

# ASTLEY PARISH COUNCIL

Chairman: Councillor Kate Lloyd  
Church House  
Astley

Clerk: Lisa Harris

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## MINUTES OF PARISH COUNCIL MEETING Held at 7.00pm on 20 March 2024 at Astley Village Hall

**Present:** Parish Councillors K Lloyd (Chair), E Bedell, H Mardell (Vice-Chair), S Robinson together with Shropshire County Councillor L Picton and Flight Lieutenant S Mason

**Also present:** Mr Robert Peate

**Clerk:** Lisa Harris

### 86.23 Apologies for Absence

Apologies were received from Councillors Sumner and Williams.

### 87.23 Co-option to fill Casual Vacancy

In recent months the Casual Vacancy had been advertised on the Parish Council's website and noticeboards. One application had been received and therefore the position would be offered to Mr Robert Peate.

**It was proposed** by Councillor Robinson and seconded by Councillor Mardell and **resolved (without opposition)**

that Mr Robert Peate be co-opted as a Parish Councillor. Mr Peate then signed the Declaration of Acceptance of Office, witnessed by the Clerk and joined the other councillors at the table.

**ACTION:** Clerk to advise Shropshire Council's Monitoring Officer of the co-option. Councillor Peate to complete the Disclosable Pecuniary Interests form and return to the Monitoring Officer.

### 88.23 Disclosable Pecuniary Interests

- a) Councillor Peate declared a pecuniary interest in agenda item 94.23 but, as permission had now been granted since the agenda was issued, this was a moot point. Councillor Lloyd also declared a pecuniary interest in agenda item 94.23 and would therefore leave the meeting temporarily whilst the relevant item was considered.
- b) There were no applications for a dispensation regarding disclosable pecuniary interests

### 89.23 Public Participation Session

No members of the public were present.

### 90.23 To approve the Minutes of the Parish Council Meeting held on 17 January 2024

The minutes of the previous meetings had been circulated.

**It was proposed** by Councillor Robinson and seconded by Councillor Mardell and **resolved (without opposition)**

that the minutes of the Parish Council Meeting held on 17 January 2024 be accepted as a true record.

The minutes were signed accordingly.

**91.23 Clerk's report on matters arising since the Parish Council Meeting on 17 January 2024**

- Applied to Shropshire Council for a precept of £8,155 prior to the 31 January deadline.
- Submitted an objection to the Planning Officer regarding planning application 23/05252/FUL. Objection can be viewed [here](#)
- Spoke with Shropshire Council's Street Scene team to ask about a possible sweep on Astley Lane near Sunnyside Caravan Park due to mud following recent flooding.
- Contacted Councillor Picton to ask to chase the plans for the proposed safety design works on the A53. Councillor Picton had done this and the information she had advised:
  - A53 is in the delivery programme for 2024/25 and funding confirmed, with preliminary design completed.
  - Brief for detailed design to be completed/issued imminently, with detailed design anticipated to take place April-June 24.
  - Construction anticipated to start December 24, but still needs to be confirmed by Kier and hopefully can bring forward by 1-2 months.
- Homes Plus (formerly Severnside Housing) had been notified about the build-up of rubbish outside one of their properties near the former Dog in the Lane pub. They would be sending a local inspector to monitor the situation.
- Prepared parish council advert for Hadnall and Astley News.
- Notified by the National Association of Local Councils that the Cabinet Office is offering every local council in the UK a free framed portrait of His Majesty The King. An application has been submitted.

**92.23 To receive reports from**

**a) Shropshire Councillor**

Councillor Picton presented a report which covered:

- Waste Services Consultation – Shropshire Council will shortly be launching a public consultation regarding waste services which will include: green waste; permit schemes; and household recycling centres. Participation in the consultation is encouraged.
- Environmental Maintenance Grant – no new applications are being accepted. Looking at devolving environmental maintenance down to the parishes. It may be worth Astley piggybacking on to another parish's lengthsman in the area.
- Awards – won for the infrastructure projects going on in Shrewsbury.
- North-West Relief Road – the conditions have now gone through and now waiting for the planning notice to be issued. Then there is a 42-day waiting period to see if a judicial review has been requested. In the meantime, borehole testing will take place.

## b) RAF Shawbury

Flight Lieutenant Mason advised of the following:

### Night Flying

The next night flying period is due to commence on Monday 25 March and continue until Thursday 9 May. Night flying periods are usually for seven weeks with three weeks in between periods. There will be posts on the RAF Shawbury Facebook/Twitter advising on the night flying periods and we are grateful for the tolerance of this essential training. There is also information on the RAF Shawbury webpage with contact details for complaints.

### Airfield Works

An email has been sent to local parish councils regarding forthcoming airfield works taking place from April, for around 18 months. This includes contact details for questions and the offer of a meeting with parish council officials if they require. (see [www.astleyparish.org](http://www.astleyparish.org) for further info)

### Local Contacts

We are reviewing our list of local contacts. While we will advise the Parish Council of events e.g. Families Day, that could cause different noise or possible increased traffic, we would be grateful for details of any local businesses (e.g. care homes) or vulnerable residents that would benefit from being informed directly.

