

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 28 JUNE 2018 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Barrie, J Davies, M Davies (Chair), Jane Guest and R Scott
County and District Councillor Dobson

Clerk: C Ballantyne

In Attendance: 2 Members of the public + 2 Members of the public (part)

Action by:

100 Public Forum

Queries raised from a member of the public:

- With regard to the existing infrastructure in the village – is it suitable for the additional housing already permitted at Collingham Brook?
- Traffic is a particular issue along the High Street
- The proposed access to the proposed development on Woodhill Road is an issue. Where it is proposed requires the removal of a copper beech tree with TPO (temporary) and the bus stop to be relocated but no new location has been suggested
- Flooding on the site is an issue as the site has flooded almost every year in the last 10 years, predicting waterflow is not always possible
- Is there any possibility of any of the other mature trees being considered for a Tree Preservation Order?

Another member of the public, supported the previous speakers comments and added:

- The proposed development on Woodhill Road – 26 houses appears to be too many for the site
- Some development on the existing building lines would appear to be more appropriate

A third member of the public raised the following items:

- Inflation is 2.3% and is significantly less than the increases in car parking charges at the station, how is this justified?
- It is understood that the Royal Oak Steering Group and LCS have come to an agreement over a 5 year lease
- Road markings which have recently been put on the High Street are supported but who is going to police this?
- Micro-brewery application, this will have an odour associated with it

101 To receive apologies for absence

Apologies from Councillors Hatton, Marshall, Musson and Wright accepted.

102 To receive any declarations of interest

Cllr Scott item 106 – High Street Linby House & Drummond Grove planning applications

The Clerk declared an interest in Item 114

103 To receive and approve the Minutes: of the Parish Council Meeting of 24 May 2018, previously circulated to members. These were agreed unanimously as a true record and signed by the Chair.

104 To receive reports from County and District Councillors

Cllr Mrs Dobson

County Council

Low Street will be resurfaced later in the year.

There have been complaints about the footpaths and some of them being impassable. This is due to NCC changing contractor this year, due to issues they have reverted to the old contractor who is now undertaking the work as soon as possible.

Dykes End, Swinderby Road and Woodhill Road junctions are having designs prepared for double yellow lines later in the year.

HGVs have been running down Station Road to the Girton fisheries – checks are being made about the planning permission and if this is now in breach Healey Close is now likely to be resolved

105 Finance

a) To Formally Note Items of Receipt for the Month:

Receipts		VAT	Total	
Burial Ground	Cemetery Fees	£445.00	Nil	£445.00
NCC	SLC Grant – Skate Park Path	£3,141.32	Nil	£3,141.32
NCC	County Councillor Dobson Grant	£250.00	Nil	£250.00

All income noted. Thanks extended to County Councillor Dobson for agreeing a grant towards the “Collingham in the Great War” Project, which is being progressed

b) To Approve Items of Expenditure paid by BACS since the last meeting

Payments		VAT	Total	
FCC Environment	3rd Party funding for WREN Grant	£7,525.00	Nil	£7,525.00
Clerk (Amazon)	Capital Expenditure - Shredder	£154.59	£30.93	£185.52

Expenditure approved unanimously

c) To approve Items for Payment for the Month to be paid by BACS

Payments		VAT	Total	
Warren Shaw	Capital Expenditure - Notice boards (Post Office donated by Village Care)	£115.00	£23.00	£138.00
Syscat	Stationary – Scan of village map (in notice board) for BKV judges	£10.00	£2.00	£12.00
AEB Landscapes	Community Park – Inspections	£350.00	Nil	£350.00
Jamie Warrington	Building Maintenance	£1,360.00	£272.00	£1,632.00

All expenditure approved unanimously

d) Bank Reconciliation for the year to date – signed by Cllrs Hatton and M Davies and circulated previously, noted

e) To consider attendance at the NALC Annual Conference, resolved unanimously Clerk that there was nothing on the agenda of interest and therefore attendance was not appropriate on this occasion

