

c) Draft Budget and Precept

Cllrs **received** and **noted** the draft budget/precept recommendation from the RFO. All Cllrs were advised to review this and send any suggestions to the RFO by the end of the year. Cllr Davies **proposed** an increase of 3% to the precept which was **seconded** by Cllr Horsfield with **all Cllrs in agreement**.

The Chair thanked the RFO for her hard work in putting together a substantial budget.

167/19 SMARTWATER

Cllrs discussed different purchase options and **agreed** that they would like to subsidise the purchase for each household by 50%. The Clerk and Vice Chair would write a newsletter to be sent to each household and would look for expressions of interest before purchasing a bulk order.

168/19 TREES

Cllrs **approved** tree works to reduce the height and face back some conifers at a cost of £400.

Proposed Cllr Horsfield Seconded Cllr Burrows All in favour

169/19 PLANNING

a) PL/2019/02938/PPRM The Willows, Netherwood Lane

No objection

Proposed Cllr Horsfield Seconded Cllr Davies All in favour

b) PL/2019/02171/MINFHO Priest Park Barn, Warwick Road

No objection

Proposed Cllr Horsfield Seconded Cllr Davies All in favour

170/19 VILLAGE HALL

a) Refurbishment Plan

Cllr Playdon asked about heating as what was in place currently was not sufficient. Cllrs discussed the various options and agreed to get a heating engineer to assess the needs.

Cllrs discussed the refurbishment plan and agreed the following using CIL 106 funds:

- o Electrical Work at a cost of £1480 to be done by local electrician Joshua Bowen

Proposed Cllr Horsfield Seconded Cllr Playdon All in favour

- o Building Work at a cost of £1927 to be done by local builder Mickey Hughes

The PC would supply a raised toilet seat with removable arms - £34.14 incl. VAT plus delivery and a Wall Mountable Baby Changing Unit up to £130 incl VAT plus delivery.

Proposed Cllr Horsfield Seconded Cllr Playdon All in favour

- o New Front Door at £748 plus VAT

Proposed Cllr Horsfield Seconded Cllr Davies All in favour

- o Refurbishment of wash basins and conversion of a cubicle to a cupboard at a cost of £570 to be done by local builder Mickey Hughes

Proposed Cllr Horsfield Seconded Cllr Davies All in favour

b) Hall Booking System

The Clerk discussed the different options and Cllr agreed a budget of £50 for a PAYG mobile phone with £10 top-up to start to avoid her receiving calls on her personal mobile.

Proposed Cllr Davies Seconded Cllr Horsfield All in favour

c) Regular Booking Requests

Cllrs **agreed** to the requests for regular puppy classes and mindfulness classes subject to payment in advance for hire and a review after 3 months.

d) Christmas Carol Concert

The Chair confirmed that the lights would be switched on at 7pm and the concert would start at 7.30pm.

e) Flooding

The Chair reported that the hall came very close to being flooded a few weeks ago. He would now write to SMBC to request drainage on their land.

f) Recycling

The hut at the front of the hall would be moved to the side at the back to accommodate the recycling bins being set up by a member of the parish.

171/19 AGENDA ITEMS FOR FUTURE MEETINGS

a) GDPR - ICO

Chair and Clerk to look at priorities

b) Internal Audit Preparation

Vice Chair and Clerk to review

172/19 DATE OF NEXT MEETING

- o Tuesday 7th January 2020 at 6.30pm (Full Ordinary)

173/19 CLOSURE OF THE MEETING TO THE PUBLIC and PRESS

The meeting closed at 15.33

Proposed Cllr Horsfield

Seconded Cllr Playdon

All in favour

174/19 CONFIDENTIAL and PERSONNEL

a) Clerk's Annual Appraisal - this would take place before the meeting in February

b) Cllr Horsfield would take over the fortnightly hall checks whilst Cllr Burrows was recovering from an injury and would set up a rota from the new Year.

Dated:

Signed: