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ROLVENDEN PARISH COUNCIL

MINUTES of the Parish Council Meeting held on Tuesday 21 February, 2017 at 7.30pm, in the Pre-School Room, Rolvenden Village Hall, Maytham Road, Rolvenden, Cranbrook, Kent TN17 4ND for the purpose of transacting the following business:

Present: Cllr. Mr. D. Murray, Cllr. Mrs. D. Curtain, Cllr. Mrs J. Marston, Cllr. Mr. G. Tiltman, Cllr. Mr. M. Hook, Cllr. Mr. Brian Hindley and the Clerk to the Council.

Apologies for absence: Were accepted from Cllr. Mrs. Jacky Stace (unwell), Cllr. Mrs. I Newman (on medical advice) and Cllr. Mr. J. Wilkins (Holiday).

(a) Declarations of Members' Disclosable Pecuniary Interests: *under the Localism Act 2011 to be made relating to items on this Agenda – None.*

(b) Declarations of Members' Other Significant Interests: *under the Kent Code of Conduct adopted in August 2012 by the Parish Council, to be made relating to items on the Agenda – Item 284.*
Finance – Cllr. Mrs. Denise Curtain declared an Interest as Book-keeper for the Parish Council's Contractor J.P. Oakeley (Grass Cutting in the Parish). Cllr. Mr. Graham Tiltman declared an interest as a resident of Monypenny.

(c) Declarations of Members' other Interests: *not required to be disclosed under (a) and (b) but voluntary announcements made only for transparency reasons – Cllr. Mr. Michael Hook declared his membership of the Weald of Kent Preservation Society. Cllr. Mrs. Denise Curtain declared an interest in that her daughter lives at Glebe Field – Item 277.*

271. DRAFT MINUTES of the Parish Council Meeting held on Tuesday 17 January, 2017, copies having previously been sent to each Parish Councillor, were agreed, approved and signed as a Correct Record.

At this point, the Chairman, Cllr. Mr. Duncan Murray asked members of the public if they had anything to say prior to the Meeting commencing. A member of the public expressed a concern that the Draft Minutes of the January meeting had not appeared on the village noticeboards prior to the Agenda for this meeting appearing. The Clerk to seek advice from Kent Association of Local Council and the Society of Local Council Clerks to ascertain the Parish Council's Legal position regarding publishing Draft Minutes.



272. Planning. – All related matters were accepted and considered.

[i] Applications for CONSULTATION received from Ashford Borough Council were accepted and considered.

17/00080/AS Retrospective replacement of existing rear dormer.
Waterloo House, 56-58 High Street, Rolvenden, Cranbrook, Kent TN17 4LN.

The Parish Council SUPPORTS this Application.

17/00092/AS Installation of a swimming pool.
Upper Woolwich Oast, Mounts Lane, Rolvenden, Cranbrook, Kent TN17 4NX.

The Parish Council requests that if this Application is approved then conditions should be imposed specifying that at no stage after the construction of the swimming pool would a building be allowed to make this an indoor swimming pool. In addition, the pump house should be sub-surface and no lighting should be allowed above ground due to the country location.

[ii] Applications for CONSULTATION received between 14 February and 21 February from Ashford Borough Council were accepted and considered.

17/00194/AS Proposed first floor side extension.
38 Rolvenden Hill, Rolvenden, Cranbrook, Kent TN17 4JN.

The Parish Council SUPPORTS this Application.

17/00218/AS Erection of a two-storey side extension.
Lower Woolwich, Mounts Lane, Rolvenden, Cranbrook, Kent TN17 4NX.

The Parish Council SUPPORTS this Application.

[iii] Consent GRANTED by Ashford Borough Council to the following Applications were accepted and considered.

None notified.

[iv] Halden Field – Cllr. Mrs. Denise Curtain reports that she received an e-mail from Lucy Holloway at Ashford Borough Council confirming that the Parish Council **WILL** be involved in the choice of construction materials. Cllr. Curtain replied with an e-mail concerning the care of the trees during the construction to which she received a reply stating that Lucy was off during the half-term week and she would look at this with the Ashford Tree Officer upon her return and report back.