106 Planning

a) Applications for consideration

18/00802/LBC	Church Street (17), Shaw Cottage	Replacement and repair of windows – SUPPORTED unanimously
18/00964/LBC	High Street (60), Linby House	New illuminated wall sign to front elevation and 2no. Non-illuminated wall signs to side elevations – NOT SUPPORTED unanimously. The illuminated sign to the front elevation is the same as the previous application and the lumins need to be reduced. Material planning consideration - design and visual impact within the conservation area
18/01061/FUL	High Street (5), Walnut Cottage	Householder application for single storey rear extension to house – SUPPORTED unanimously
18/01066/OUTM	Woodhill Road (27), Tector Ltd	<p>Outline application for proposed demolition of existing buildings and subsequent erection of 26 dwellings with associated highway access off Woodhill Road (access only for consideration) – The removal of all the trees on the site seems to be in contradiction with current thoughts on reducing flooding</p> <p>All the comments received from Parishioners are supported as they are all relevant. Main issues are: too many entrances onto Woodhill Road, substandard junctions throughout the village, traffic, flooding, more than the quota specified in the LDF for the village with planning permissions which has already been permitted (actual figures to be quoted).</p> <p>Material planning considerations: Design, Privacy, Access, Ecology, Cumulative impact for both traffic and flooding, Planning History and related decisions (Oaklands)</p> <p>Water system put in on Millenium Green to prevent flooding by using the rain water – this proposal could cause contamination to an award winning development</p> <p>This site is not accepted as a development site in the NSDC development framework</p> <p>NOT SUPPORTED unanimously</p>

18/01070/FUL	Westbrook Lane, The Hawthorns	Householder application for single storey rear extension to house – SUPPORTED unanimously
18/01072/FUL	Drummond Grove (2)	Householder application for proposed new porch, single storey side extension and new rear dormer extension to existing bedroom at first floor – SUPPORTED unanimously. Cllr Scott had declared an interest and did not participate
18/01074/FUL	Woodhill Road (50), The Black House	Householder application for the erection of a new porch to entrance, first floor extension above existing garage, new timber cladding at first floor – SUPPORTED unanimously
ES/3579	Newark Road, Land at Langford Quarry	Proposed southern and western extensions to existing quarry with restoration to water, nature conservation and agriculture together with revised restoration of existing workings and retention of existing plant site and site access – SUPPORTED unanimously
18/01060/FUL	Besthorpe Road (12)	Conversion of existing barns to micro-brewery – SUPPORTED unanimously, with comments: deliveries and collection, access needs to be improved – Material planning consideration, access and traffic
18/01096/FUL	High Street (138), Copper Beeches	Single storey rear and side extension including minor demolitions to connect into existing care home and addition of 3 car parking spaces 2 for 1 against 3 abstain

b) Applications Determined

17/01447/FUL	Westfield Lane, Land on South Side	Permitted
18/00783/FUL	The Hemplands (42)	Permitted
18/00810/FUL	Land Between Swinderby Road and Cross Lane	Permitted
18/00200/FUL	Windsor Close, William Bailey House	Permitted

All decisions noted

c) Letters concerning other applications

PL/0036/18	Villa Farm	Letter from parishioner noted
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d) Tree Preservation Order Applications

Copper Beach at 27 Woodhill Road – Temporary TPO currently in place	Subject to the tree being healthy the TPO should be retained. In a village subject to flooding all trees should be retained
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Clerk

107 Local Council Award Scheme - Quality

- a) To consider the annual report – resolved unanimously that the report is published and distributed

Clerk

- b) To consider if all criteria are met – resolved unanimously that all criteria are now Clerk met and the application should be submitted

108 Grant Applications

To consider Community Facilities Grant Application from the Tennis Club – resolved unanimously that this grant be awarded Clerk

109 Collingham Rural Advice & Resource Centre

To consider the current situation with the Advice Centre and possible assistance – The Parish Council has offered to act as a critical friend for future grant applications. The Parish Council were advised by Cllr Mrs Dobson that the NCC grant application can be resubmitted in September. Other grants have been identified and it is believed are being pursued. Resolved unanimously that it will be suggested that a Section 137 Grant is applied for. Clerk

