

# Caythorpe Parish Council

Minutes of the meeting held on 9 Janary 2018 at Caythorpe War Memorial Hall	Actions
<p><b>Meeting opened 7.15pm</b></p> <p><b>Attendance and Declarations</b></p> <p><u>17/186 Attendees</u> Cllr Cons in the chair, Cllr Duff, Cllr Boon, DC Roger Jackson</p> <p><u>17/187 Apologies:</u> Cllr Harbidge and Cllr King</p> <p><u>17/188 Declarations of interest</u> from members on any item to be discussed: None</p> <p><u>17/189 To approve the minutes</u> of the meeting on 5 December 2017: Proposed to agee as correct by Cllr Boon and seconded Cllr Duff. All in favour.</p> <p><b>17/190 Motion to open the meeting to the members of the public to discuss any items. (7.30pm)</b></p> <p>Q. A resident raised concerns about speeding cars.  A. <i>Councillors explained that there is an ongoing concern that the Parish Council is aware of. A speed check has been undertaken, and although it showed 85% of vehicles to be travelling above the speed limit, the number of cars travelling through Caythorpe is relatively low, therefore Highways have advised us that Caythorpe is not a high priority. Councillors dispute that hazardous driving should be a low priority just because this is a small village. DC Roger Jackson stated that he was going to follow this up with a request that we should be considered a priority because of the percentage of cars speeding. To be discussed again next meeting, with any updates.</i></p> <p><b>17/191 Motion to close the meeting to the members of the public and to continue with the rest of the meeting. (7.40pm)</b></p> <p><b><u>17/192 NSDC Update from DC Roger Jackson</u></b></p> <p>District Councillor Jackson reported that:</p> <ol style="list-style-type: none"> <li>1. In response to an issue raised by councillors, he will arrange for a road sweeper to go up Brackenhill in an effort to clear some of the mud created in part by the dustbin lorries.</li> <li>2. There may be an increased budget for road repairs going forward.</li> <li>3. There have been burglaries at Kirklington and Gunthorpe.</li> <li>4. The problems with parking at the railway have been referred to DC Roger Jackson although it was noticed that over the Christmas period it has been better. The railway have finished their work.</li> </ol> <p><b>Matters arising</b></p> <p><u>17/193 Update on Defib/First Aid Training</u></p>	<p></p> <p><b>Clerk</b> to update the December Minutes onto website</p>

<p>Deferred to February meeting in Cllr Harbidge's absence.</p> <p><u>17/194 Update on principal of cost sharing with Bottesford with regard to Clerk's training</u></p> <p>Will be discussed on a case by case basis.</p> <p><u>17/195 To decide whether to change bank accounts.</u></p> <p>Decided to review in 6 months time.</p> <p><u>17/196 To review Standing Orders/Financial Regulations</u></p> <p>Deferred to February's meeting.</p> <p><u>17/197 To discuss Training Plans for 2018</u></p> <p>This will be discussed on an adhoc basis. NALC have asked for expressions of interest in future training events. In principal, councillors would be interested in:</p> <ul style="list-style-type: none"> <li>New Councillor Training</li> <li>Internal Audit</li> <li>Budget and financial control</li> <li>Planning Nuts and Bolts</li> <li>Finance for Councillors</li> </ul> <p><u>17/198 To discuss new Councillor (in progress)</u></p> <p>A villager has expressed an interest. Clerk to put together the appropriate paperwork with a view to inviting the interested party to the February meeting.</p> <p><u>17/199 To discuss any comments to be made in respect of The Provisional 2018/19 local government finance settlement.</u></p> <p>Noted by Parish Council.</p> <p><u>17/200 To discuss extension to Local Improvement Scheme</u></p> <p>The Parish Council had no comment to make.</p> <p><u>17/201 To discuss the verge cutting trials areas where one cut per year is sufficient.</u></p> <p>The Parish Council were under the impression, following emails received, that the proposal has been withdrawn.</p> <p><b>Upkeep of highways/village facilities</b></p> <p><u>17/202 Hedges which need cutting.</u></p>	<p>Clerk to remind Councillors about training on 22 January 2018.</p> <p>Clerk to contact resident and ensure papers are available for February meeting.</p> <p>Clerk to put on calendar</p> <p>Clerk to notify relevant body</p> <p>Clerk to notify relevant body</p> <p>Clerk to notify the NSDC.</p>
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The hedge from the Old Volunteer to Red Brick Barn is protruding into the road causing a hazard. A complaint has been received from a resident.

A further hedge which needs cutting is from the cricket club entrance towards Lowdham, as far as the first house.

### Planning applications

17/203. None

### Decisions

17/204. None

### Awaiting decision

117/205. None

### Finances

17/206 Grants – details to be provided at meeting

No available grants to discuss.

17/207. Balance at 30 December 2017

**Resolved** to agree the balance at 30 December 2017 of £4608.82

17/208 To decide whether to accept accounts for payment for January 2018.

