considered desirable for WCC to take on this land. The expectation was that the land would be transferred to HWPC as the local parish council until, and if, Kings Barton became its own parish. The alternative was that a management company could be formed to take on this role but WCC would prefer a public body. It was calculated that approx. £2.5million would be handed over by CALA for the maintenance of this ground over a number of years.

ii

At present the planning process meant that the open spaces were agreed with WCC planning but it was now acknowledged that HWPC needed to be brought into this process. At present the only open space completed was the Play area in 2a but plans were due to be considered in the summer for the LEAP near the school. The Council was also asked to consider the verges and footpaths in the development. The Council recognised that there were a number of issues to be considered when taking on this responsibility such as bin emptying and Mr Hughes agreed to supply the Council with CALA's maintenance schedules for each proposal. Mr Hughes also agreed to supply CALA's timetable for the development of each open space. Mr Dunbar-Dempsey felt it was reasonable for the schedule of funds to be supplied to HWPC as well. He said that it was roughly £10 per square metre.

iii

The Council queried the reasons behind the design for each play area and it was explained that the intention was to provide an open space in each housing area for local people to gravitate to. However, WCC recognised that the thinking on the designs had now moved on. Cllr Rutter emphasised the importance of engaging with the community. The Council enquired about the plans for the Community Centre and Mr Hughes said that plans for the centre were due to be submitted in the summer which would go to a design review panel. He said the trigger for the development of the park and ride at the top of 2A was 650 houses.

iv

The Council agreed to re-consider taking on the ownership of the 2A play area in light of the funds to be handed over by CALA and on receipt of the

maintenance schedule. Ms Morgans said that the play area was due to be handed over to WCC in March and then WCC would need to go through the legal process of handing it over to HWPC. She said this would likely be finalised in May or June. The Council would need to maintain the play area after that. Cllr Porter advised taking legal advice.

b. To resolve the Council's intentions with the Kings Barton Open Spaces

The Council agreed to defer to the next Council meeting after the relevant information from WCC had been received.

Action: Clerk

c. To receive feedback from residents

Cllr Iredale did not attend but she had asked the Council if she could approach the EA for flooding advice in Kings Barton. Cllr Porter advised that HCC would be more responsive.

C/21/123 City and County Councillor's Reports

i Cllr Porter had sent a report before the meeting. There were no comments.

ii The City Cllrs had circulated a report before the meeting. There were no comments.

C/21/124 Resilience/Emergency Planning

The slides from an HCC/EA briefing had been circulated before the meeting. Cllr Welland said she felt the briefing was similar to that of 5 years before. Cllr Porter said she would chase up HCC re the pipework in Headbourne.

Action: Cllr Porter

C/21/125 The Dell

a. To resolve issues raised by recent the recent Play equipment inspection.

An inspection of the play equipment had been circulated to the Council. The inspection had highlighted a number of minor issues that the Clerk had arranged to meet with Trimmers to deal with. The inspection had pointed out that there was dog excrement at the playground. The Clerk had contacted the WCC dog warden for advice as to how this could be dealt with but had not yet had a reply. Cllr Rutter agreed to ask dog owners to clear up after their dogs in newsletter. The inspection also said that the wooden balance beams were showing signs of rot. The Clerk had contacted residents to enquire if the balance beams were used. It had been confirmed that they were, so she had contacted Vitaplay for suggestions of replacements. These had not been received before the meeting.

Action: Clerk

b. Connection with path to Springvale Rd

Cllr Welland had contacted the site developers to enquire when the path would be installed but she had not had any confirmation.

Action: Cllr Welland

C/21/126 Winchester 10K event – February 2022

The Council queried if the race would be run, in light of the closure of Welhouse Lane railway bridge. The Clerk was asked to contact the race organisers.

Action: Clerk

- C/21/127** **Increase in numbers of Councillors**
The Council and Clerk expressed frustration that WCC did not appear to attend to this issue. The Clerk noted that to continue with only 7 Councillors and a budget of over £30K could be considered to be improper. The Council agreed that the best way forward was to start a petition of residents to force WCC's hand. Cllr Rutter said it should be included in the newsletter.
Action: Cllr Rutter
- C/21/128** **Policy Review**
a. Press Relations Policy
It was agreed that the policy drawn up by the Clerk should include the Council's website and twitter feed.
Action: Clerk
- C/21/129** **Infrastructure Plan**
a. SLR Posts
Information on the new posts had been chased but there was no update.
Action: Clerk
b. Defibrillator
Cllr Iredale had agreement with Foundry Motors on Wellhouse Lane to install the defibrillator there. Information about the installation was being verified with the supplier.
Action: Cllr Iredale
c. Access to Nun's Walk
The Clerk had been in contact Highways England again to explain what the Council was hoping to achieve. She had been told that it was likely that HE would hold an online meeting with the Council to give a brief for the M3 jnct 9 project.
d. School Lane Fencing
There had been nothing further from HCC. Cllr Porter agreed to take it up with HCC Roads
Action: Cllr Porter
e. History Board
The Worthy's History Group were in contact with HCC regarding laying out the content of the board.
f. CIL package including upgrade to Nuns' Walk plans
Cllr Welland had met with the lengthsman who was due to provide a quotation. The Clerk had been informed by SDNP that it was unlikely that that body would award a grant because they considered the right of way to be HCC's responsibility.
Action: Clerk
- C/21/130** **Budget 22/23**
The Budget 22/23 had been circulated before the meeting. Cllr Rutter proposed that there should be a contingency fund for Kings Barton of £2,000. This was agreed. The Precept of £32760.00 was agreed. The Clerk was asked to submit this to WCC.
Action: Clerk
- C/21/131** **Finance**
a. Recent Transactions – to approve income and expenditure since last Council meeting.
Payments 39-55 had been circulated prior to the meeting. These were