110 Collingham Station

To consider possible action with regard the increased car parking charges and resulting increase in verge parking. The County Council are currently investigating extending the double yellow lines. The stakeholder group are speaking to the new franchisees about this. Resolved that the Parish Council supports the actions of the stakeholder group

111 WiFi4EU – European Commission

To consider provision of Wi-Fi connectivity in public spaces – resolved unanimously that this would not be pursued by the Parish Council

112 Correspondence

- a) Nottinghamshire Local Geological Site Selection Criteria – resolved that this is of interest and was noted
- b) Release of Sky Lanterns and Helium Balloons – Resolved unanimously to adopt Clerk the NSDC policy and this will be included in the next Fleet article
- c) NALC Star Council Awards – Resolved unanimously that the suitable category would be that of “Clerk of the year” and an entry would be submitted Cllrs J&M
Davies &
Scott

113	Clerks Report – to be included in minutes	Agenda Item
	➤ Public Space Protection Orders for Dog Control for Cemeteries and Pitomy Farm Play area (once adopted) – still to be progressed	17/167f
	➤ East Midlands Train “Adopt a Station” application – safety briefing held. Councillors who were unable to attend, will need to obtain a briefing in the future. A list of proposals has been sent to East Midlands Trains and is being reviewed.	18/8
	➤ Community Orchard – licenses for private accesses have been issued. No response from the residents to date. Further correspondence to be considered	29f
	➤ Nottingham City WWI Centenary Roll of Honour Project – Information now received and will be posted to the website	45a
	➤ Y&CC maintenance of the Kitchen beams – tender issued	57

- Ground work contractor advised to trim hedges at the Community Park before BKV judging. Also will liaise with Clerk when exceptional growing conditions are experienced to discuss potential additional cuts **92d**
- Annual Governance and Accountability Return sent to External Auditor along with all supporting documentation **94c**
- Community Partnership Library – correspondence sent awaiting response **95**
- Collingham WI notified of grant award **96**
- Twinning – email sent to author, awaiting a response **97a**
- Free Aerial Photography registered interest **97d**
- County Council Civic Service Invitation, response sent **97g**

Other items

- All planning consultations responded to
- Community Park gate replacement is now due to be installed 5th July
- zipwire seat ordered – 8 week delivery
- New rubbish bin installed by NSDC at the back of the co-op as agreed with LCS
- Best Kept Village Competition, successful in round 1, now proceeding to round 2

Reports to NCC

FS77019961	Pothole	Station Road, Thornton Road
FS77593153	Gullies	Station Road - Opposite number 10
FS77595665	broken Kerb	Swinderby Road/Lime Tree Close

Street Lighting fault reported in April – Light on the PRoW at the side of the park is still ongoing as ownership of the light is still subject to debate. This is continuing to be pursued.

Reports to NSDC

ESB524386	Road Sweep	High Street/Newark Road, Station Road, Swinderby Road, Woodhill Road, Low Street and The Green
ESB524395	Pavement Sweep	Low Street Near the church, High Street opposite the Green
540104	Fly Tip	Low Street opposite Grey Horse - Garden Waste
540108	Fly Tip	High Street near Copper Beaches – tree limb

R Scott

30a - November 2018 commemoration – application to Heritage Lottery has been submitted.

R Hatton

30a - November 2018 commemoration – QR codes for war memorials

Skate Park

WREN grant for £70,000 confirmed – PR undertaken and article has appeared in the Newark Advertiser

Contract between the Parish Council and Freestyle has been issued for signing Contract construction date has been secured to start 3rd September for 6 weeks

resolved that this item be discussed following an exclusion motion. The public left the meeting as did the Clerk.

After much discussion it was resolved that this matter would be discussed again at a future date when more Councillors were in attendance. Item to be brought forward to September.

The meeting closed at 9:10pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark & Sherwood District Council/Councillor

LCS – Lincolnshire Cooperative Society

PRoW – Public Right of Way

Y&CC – Youth & Community Centre

CDLHS – Collingham & District History Society

PPG – Patient Participation Group

SNG – Safer Neighbourhood Group