Accounts for payment January 2018

			VAT
	ICO registration – K Price	£35.00	£0.00
	HMRC -PAYE – K Price	£32.26	£0.00
	Salary Oct-Dec 17 – K Price	£150.10	£0.00
	Total	£217.36	£0.00

**Resolved** to reimburse K Price for the above bills which she has paid on behalf of the Parish Council.

17/209 To decide final precept taking into account £165 pa Village Hall rent and minimum wage increase from April 2018.

Clerk to notify NSDC

<p>The 2016/17 precept included sums for projects which the Parish Council were unable to bring to fruition in year meaning that 2016/17 will end with a surplus. Therefore, the Parish Council <b>resolved</b> to reduce the precept to £2000 for 2018/19.</p> <p>17/210 <u>To decide on purchase of computer software.</u></p> <p>The Parish Council agreed to purchase office 365 for one machine and have it installed by Bryan Haynes in order that the Clerk can communicate effectively. To also make sure virus protection is up to date and set to automatically update, and to set the Clerk's Parish Council laptop to back up documents to cloud.</p> <p><b><u>Flood Warden's Report</u></b></p> <p>17/211 Report – update since last meeting</p> <p>No report available</p> <p><b><u>Neighbourhood Watch</u></b></p> <p>17/212 Report – update since last meeting</p> <p>No report available</p> <p><b><u>Any other correspondence</u></b></p> <p>17/213</p> <p><u>Internal Auditor</u></p> <p>The Parish Council discussed the matter and decided to retain Roger Ford as our internal auditor. This has been a complicated ongoing issue due to various changes imposed upon Parish Councils.</p> <p><u>Rippon Homes</u></p> <p>The turnout for Rippon Homes was slightly better than the previous one, presumably in part because Rippon Homes wrote to households giving more notice, at the request of the Parish Council. However, it should be noted that a number of households were still not notified about the presentation, although the Parish Council tried to rectify this by sending out an email alert from the website and posting on the village Facebook page. At this stage, it is hard to gauge how many households did not receive letters, but at least 40% of Parish Councillors were not formally notified. Rippon Homes have agreed to provide their mailing list so the Parish Council can see which household have been left off it.</p> <p>Rippon Homes outlined their proposals for a development of six houses at the Lowdham Farm site off Caythorpe Road.</p> <p>A number of concerns were raised at the presentation, primarily any potential flooding issues, and the appearance of the planned houses.</p>	<p>Clerk to clarify costs for one year and three years and also installation costs. Clerk to arrange to back up to cloud and make sure virus protection is kept up to date.</p> <p>Clerk to notify Roger Ford</p> <p>Clerk to email Rippon Homes</p>
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Linda, the Rippon Homes representative, discussed the flood alleviation measures proposed in detail, and agreed that it might be possible to build houses that look rather different from each other rather than an “obvious” estate. She conceded that this development would represent a significant percentage increase in the size of the village.

At previous community engagement events, villagers raised concerns about Rippon Homes' initial plan to apply for planning permission and then sell the plots to self-builders. Villagers were concerned about a number of things, including, the length of time it might take for all the plots to be developed and the traffic from six different developers. Rippon Homes have now agreed that if they were to gain planning consent, they would build the houses themselves.

At the previous event, Councillors were also clear that while no discussions had taken place about whether or not to support or object to a future application, they would definitely not be supportive of any application for outline planning application because of the uncertainty that brings about any final development. Rippon Homes agreed at this meeting that an application would, therefore, be for full planning permission.

DC Jackson explained that his understanding was that NSDC have already refused this, in part because it is greenbelt land, in order for Rippon Homes to make a successful application they would need the full support of the Parish Council, as it would need to be taken to and passed by the planning committee if it would have any likelihood of success.

#### New Minerals Local Plan

Caythorpe Parish Council have responded to Notts County Council's document ' Issues and Options Consultation 20/11/17 to 14/01/18 '. On the basis that new sand and gravel quarrying will be carried out near or served by the A6097 , Caythorpe Parish Council have expressed concerns including transportation , flooding and environmental issues .

#### Development Common Land at Trentside Gunthorpe

The Parish Council had a lengthy discussion about the land by the river at Gunthorpe as raised by a villager in response to an article published in the Parish Magazine.

The Parish Council felt that as the Chair has spoken to Gunthorpe Parish Council on two occasions with regard to this and Gunthorpe Parish Council have assured us that they will address any issue, they will wait and see what happens.

Cllr Cons submitted a receipt for payment in February for £45.05 for the Christmas hamper.

#### Gritting

After previous annual battles to keep Caythorpe on the gritting route, we are pleased we are pleased that we are on the gritting route this year.

#### Website

A resident asked if a news item could be sent when the minutes are put on the website. This was agreed by the Parish Council on the proviso that the web master agreed to undertake the commitment as he is a volunteer who already gives his time and efforts generously. The Parish Council have previously checked whether this is something that can be automated, and ascertained that it is not.

Meeting Closed at 9.10 pm

Next meeting Tuesday 6 February 7.30 pm