

Donhead St Andrew Parish Council

Interim Meeting - Monday 4th June 2018 - 6:34pm

The Cemetery, Lower Street, Donhead St Andrew, SP7 9EE

2018.06.01 **Apologies received and those present:**

Present: M. Cullimore (Chairman), S Luck (Vice-Chairman), C. Burrows, Miss B Miller, S. Pyke, M. York.

Also in attendance: Mrs S. Harry (Clerk).

Apologies received and accepted: W.Cnllr T. Deane; J. Barton, Ms P. Maxwell-Arnot, Mrs F. Smart.

2018.06.02 Declarations of Interest -none.

2018.06.03 **Public Participation and Presentations** - none.

MATTERS FOR RESOLUTION / INFORMATION

2018.06.04 **Annual Return 2017.18**

a. **Internal Auditor's Report and Statement**

P.Cnllrs considered the Internal Auditor's report, noting the comments and recommendations detailed before resolving **unanimously** to accept the report. The Clerk noted the actions required in relation to bank reconciliations, on-line payment confirmations, password updates, financial risk register and recompense of expenditure on behalf of the parish council.

b. **Section 1 Annual Governance Statement** - P.Cnllrs considered each of the Annual Governance statements before resolving **unanimously** that the Chairman and Clerk sign the statement as a true reflection of governance.

c. **Section 2 - Accounting Statements 2017/18** - P.Cnllrs resolved **unanimously** to accept the Accounting Statements prepared and certified by the Responsible Financial Officer and subsequently signed by the Chairman.

d. P.Cnllrs further noted the inspection notice, bank reconciliation and variance data circulated as a part of the agenda papers.

2018.06.05 **General Data Protection Regulation (GDPR)**

a. **Data check progress** - P.Cnllrs noted the current working sheet for progress on compliance with the GDPR regulation presented by the Clerk.

b. **Privacy notices** - P.Cnllrs resolved **unanimously** to adopt the SLCC templates for the required Privacy and Email Contact Privacy Notices.

2018.06.06 Government Funded Trial for Local Provision of High Speed Internet/telephone services - the Chairman allowed a short discussion on a relay system of chimney pot 'hubs' that was successfully being trialled in the Ebbesbourne Wake valley. P.Cnllr S. Luck agreed to look in to this further for any potential benefits to the village.

2018.06.07 **Date and time of next meetings:**

Full Council Meeting - Friday 13th July 2018 at 7:30pm - Donhead St Mary Village Hall
Planning/consultation meetings as advised