



Rolvenden Parish Council

Minutes of a meeting of Rolvenden Parish Council held on Tuesday 18th September 2018 at 7.30pm in The Gallery, Rolvenden Village Hall, Maytham Road, Rolvenden, Cranbrook, Kent TN17 4ND.

Present: Cllr D Murray (Chairman) Cllr Mrs D Curtain (Deputy Chairman), Cllr M Hook, Cllr Mrs I Newman, Cllr Mrs J Stace, Cllr G Tiltman, and Cllr R Wilcox

In attendance: Peter Setterfield PSLCC, Locum Parish Clerk and Responsible Financial Officer.

133. PLANNING PRE-APPLICATION

The owner of Lower Winser Cottage (ref 18/00223/AS) attended and wished to show the Parish Council a revised scheme for the property having acknowledged the reasons for the objection by the Parish Council on the original scheme. The new scheme has taken into account the concerns of the Parish Council and those of the Planning Officer at Ashford Borough Council. The Parish Council did not express any opinions on the plans and will await formal submission in due course.

The owner of the land west of Kingsgate Cottage (ref 18/00974/AS) attended the meeting having met with the planning officer at Ashford Borough Council together with their architect. A revised scheme is to be submitted taking into account the comments expressed by the Parish Council and the planning officer. No decision was made or opinion expressed.

134. APOLOGIES FOR ABSENCE:

Cllr B Hindley (unwell) and Cllr J Wilkins (personal matter).

135. DECLARATIONS OF INTEREST:

a. Declarations of Members' Disclosable Pecuniary Interests:

Cllr Mrs D Curtain, trustee of the War Memorial Trust

Cllr Mrs I Newman, trustee of the War Memorial Trust

Cllr M Hook, trustee of the War Memorial Trust

b. Declarations of Members' Other Significant Interests:

None

c. Declarations of Members' Other Interests:

Cllr M Hook, membership of the Weald of Kent Preservation Society and Rolvenden History Group.

136. MINUTES:

The minutes of the Parish Council held on 22nd August 2018 were submitted, agreed as a true record and signed by the Chairman.

137. Public Participation:

No members of the public remained for the session..

138. Planning:

18/01038/AS – Kingsgate, Maytham Road Rolvenden – Change of use of part of garden for up to six weddings per year, with the coach house to be used as accommodation.

RESOLVED: The Parish Council supports the application subject to sight of a noise assessment. In addition the Parish Council wish to see a condition of planning that a time limit of 11pm be placed on functions.

18/01291/AS – Winser Farm, Winser Road, Rolvenden – Construction of new detached, single storey garden outbuilding within curtilage of listed building.

RESOLVED: The Parish Council supports the application.

At the July meeting of the Parish Council the Locum Clerk was requested to write to the Head of Planning at Ashford Borough Council with regard to the lack of supporting information provided with applications which resulted in the Parish Council being able to consider the applications.

A response has been received from the Head of Development Management and Strategic Planning acknowledging the Parish Council’s concerns and apologised for the standard of the applications submitted which were below the standards they would normally provide. Re-consultation will take place when the relevant information is to hand.

139. Finance

Payments authorised at the meeting

Cheque number	Payee	Amount
300066	Cornex Garage Ltd	£60.00
300067	J P Oakeley	£650.00
300068	S Brooks	£120.00
300069	P Setterfield	£577.04
300070	H M Customs & Excise	£185.28
300071	P Setterfield	£27.10
300073	Rolvenden Village Hall	£174.00

Payment of £500 received from Rolvenden Village Hall in the sum of £500 which was originated to them in error by Ashford Borough Council.

Section 106 funds. An update has been obtained from the Borough Council as to when the funds will possibly be available to draw down. The show home has just been released and the trigger for the developer to pay Ashford Borough Council is 75% of Phase 1 expected January/February 2019 and 75% of phase 2 expected early Summer 2019, these dates are entirely dependent upon property sales.

140. Rolvenden Rocket:

Councillor Tiltman gave an update on the project to date. There has been 22 group registrations, 17 group bookings, 6 drivers enrolled and 3 social trips. The weekly shoppers trip has been very slow to take off, mainly due to residents preferring to use the service bus and pay single fare returning free on bus passes which is marginally cheaper than the cost on the Rocket, the cost will be reviewed to see what can be done.

The Parish Council wish to thank Councillors Curtain and Tiltman for all of their efforts in bringing the project to the stage we are at.

141. Telephone Kiosks:

Confirmation has been received from BT that the kiosk at the Streyte is now transferred to the Parish Council. The tender invite for the repainting of the kiosks only produced one result which has not been accepted. Enquiries will be made locally to see if there is any interest in carrying out the work.

142. Halden Field:

The letter to the enforcement officer regarding the tree roots is to be followed up.

143. Barrett Field:

Nothing to report.

144. Pavilion Project:

To date only one response has been received regarding the proposals.

145. Playground equipment:

Councillor Curtain has obtained information from 3 play equipment companies who were recommended by Ashford Borough Council. It is intended to arrange to visit the school to ascertain the views of the children on the designs and for suggestions. It will be made clear that this is an early stage in the process and that it will be some time before work commences.

146. Policies and procedures:

The Parish Council were presented with the following policies to adopt which are required to comply with the audit process.

- a. Procurement Policy
- b. Disciplinary Policy
- c. Grievance Policy
- d. Equal Opportunities Policy
- e. Flexible Working Policy
- f. Lone Working Policy

- g. Sickness Absence Policy
- h. Recruitment Policy
- i. Home Working Policy

RESOLVED: to receive and adopt the aforementioned policies.

147. Highways matters

Comment has been made that there is no street name on Pix Lane, local residents have been consulted and are content that there is no sign, therefore agreed to take no further action.

A request was made to KCC to install a kerb opposite the Village Hall however, KCC have rejected the request a further request is to be made with a possible alternative of a knee rail being installed.

The War Memorial Trust have placed 51 plaques and poppies in the Church in remembrance of the 50 who gave their lives in World War 1.

The streetlight on Sparkeswood will be repaired shortly. The delay has been caused by the fact that KCC will undertake the repairs but they needed the consent of Ashford Borough Council who own the land on which the light is situated on

148. Exclusion of the Public:

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

149. Parish Clerk:

RESOLVED: That an advertisement for the role to be placed on the Kent Association of Local Council's website.

There being no further business the meeting closed at 10.30pm.