reviewed and approved. Income was from WCC (St Swithun's CIL award) and the from HW Churches (balance of payment to the contractor). Income and payments were verified against bank statements.

Opening Balance		95737.77
WCC (CIL award)	Income	42104
HW Churches	Income	1526.55
ADH Printing (newsletter printing)	39	211
B Baker (wreath)	40	26.99
PCC Kings Worthy	41	30
D Welland (newsletter delivery)	42	100
Geosphere (Parish Online)	43	60
Aquascience (St Swithun's car park)	44	53935.86
J Berry (SLR rotation)	45	119.17
3 rd Winch Scout Grp (grant C/21/112c)	46	750
Kings Barton RA (grant C/21/094f)	47	107.95
Trimmers (Dell Maintenance)	48	288
Play Inspection Co (Dell equipment inspection)	49	156
B Baker (salary)	50	299.78
J Berry (SLR rotation)	51	119.17
Trimmers	52	288
HALC	53	114
B Baker (salary)	54	299.78
Unity Bank	55	18
Closing balance		82444.63

b. To review budget year to date

This was agreed.

c. Approve final St. Swithun's CIL project accounts

The accounts were agreed. The Clerk passed on to the Council the grateful thanks from the HW Churches for the effort and time taken to obtain the CIL grant, without which the project may not have got off the ground.

d. Agree Council's Financial Regulations

New financial regulations, drawn up by the Clerk were agreed.

Action: Clerk

C/21/132

Planning

a. New applications – There were none

b. To note recent decisions

Date Rec'd	Number	Address	Description	Comments by
07/09/21	21/02347/HOU	7 Lansdell Road Winchester SO22 6FP	Single storey rear extension	Permitted

	21/02258	Chessaumy School Lane Headbourne Worthy SO23 7JX	Widening of existing driveway.	Permitted
--	----------	--	--------------------------------	-----------

c. To note decisions awaited

Date Rec'd	Number	Address	Description	Comments by
O1/11/21	20/01188/HCS WR241 New Amendments	Land at Down Farm, Down Farm Lane, Headbourne Worthy SO23 6RG (application number 20/01188/HCS)	Importation and storage of road planings for crushing and screening to create recycled aggregate, including associated buildings, structures and vehicle parking application number 20/01188/HCS) – New Amendments	15/11/21
The changes to the application, as agreed by HCC, were agreed by the Council C/21/120				
10/09/	19/01983/REM, 19/01984/REM. 19/01985/REM 19/02029/REM 19/02122/REM	Barton Farm, Andover Rd	Reserved matters for details (layout, scale, appearance and landscaping of the fourth phase of development (phase 4A) of the Barton Farm site (Kings Barton) comprising a total of 273 dwellings with associated public open space including an equipped play area (LEAP) U13/14 football pitch, allotments and related infrastructure	10/12/19

d. Enforcement – to note any enforcement matters

The Clerk confirmed that an enforcement notification had being supplied by WCC.

C/21/133

General amenities

a. Closure of Welhouse Lane

This had been dealt with under C/21/119

b. Lengthsman visit

It was noted that there was only £70 left in the budget and it was confirmed that the scheme would continue until 2023.

c. Cycle path from Worthy Down

The path was still being worked on.

d. Barton Meadows signage

This had been confirmed as complete by HCC.

e. Hedging Issues

Cllr Macpherson had met with the owner of Worthy House to discuss their hedge and the conclusion of the meeting was satisfactory. Cllr Rutter agreed to talk to the other homeowner.

C/21/134

Newsletter and communications

Cllr Rutter confirmed that the next newsletter copy deadline was to be 7th February. Topics were agreed as the petition for new councillors, and the litter pick and a request to dog owners (C/21/125a).

Action: Cllr Rutter

C/21/135

Items for next agenda, date of next meeting

The next Parish Council meeting will take place on Monday 14th February 2022 at St Mary Church Rooms, Kings Worthy.

Items for the Agenda:
Play areas in Kings Barton
Increase in Number of Councillors
Defibrillator
History Board
Dell to Springvale Rd path

The meeting closed 10.00 pm. The Chair thanked the attendees.