### Hi-Viz for Horse Riders

We have exhausted our current stock of high visibility kit but hope to have more deliveries later in the year. We will advise through our usual channels when we have new stock.

### Drones

If anyone flies a drone/model aircraft locally it is a good idea to view and understand the Drone Code, available on the CAA website. There are restrictions near all airfields civil and military, regarding the flying of drones and model aircraft.

### Aries Magazine

The Spring edition (2024 Edition 1) is now available online at <http://www.rafmags.co.uk/>

### Course Community Projects

We have recently refreshed our list of possible projects but are always keen to hear of new ideas. Typically, our trainees are available to help for a day. Please be flexible with dates as time for course projects is timetabled and we cannot easily change dates.

## 93.23 Current financial matters

### a) Payments

| Payee               | Description                               | Amount    |
|---------------------|---|-----------|
| Miss L Harris       | Clerk's expenses February/March           | £ 112.74  |
| Miss L Harris       | Clerk's salary February/March             | £ 792.60  |
| HMRC                | PAYE on Clerk's salary February/March     | £ 198.40  |
| Shropshire Council  | Joint Energy Costs (instalment 2 of 2)    | £ 126.74  |
| Astley Village Hall | Hire of venue for parish council meetings | £ 195.00  |
| TOTAL               |   | £ 1425.48 |

It was proposed by Councillor Lloyd and seconded by Councillor Bedell and

resolved (without opposition)

that the above accounts be approved for payment.

**b) Bank reconciliation to 13 March 2024**

The bank was reconciled at £10,371.24, being the online banking balance on the date the meeting agenda was prepared. The bank reconciliation was agreed and signed accordingly.

**94.23 Planning**

**1. Decisions to note**

**a. Ref: 23/05460/FUL**

Address: Barn at Norton House Bings Heath Shrewsbury Shropshire

Description: Conversion of traditional barn to a single dwelling and erection of carport

Validated: 19 Dec 2023

Status: Granted

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

**b. Ref: 23/05252/FUL**

Address: Firs Farm Astley Shrewsbury Shropshire

Description: Erection of a General Purpose Agricultural Building

Validated: 05 Dec 2023

Status: Granted

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

**c. Ref: 24/00099/FUL**

Address: Church Farm Astley Shrewsbury Shropshire SY4 4BP

Description: Construction of detached garage

Validated: 11 Jan 2024

Status: Granted

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

**2. Planning applications for consideration**

**a. Ref: 24/00379/CPE**

Address: Site Of Former Green Lane Cottage (Land North Of Greenfields And Hydrotherapy Centre) Green Lane Bings Heath Astley SY4 4BY

Description: Lawful development certificate for existing use of land as C3 residential use

Validated: 31 Jan 2024

Status: Pending Consideration

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

[Councillor Lloyd temporarily left the meeting]

**b. Ref: 24/00469/TCA**

Address: Church House Astley Shrewsbury Shropshire ST4 4BP

Description: Fell 1no Ash, 2no Hornbeam & Sorbus & crown reduce by 30% 2no Cherry within Astley Conservation Area

Validated: 08 Feb 2024

Status: Pending Consideration

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

[Councillor Lloyd rejoined the meeting]

**c. Ref: 24/00667/DIS**

Address: Firs Farm Astley Shrewsbury Shropshire

Description: Discharge of condition nos. 3 (Drainage) and 4 (Construction Environmental Management) attached to planning permission reference 23/05252/FUL – Erection of a General Purpose Agricultural Building

Validated: 23 Feb 2024

Status: Pending Consideration

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

No objections nor comments were recorded on the above planning applications.

[Councillor Picton and Flight Lieutenant Mason left the meeting]

**95.23 To receive any relevant updates from parish councillors**

Councillor Bedell gave an update on the Automated External Defibrillator (AED) situation. Both defibrillators are currently ready to use, as and when required. However, as the AED at the Village Hall location will imminently require replacing, Councillor Bedell had carried out extensive research into the most appropriate model to purchase. It had been agreed to purchase a model with remote monitoring together with a new cabinet. The cost would be £1,630 plus VAT. It will also require a WiFi router and data SIM.

**96.23 To consider a D-Day 80 commemoration**

It was agreed by all that due to the recent significant expenditure on the new defibrillator, it would not be prudent to further deplete the reserves on a large-scale commemoration of the event. However, any events taking place on the weekend of 8 and 9 June to which a representative from the Parish Council could attend, would be investigated e.g. RAF Cosford Air Show.

**97.23 Highway matters**

Discussed earlier on the agenda.

**98.23 Correspondence**

Nothing beyond what already mentioned.

**99.23 Future agenda items**

None.

**100.23 Date of next meeting – Annual Parish Meeting and Annual Parish Council Meeting**

Wednesday 22 May 2024, 7.00pm at Astley Village Hall

The Chairman thanked everybody for attending and the meeting closed at 8.40pm.

Signed by Chairman: .....

Date: 22 May 2024