

CHALGROVE PARISH COUNCIL

A **MEETING** of the Parish Council took place in the Chalgrove Village Hall at 7.30pm, **Thursday 6th April 2023.**

Present: Cllr. A. Pritchard, Chair Cllr. A. Ziemelis
Cllr. P. Waters, Vice-Chair Cllr. C. Nixey
Cllr. D. Turner, also Dist. Cllr Cllr. J. Russell
Cllr. A. Dudley

Apologies Accepted: Cllrs. Reed & Charman

Not present: n/a

Members of the public: 2

390. The minutes of the meeting held 2nd March 2023 were approved and then signed by the Chair; proposed Cllr. Russell, seconded Cllr. Waters, agreed by all.

PUBLIC SESSION:

391. Mr Ace and Mr Herman attended to discuss access to the Lamb Allotment site whilst the main road is closed during the development of the site to the west of the Village (CHAL1/10/11). They noted that, with no access to the site by car, the tenants would be unable to transport mowers, rotavators and other tools. It was agreed by all that the Parish Council would meet with the Ridgpoint Homes site manager to formally request and agree access during the road closure.

MATTERS ARISING:

392. VANDALISM & ASB:

Anti-Social Behaviour

(a) Three more young people had been banned from Youth Club and the surrounding area for causing disruption during a Youth Club session, and for banging on doors and windows in the Village Hall during a hirer session.

393. PARKING ISSUES & SPEED REDUCTION MEASURES:

High Street

(a) The "access Required 24/7" signage outside 53 High Street had been installed.

Speed Indication Devices

(a) A working party is required to install the devices onto the poles. It was agreed by all to start the installation on the 20th May 2023.

(b) BT are yet to respond regarding the low hanging wire, and the matter had been escalated to the County Council Highways Team.

394. GIGACLEAR:

(a) Gigaclear had installed the new router on the 30th March.

(b) The TalkTalk Business contract is to be cancelled.

395. FOOTPATH INSPECTIONS:

(a) Inspections are to be undertaken by Councillors, and completed by the May Parish Council meeting.

396. WARM SPACE:

(a) Due to warmer weather, the Warm Space at the John Hampden Hall had closed at the end of March.

(b) The Parish Council are to send a letter of thanks to Michael Lakey and his team of volunteers for providing this service throughout the winter months.

397. CHAPEL LANE DOG BIN:

(a) Following complaints regarding the new Chapel Lane dog bin, due to the lack of a lid and concerns over the smell in the summer months, the Parish Council had made the decision to re-site the bin.

(b) Once the bin has been emptied, the bin will be covered over in preparation to be removed.

(c) The Recreation Committee are to meet and discuss re-locating the bin on the Recreation Ground.

(d) Funding is to be sought for a new dog bin, with a lid, to be placed in Chapel Lane.

PW, JM

ALL

JM

AP, JM

PW, JM

JM

ALL
AP, JM

<p>404. RESTRICTED BYWAY AT THE RECREATION GROUND: <u>Extinguishment Order</u> (a) The Parish Council had previously agreed to proceed with an Extinguishment Order, to protect the future of the Skatepark. (b) Measurements are needed to complete the application, and are to be reviewed by the Parish Council. (c) The Extinguishment Order application is to be reviewed by the Parish Council before it is submitted to the County Council.</p>	<p>PW, JM</p>
<p>405. RECREATION COMMITTEE: There had been no Recreation Committee meeting. <u>Skatepark</u> (a) Attempts are being made to find an alternative contractor to undertake the surface works.</p>	<p>JM</p>
<p><u>MUGA</u> (a) Costs for MUGA re-surfacing had previously been approved. The order had been placed with Chiltern Sports, and the work will be undertaken when the weather allows. (b) Discussions took place regarding boot scrapers, and quotations are to be sought.</p>	<p>JM</p>
<p><u>Site Visit</u> (a) A Recreation Committee meeting is required, on site, to discuss: - placement of dog bin - trip hazards - tree works</p>	<p>ALL</p>
<p><u>Play Area Report</u> (a) Cllr. Waters continues to undertake the monthly assessment. (b) Quotations are to be sought due to the deterioration of the surface in the Under 8s Play Area.</p>	<p>JM</p>
<p>406. YOUTH CLUB COMMITTEE: (a) Anti-social behaviour, particularly on Wednesday evenings, continues to be a serious concern and includes door knocking, severe bad language, and disruption to hirers in the Village Hall. (b) Volunteers are limited, with no-one coming forward to help. (c) Visitors from outside the village had increased dramatically, with young people coming from as far as Cowley. Not all visitors were involved in anti-social behaviour – it being a 50/50 split – but has increased dramatically since groups of visitors started being dropped off in the village on Wednesday evenings. (d) The safeguarding officer and Clerk had made the difficult decision to restrict Youth Club attendance to those living in Chalgrove only, in an attempt to reduce numbers due to a lack of volunteers, effective Friday 31st March. This has not had a great reaction from parents outside the village, but it was felt Chalgrove Youth Club is a highly successful facility and is at risk of closing if the anti-social behaviour is not stopped.</p>	<p>ALL</p>
<p>407. VILLAGE HALL COMMITTEE: <u>Project ViKToR</u> (a) Site visits are ongoing in order to obtain quotations for a new heating system, new air conditioning, and a replacement suspended ceiling.</p>	<p>AZ, JM</p>
<p><u>Dishwasher</u> (a) It is now clear that the dishwasher can not be repaired, as replacement parts are not obtainable in this country. (b) Quotes are being obtained for a new appliance, with simplified functions.</p>	<p>JM</p>
<p><u>Bar Area / 2nd Kitchen</u> (a) Following the leak in the bar area, causing the water supply to be turned off, Shape Up Developments had been chased to undertake the repair work. It was agreed by all to ask an alternative contractor to complete the works, to be invoiced to Shape Up Developments, due to the length of time it had taken.</p>	<p>JM</p>
<p>408. CHALGROVE NDP: (a) The NDP Committee seek to include a Design Code within the ‘made’ Neighbourhood Development Plan. (b) An initial meeting with Aecom had been held, where the Parish Council’s expectations were discussed.</p>	

<p>(c) Aecom are to meet with the Parish Council face-to-face to start the work required on the Design Code, with the meeting taking place on the 14th April.</p> <p>(d) Paul and Annabelle Boone had attended the ONPA workshop on 25th March, and wish to discuss their findings with the NDP Committee. A meeting is to be scheduled.</p> <p>(e) Paul and Annabelle Boone are to join the NDP Committee to assist the Parish Council with the required work to update the NDP; proposed Cllr. Russell, seconded Cllr. Dudley, agreed by all.</p> <p>409. SODC LOCAL PLAN & PROPOSED AIRFIELD DEVELOPMENT:</p> <p>(a) Homes England had released a public statement on the 17th March 2023, stating that they continue to work on a revised scheme for Chalgrove Airfield.</p> <p>410. CHAL1/10/11 – DEVELOPMENT TO THE WEST OF CHALGROVE:</p> <p><u>Transfer of Community Building</u></p> <p>(a) There has been no further correspondence from Womble Bond Dickinson (UK) LLP regarding the transfer of the Community Building.</p> <p>(b) A meeting is required with the Chalgrove Scouts to discuss the responsibilities of running a hall.</p> <p><u>Proposed Highway Measures</u></p> <p>(a) Following the Parish Council's concerns over the necessity of so many highway measures, all Councillors had been invited to attend a meeting with the County Council.</p> <p>(b) Cllrs. Pritchard, Reed and Ziemelis attended the meeting on the 14th March.</p> <p>(c) Following discussion with the County Council team who clarified the need for the highway measures, it was agreed by all to retract the Parish Council's objection.</p> <p><u>Complaints & Concerns</u></p> <p>(a) Repeated complaints had been sent from Brook Surgery to the site manager regarding the excessive mud on the footpath. The Clerk had escalated the matter to County Councillor Freddie Van Mierlo.</p> <p>411. CHAL7 – DEVELOPMENT TO THE EAST OF CHALGROVE:</p> <p>(a) The Parish Council are to request a site visit alongside the County and District Councillors, to show them the areas of concern, as we get closer to the time that Miller Homes will hand over the site.</p> <p>412. GLADMANS PLANNING APPEAL – P22/S1381/O</p> <p>(a) The Parish Council await the inspector's decision.</p> <p>(b) The Planning Inspectorate wrote stating that the decision is unlikely to be issued before the pre-election period, and that they aim to issue the decision in May.</p> <p>CORRESPONDENCE:</p> <p>None</p>	<p>AP, JR, AD</p> <p>JM</p> <p>JM</p> <p>PW, JM</p>
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413. PLANS (Parish Council decision only):

(Cllr. Turner took no part in the discussion or decision of any planning applications shown below)

(a) P23/S0778/FUL	Monument Business Park	Change of use of land from current container storage to Class E use, and the installation of 4 modular buildings.
NO OBJECTION.		

414. REPORT FROM THE DISTRICT COUNCILLOR:

Cllr. Turner reported on Chalgrove Airfield, the Emergency Alert System, recycling rates, planning fees consultations, and housing numbers.

415. REPORT FROM THE COUNTY COUNCILLOR:

Cllr. Mierlo's report discussed Chalgrove Airfield, the Ridgepoint development, the Obsidian planning application, the revised bus timetable, and the B480 road repairs.

ACCOUNTS:

416. No cheques had been signed outside of the main Parish Council meetings.

417. ACCOUNTS SANCTIONED FOR PAYMENT:

007506	B. Murphy – youth work	£130.00
007507	N. Kerridge – youth work	£507.00
007508	R. Murphy – bin management & litter picking	£372.00
007509	Countryside Estate Services – groundsman	£1316.47
007510	Shield Maintenance Ltd – dog waste removal	£156.00
007511	A&W Grounds – grass cutting	£80.00
007512	C Burgess Accountancy Ltd – QuickBooks subscription	£83.52
007513	P Waters – signage expenses	£47.99

007514	SEFE Energy – gas supply	£428.92
007515	Castle Water – water supply	£1977.93
007516	BT – phone lines	£318.70
007517	CleanSlate – donation	£50.00
007518	Chalgrove Festival Committee – donation	£300.00

ANY OTHER BUSINESS:

418. Cllr. Russell discussed her continued concerns with the Chalgrove Meadows attenuation pond.
419. Cllr. Ziemelis discussed the need of integrating the residents of Chalgrove Meadows with the rest of the village, due to the new residents feeling that they are not wanted.
420. Cllr. Nixey spoke of his concerns regarding planning applications being passed for extensions built on existing hard-standing, where residents then build a patio which increases the hard standing. Cllr. Turner is to review recent planning applications.
421. Cllr. Dudley spoke of complaints due to the bins outside Londis.

Exclusion of the public: In view of the confidential nature of the business then transacted, it was advised in the public interest that the public be temporarily excluded and were instructed to withdraw.

422. HR COMMITTEE MEETING:

Youth Club Cleaner

- (a) The Youth Club Cleaner has retired, and finished at the end of March.
- (b) The job specification and advert were approved; agreed by all.

Caretaker

- (a) It had been previously discussed that a handy person should be employed to undertake the jobs which should preferably not be completed by the Clerk.
- (b) The job specification and advert were approved; agreed by all.

Street Cleaner

- (a) The groundsman no longer undertakes the street cleaning as part of his contract, and the vacancy is to be advertised.
- (b) The job specification and advert were approved; agreed by all.

Salaries

- (a) The Parish Council discussed and approved the salaries for all above vacancies; proposed Cllr. Russell, seconded Cllr. Pritchard, agreed by all.

Groundsman Contract 2023/2024

- (a) Mr. P. Hall had submitted his updated contractual costs for financial year 2023/2024 which were approved; proposed Cllr. Waters, seconded Cllr. Russell, agreed by all:

Inclusion of the public: The public were no longer excluded.

The meeting closed at 20:52pm.

Signed: Chair