Minutes of Kingsclere Parish Council Ordinary Meeting OM 07/24
Held at 7.30pm on Monday 29th July 2024 in the Village Club

OM07/24 – Present:
Cllrs: Gaines; Jonas: Mussett; Peach N. RFO – Porton.

OM07/24.1 – Apologies:
Cllrs Conquest (arrived at 8pm) and Peach. R.

OM07//24.2 – Declarations of Interest:
NP - Allotments Items, 7 & 14 and Rugby Club, Item 9

OM07/24.3 – Minutes:

3.1 Minutes of Ordinary Meeting Monday 24th June 2024 were accepted and signed.

3.2 Minutes of Finance and Establishment Meeting Monday 15th July 2024 were deferred to next meeting because not enough members who were at the meeting were present.

OM07/24.4 - Questions from the Public:
None.

OM07/24.5 – Chairman's Remarks:

i) Event planned for Cricket anniversary – tickets on sale now
ii) Terena Plowright from the Greening Campaign (GC) – They will help organise a big public meeting (and speakers) to get residents engaged. GC will then help to put together a series of groups of volunteer residents that will each look at different aspects of greening Kingsclere. Helen suggested that one of these groups could be building a bio-diversity map of the parish (liaise with Kingsclere Primary School for this). HJ to ask for a leaflet or written proposal for website.
iii) Finances for next year – Please think about budget items for example Bus Shelter panel, Church Wall etc.
iv) No update on Porch Farm and Solar Farm
v) Send Letter to Bowls Club regarding a development plan

OM07/24.6 – Clerks Report:

i) Reported Tree down across track to Dell recreation ground – clerk arranged emergency same day removal - see item 23.
ii) Two letters from Highways now giving 21 days to cut both holding field hedges first quote follows this document second quote received just before the meeting and circulated. We need to react somehow now. We have been arranging the quotes for the Autumn but need to do something more urgently, Clerk is asking HCC if it's dangerous enough and need to now mechanically or if it has to be done by hand.
iii) Cllrs have been emailed regarding offer from Paul Harvey, Leader of BDBC to come along and update on Budget, the Council Plan, or anything else you may wish to share. He's assuming a one-hour duration for the session will suffice and diary permitting, he can fit this this around your scheduled parish/town meetings, or whenever is the most convenient time. If members would like to take up this offer, please contact to schedule a convenient time for him to visit.
iv) Lengsthman due 26th August – sheet is ready in the one drive, we have 7.5hrs on 26th August.
v) Quote received of £150 to clear the area beside the Bowls club following the neighbour's email.
vi) Housing Enquiry Sent to Kingsclere Charities
vii) BDBC have agreed to empty the litter bins during the warden's annual leave.

OM07/24.7 – Request from Allotment Holder to hold Pizza and Produce Night in Orchard / Allotment:
Request had been sought for permission in theory to hold an event in the Orchard maybe later this year or next. Many things to consider including Public Liability the access, Risk Assessment Hygiene and numbers. The Clerk has checked, and it cannot be covered by KPC liability in the Orchard – KPC insurance only covers the ground surface.
Council agrees in principle to the orchard being used but NOT the allotment, resident to be written to and advised that a full proposal will be required nearer the time so that we can assess risks etc and advise accordingly.

OM07/24.8 – S106 To Spend on Open Spaces: reminder to Cllrs that there is just under £385 allocated to be spent on Open Spaces. It was decided a New Picnic bench like one KPC already has in the Orchard would be ideal if we can obtain match funding.

Resolved: Apply to use for a new picnic bench in Community Orchard.
Action: Clerk to research and seek approval from BDBC. DC to apply for match funding.

OM07/24.9 – Support for KRFC for application to BDBC for a Community Infrastructure Grant:
Kingsclere Rugby Football Club have written to the Council requesting it's support for a grant.

Resolved: Support for Grant bid approved.

OM07/24.10 – Request from KRFC to Use Holding Field 24th August for 10 hours Touch Rugby – the mowing and maintenance schedule is set so the group will need to take the field as they find it, there will not be any special cuts for the event. The rugby club need to liaise with Kingsclere Youth Football Club as they have been using the Holding Field for training on Saturday mornings.

OM07/24.11 – Kingsclere Charities - Melanie Prater has volunteered to join the Kingsclere Charities Trust as KPC representative. Following a discussion KPC delighted to welcome Melanie and Melanie was thanked in her absence.

Resolved: – Melanie Prater approved as KPC Trustee

Action: Clerk to inform Melanie and Clerk to Trustees

OM07/24.12 – Christmas Lights – SSE has advised us on the procedure for obtaining a metered supply.

Action: RFO to take necessary action to progress

OM07/24.13 – Square Bus Shelter Replacement Glass Panel – One glass panel damaged and requires replacement, quote from Glasdon - £305.46 for panel and £1,170.00 installation. It was agreed that the Clerk should obtain two installation quotes (possible suggestions -Thatcham Glass and Castle Windows). Ask if they would install the Glasdon panel or if they would need to supply their own glass. Thank you to RP for volunteering to remove existing damaged panel until replacement resolved.

