



Boyton Parish Council

www.boytonparishcouncil.co.uk

Suzanne Cleave, parish clerk
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May 5, 2026

I hereby give notice that the Annual Meeting of Boyton Parish Council will be held at the Parish Church Hall, Boyton on Monday, May 11, 2026 at 7.30pm.

Members of the public are welcome to attend. All members of the council are hereby summoned to attend, to transact the business as set out hereunder.

S Cleave

Suzanne Cleave, Parish Clerk

Agenda

1. Election of Chairman

To elect a chairman for the year 2026/27.

2. Election of Vice Chairman

To elect a vice chairman for the year 2026/27.

3. To elect councillors to committees, working groups and outside bodies

As above.

4. Councillors present

To note councillors present.

5. Apologies

To receive and accept apologies.

6. Questions from the public

On agenda items only (limited to a maximum of five minutes).

7. Declaration of Pecuniary Interests

To receive and note any pecuniary interests councillors may have in agenda items.

8. Disclosure of Interests

To receive and note any (non-pecuniary) interests councillors may have in agenda items.

9. Cornwall Councillor's report

To receive a report from Cllr Adam Paynter.

10. Minutes

To agree that the minutes of the council meeting held on March 23, 2026 are a correct and accurate record.

11. Matters arising / clerk's report

To receive updates on any matters arising or actions required from the meeting held on March 23, 2026, not already covered by items on the agenda – for information only.

12. Correspondence

To note correspondence received including Community Area Partnership extraordinary meeting agenda; Cornwall Together newsletter; Neighbourhood Planning newsletter; Cornwall Council Town and Parish Council newsletter; Planning News for Local Councils and Agents.

13. Planning

13.1 Applications:

None.

13.2 Decisions:

PA26/00799 – Change of use of land to garden and siting of caravan for ancillary annexe accommodation. Park Villaton, Boyton. **APPROVED**

13.3 Notices:

PA26/02106 – Prior Approval for conversion of a barn into two dwellings that forms part of an established agricultural unit. Barn at Dorset Farm, Tamar Mills, Boyton.

14. Standing Orders

To review the council's Standing Orders

15. Financial Regulations

To review the council's Financial Regulations.

16. Speeding outside the school

To receive a response from the primary school.

17. Defibrillator

To discuss.

18. Emergency Plan

To discuss.

19. Council insurance

To review quotes for council's insurance (renewal date June 1).

20. Co-option

To discuss co-option to fill the parish council vacancies.

21. Public Realm Improvement and Re-introduction of Weed Treatment

To receive correspondence from Cornwall Council.

22. Internal auditor

To appoint an internal auditor for the AGAR 2025/6.

23. Gov.uk website and emails

To receive an update on the new gov.uk website and emails.

24. Enhanced LMP funds

To receive correspondence on the Enhanced LMP funds available.

25. Finance

25.1 Bank reconciliation – To approve and accept the bank reconciliation.

25.2 Accounts

To note the bank account details (as of May 5, 2026):

Current account £ 4,562.72

Reserve account £ 4,597.64

CIL money £ 9,144.41

25.3 Payments - To approve the following payments:

Payee	Details (April)	Reference	Amount
Suzanne Cochrane	Wages including HMRC – March	BACS	As per contract
Cornwall Pension Fund	March contribution	BACS	As per contract
Suzanne Cochrane	Clerk expenses – printing and mileage (April)	BACS	£10.89
HugoFox	Website monthly payment	Direct Debit	£11.99

Payee	Details (May)	Reference	Amount
Suzanne Cochrane	Wages including HMRC – April	BACS	As per contract
Cornwall Pension Fund	April contribution	BACS	As per contract
Suzanne Cochrane	Clerk expenses – printing and mileage (May)	BACS	£16.29
HugoFox	Website monthly payment	Direct Debit	£11.99 (refunded, below)
S Cochrane	New financial year stationery	BACS	£16.55
Westernweb	Deposit for new website	BACS	£180.00
Cornwall ALC	CALC / NALC subscription	BACS	£329.31
S Cochrane	Office shredder (part share)	BACS	£10.00
Boyton Church Hall	Hall hire (April 2025 to March 2026)	BACS	£143.00
Cornwall ALC	Code of Conduct training (Cllr Law and Cllr Cook)	BACS	£60.00

25.4 Income – to note income

CIL account interest (March)	£ 21.71
Community Benefit Fund account interest (March)	£ 94.01
Reserve account interest (March)	£ 4.19
Cornwall Council – first half of precept	£ 5,000
CIL account interest (April)	£ 19.90
Community Benefit Fund account interest (April)	£ 87.60
Reserve account interest (April)	£ 3.21
HugoFox – March refund	£ 11.99
HugoFox – April refund	£ 11.99

26. Members' announcements

An opportunity for councillors to exchange information relevant to the parish and / or to identify items for the next agenda – for information only.

27. Public participation (Standing Orders suspended for this item)

An opportunity for members of the public to ask questions or to raise issues relating to the work of the council.

28. Date of next meeting - Monday, June 8, 2026 at 7.30pm (TBC).