

Great Coxwell Parish Room Charitable Trust (300155)

Reading Room, Great Coxwell, Oxfordshire, SN7 7NG

Clerk: David Hatton (clerk@greatcoxwell.com)

Minutes of the Great Coxwell Parish Room Charitable Trust Annual Meeting held on Monday 19th May 2025, 8.30pm.

Present	Cllr Jacqui Russell (Chairman) (JR) Cllr Richard Hankinson Vice-Chair) (RH) Cllr Rory Gilmour (RG) Cllr Nick Hawkes (NH) David Hatton (Clerk/Treasurer) (DH)
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Apologies	None
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Reference	Item	Action
1	To receive and accept any apologies for absence. None.	
2	Declarations of Interest. None to declare.	
3	To approve and sign the Minutes of the Great Coxwell Parish Room Charitable Trust held on 31st March 2025. Proposed JR. Seconded NH. Approved. Resolved.	
4	Finance. a) Approve payments made. i) As shown on the Finance Report. Proposed JR. Seconded RH. Approved. Resolved. ii) Requests received since the publication of the agenda. None received. b) Consider Insurance Renewal Quotation. Proposed JR. Seconded RH. Approved. Resolved. Clear Insurance (£149.00. GCPC to fund). Clerk to arrange payment and renew policy.	DH
5	Other matters to consider. The provision of entertainment/hospitality licences was discussed. Proposal to arrange basic entertainment licence and review licencing in more detail (licence cost £70 pa approx.) Proposed JR. Seconded RG. Approved. Resolved. JR to finalise requirement and costs. Clerk to arrange.	JR/DH
9	Date of next meeting. The next meeting will be held on Monday 4 th August 2025 immediately followed the Great Coxwell Parish Council Meeting.	

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Finance Report 01/04/2025 to 09/05/2025

Bank Balances	
Opening Balance 01/04/2025 (A)	£2,419.93
Closing Balance 09/05/2025 (B)	£2,587.05

Receipts			
Date	Received from	Reason	Amount £
11/04/2025	W I	Room Hire	45.00
14/04/2025	S McNally	Room Hire	17.00
29/04/2025	S Wyatt	Room Hire	135.00
30/04/2025	VoWHDC	Room Hire	340.00
Total receipts (C)			£537.00

Date	Payee	Reason	Amount £
15/04/2025	British Gas	Services	20.98
15/04/2025	Lloyds Bank	Service charge	4.25
22/04/2025	EDF Energy	Services	97.17
23/04/2025	Everflow	Services	25.49
24/04/2025	Great Coxwell Parish Council	Cleaning repayment	120.00
01/05/2025	British Gas	Services	101.99
Total payments (D)			£369.88

Bank validation A + C – D = B	Correct
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