Action: Clerk to obtain two more installation quotes

OM07/24.14 – Allotments:
When full plots come up for renewal they are split in half to help ease the waiting list.
1Ga has been vacated and the Clerk arranged for anything left on the plot to be removed. When the plot was cleared, a second-hand collapsed greenhouse which was moved from plot 1Ga was claimed by the plot holder on 1Gb. The greenhouse has subsequently returned to plot 1Gb. Officers have now measured plots 1Ga and 1Gb and marked the boundary according to the measurements taken in 2016 which is along the grass path. Chairman advised these can be checked against the aerial photographs taken in 2017.
Tenants have contacted the office regarding the marked boundary advising that following their polite enquiry as to the whereabouts of their missing greenhouse they are now we are being told they are going to lose a significant portion of their plot and therefore are going to be negatively affected because of misassumptions made on the Parish's behalf. Following a discussion, it was agreed that the tenants will not be negatively affected and have in fact benefited to a larger plot that they are paying for because of the generosity of the plot holder on 1Gb that has allowed the encroachment.
Tenant of IK was asked to move a compost bin off of the top path and wrote requesting his plot be marked. Officers marked the line at the end of the plot near the pathway according to the measurements taken in 2016. Plot holder has disputed the line but the Council agreed that it was marked as requested and that is now the boundary of the plot.

OM07/24.15 – County Councillor: No report received. Chairman to write to C.Cllr. Tom Thacker as he has not attended or provided a report for some time.

OM07/24.16 – Borough Councillor:
Report from Cllr M Bound Appendix 1. Report from Cllr K Morrow Appendix 2.
This was B.Cllr. David Conquest's first opportunity to address the Council since his election in May. He is a member of both the Audit & Accounts Committee and the Resources Committee. Due to comments received from residents an onsite meeting with a Ranger was held to look at stream. The Ranger expressed concern about outflow/discharge pipe in Bear Hill from Southern Water into the stream. The stream has been cleared of weed which has revealed this discharge pipe. Southern Water to be contacted regarding this. There is an Environment Agency box near Cedar Drive – there will be results from this somewhere, possibly available online. Also, the water behind the Malthouse Open Space was looked at and it was recommended that opening a wider tree canopy would help more biodiversity. It was suggested a volunteer group could be setup to look into this but in the first instance the land ownership needs to be established for Riparian Duties. Kingsclere Parish Council would like to give this a priority. Natural Basingstoke will be willing to help. A public meeting to be organised to apportion actions and gather potential names for an Ecology and Wildlife group. The Wildflower area in the church yard is noted as being very good – there is a possibility of wild flower seeds from the borough to start other wildflower areas. B.Cllr Conquest is also the Citizens Advise Tadley representative and he encouraging then to visit Kingsclere more often, possibly visiting the Community Café held in the Village Club.
Update on the skip in Longcroft Road – another arrived and has been moved off after B.Cllr Morrow visited.
BDBC has a big decision to make on the Waste and Recycling Contract – it is expected to extend the contract with Circo. From October 2025 the borough will have to collect food waste. BDBC is currently 269th out of 317 councils on recycling statistics so has much opportunity to improve. From September 2026 the black/grey bins will be emptied fortnightly (currently weekly) but the food waste will be collected every week. It was highlighted that there really is a need to resolve the cross-border use of HWRC sites. The Cardboard

recycling bins at the Fieldgate Centre have been removed – this is because the kerbside collection caters for this.

Action: CM and DC to establish ownership of the water behind the Malthouse Open Space

OM07/24.17 – Health and Safety

17.1 Risk Assessments - due to be completed. Cllrs agreed to sort their own areas of responsibility - MHOS – Helen; Orchard – Nicki; Cemetery – Clive; Allotment – Nicki; Churchyard – Helen. The Holding Field and Recreation Ground were allocated to Ray in his absence. Clerk to forward blank forms. Clerk and Cllr Jonas have done Bus Shelter, Bench and Notice Boards. Cllr Jonas will do White Gates. Clerk to do Litter Warden, Office and Parish Paths.

17.2 The Dell Play Area – BDBC Safety Check report of findings circulated to Cllrs

Action: Defer list to GP

OM07/24.18 – KPC Meeting of Full Council Location for September 30th – The Kingsmill Room in St Marys is booked.

Resolved: Agreed to hold September OM meeting in Kingsmill Room

Action: Clerk to confirm booking

OM07/24.19 – New Biodiversity Policy - As reviewed at June OM

Resolved: New Biodiversity Policy adopted

OM07/24.20– Planning Applications:

20.1. 24/01294/FUL Flats 4 /5 /6 Barton House George Street – No objections

20.2. 24/01133/LBC 15 Swan Street Removal of Mezzanine floor to rear – No objections

20.3 24/01061/FUL The Old House Rectory Lane Wolverton 2/3 of house for Holiday Lets 180 nights pa. - No objections

20.4 24/01524/LBC 37 Swan Street, Conservatory and WC – No objections

20.5 T/00354/24/TCA 37 Swan Street Various Tree works – No objections

20.6 24/01428/HSE 44 Garrett Close, Demolish Conservatory and erect single storey rear extension along with garden room and pergola – No objections

20.7 24/01657/ADV The Star – signage boards various – No objection providing Highways have checked the visibility will be OK.

20.8 Neighbourhood Plan – AECOM draft report circulated – meeting to be booked to discuss.

Action: SG to arrange

OM07/24.21 – Grant Request Kingsclere Community Association – request for £269 for speakers for summer of event

Resolved: £250 granted

Action: RFO & Clerk

OM07/24.22 – Training Invoice – Retrospective approval required for Introduction to Finance Course from HALC for the Clerk of £48 plus VAT

Resolved: £48 plus VAT to HALC approved

OM07/.24.23 – Fallen Tree on the Track to the Dell – This was removed the day it was reported as it was blocking the access.

Resolved: £100 + VAT to Premier Grounds approved

OM07/24.24 – Approval of Income and Expenditure:

The Income, Expenditure and Bank Transfer lists were agreed and signed off.

OM07/24.25 – Approval of Quarterly Bank Reconciliation:

Report had not been circulated by RFO so it was agreed to defer to the next meeting.

OM07/24.26 – Matters for Future Consideration:

None

OM07/24.27 – Date of Next Meeting:

Monday 30th September 2024 7:30pm in the Village Club.

Meeting closed 21:02

Signed:……..……..…..Chairman Date:……..……..…

Signed:……..…….Clerk Date:……..……

Distribution: Cllrs: D Conquest; S Gaines; H Jonas: C Mussett; N Peach and R Peach;
Website: www.kingsclere-pc.org.uk.

Appendix 1 Report to Kingsclere Parish Council – from Cllr Mike Bound

Since our own local elections, as a member of DDC and Licensing I have attended the appropriate training that allows you to sit on those committees. I have also done training on GDPR, and attended a briefing on Housing Associations from an officer at the Council who is a liaison between members and the numerous HAs in our Borough – 27 of them I believe.
Specific to Kingsclere, there have been contacts from a few residents concerning things that they have brought to my/our attention. For instance, a resident has complained about the roadside gutters not being swept recently – largely done on a rota with drains flushed, again on a rota. Another resident brought to my attention being disturbed very early in the morning by the noise of a tree being worked on at the bottom of Little Knowl Hill. I did go and view the site and coincidentally there was a gang working on trees in the vicinity, but they claimed no knowledge of the very early morning works; apparently HCC disclaimed any knowledge of emergency works to a tree in the early hours as well so a bit of a mystery.
Last Thursday there was a Full Council meeting; not a very full agenda the principal item being to agree the Cliddesden Neighbourhood Plan, the Capital Revenue Outturn and Revenue Outturn reports, the Treasury Management Report, The Annual Report of the Standards Committee and the Overview & Scrutiny Annual Report – agreed or noted. Questions to Cabinet Members were a little more interesting, rats in Church Square in Basingstoke, overgrowing vegetation making paths and alleyways difficult to pass through, a question relating to the regeneration of Basingstoke town centre and finally a question relating to the ice rink and its refurbishment.

Appendix 2 Report to Kingsclere Parish Council Report – from Kerry Morrow

Met with Leanne head of Basingstoke and Deane Ranger team
We had an interesting meeting discussing opportunities to start up a conservation group in Kingsclere. B&D are currently at capacity but would offer support and advice. David and I are very interested in working with the Parish on their biodiversity plan.
Local Plan Update Reg 18 Feedback

- 7,000 comments to the reg 18 consultation.
- Since Reg 18 we have met as a cabinet to discuss changes to the spatial strategy and planning policies, taking into account comments.
- We are keeping to our schedule and hoping to complete reg 19 by December.

Our intention is to have a strong plan that pushes the boundaries but still is robust enough to get past the government inspector. We will find out more about any changes in the coming weeks, but hope that our decision to progress the plan will result in any changes made by the new Labour government to the NPPF will not affect our local plan update.
Longcroft Skip
I have been dealing with quite a sensitive issue with a skip being placed on B&D land. Although it has been difficult and caused some upset, we have talked with the residents and people involved and are making progress. The skip was quickly removed but may well return. I'll continue to work with the residents and the clerk.
Met with a small-scale developer/builder looking at a smaller proposal for Yew Tree Farm
Hathor Property approached me, and I met an individual on site at Yew Tree Farm. I have directed this individual to the NHP group. I felt it was important to find out what he and the landowner were proposing. Hathor Property talked about a small number of properties to contribute to the NHP housing allocation.