Cllr. Mr. Brian Hindley asked if there was any idea of a date when the construction would commence. As yet, this information is not available.

[v] Barratt Field – Cllr. Mr. Brian Hindley re-iterated the position with respect to the Lease in place regarding the Pavilion and expressed his concerns with obtaining Grants on the basis of the terms of this Lease.

The Clerk advised that the letter to Interested Parties regarding the provision of facilities on Barratt Field was still in the process of being worked and would be sent out as soon as possible after the Meeting.

[vi] Planning Related issues – Items not mentioned elsewhere on this Agenda were accepted and considered.

Tree Applications as detailed on the Agenda were accepted and considered.

273. Neighbourhood Development Plan – Related matters were accepted and considered.

Cllr. Mrs. Denise Curtain mentioned the issue of Assets of Community Value and reported that Tony Fullwood has advised that the Parish Council needs to decide whether they will be nominating any of the Parish Assets for protection at a higher level. Cllr. Curtain will distribute a Government paper with regard to Assets of Community Value.

274. Highways – All related matters were accepted and considered.

[i] Knee Rail on the High Street

Cllr. Mrs. Denise Curtain reported that she met on site with Kent County Council and Ashford Borough Council. The result of the meeting is that Kent County Council do not now wish to install oak posts because of the services under the verge. A knee-rail is now the only option for this location. The knee-rail will continue from that currently on St. Mary's Green.

Members confirmed that they were happy with the proposal to install a knee-rail at this location.

[ii] Yellow Lines at Gatefield and Halden Lane.

Cllr. Mr. Brian Hindley clarified the position that a further response from the Parish Council to Ashford Borough Council's letter was sent and a copy also sent to Kent County Council. Cllr. Hindley expressed surprise that the residents of Gatefield were not in attendance at this Meeting.

[iii] Other Highways related issues were accepted and considered.

The Clerk to contact Kent County Council regarding the bag of grit that was delivered to the Village Hall to request that it be moved.

The Clerk also to contact Kent County Council to ascertain who is responsible for the verge along the A28 at Gatefield in order that parking on this verge may be addressed due to the obstruction of view when exiting Halden Lane.

275. Monypenny Warden.

Cllr. Mr. Graham Tiltman reports that he has spoken to the Scheme Manager who is adamant that there is neither a need for this nor are there many interested parties. The response from Ashford Borough Council basically agreed with this.

In continuing regard to Monypenny, Cllr. Mr. Graham Tiltman reported that the Rolvenden Gardening Society had agreed with Ashford Borough Council to supply and plant Spring bulbs in the grass at Monypenny.

He also explained the position with regard to the bungalows at Monypenny and the service charge of £30.00 per week payable for facilities such as laundry and a Handyman. He has been approached by various parties with a view to looking in to opting out of this scheme if not required. The Chairman Cllr. Mr. Duncan Murray advised that this should be dealt with on a Residents' basis but should there be any issues, to refer this back to the Parish Council for intervention.

276. Defibrillators.

Cllr. Mr. Brian Hindley reported that the Village Hall Defibrillator was deployed in the week prior to this Meeting which resulted in a life being saved. It was also mentioned that an article would appear in the Rolvenden News reminding readers about the location and method of operation of the Defibrillators.

It was further mentioned that notices had been placed in both of the cabinets asking that if the Defibrillator had been deployed, for the user to notify either Cllr. Hindley or Cllr. Mrs. Irene Newman of this fact in order that the "pads" may be replaced.

277. Glebe Field Heating.

The Chairman, Cllr. Mr. Duncan Murray advised that he has asked the Housing Officer at Ashford Borough Council to check the terms of the Leases. He awaits a reply. Cllr. Mrs. Denise Curtain reports that residents of the Shared Ownership Scheme at Glebe field have signed an Agreement which states that in return for not paying rent on the portion of the property that they do not own, they will take on the responsibility for maintenance of the property. However, Members agreed that this hinges on whether everything that was in place when the properties were built were, in fact, fit for purpose.

The Parish Council awaits further developments and the Chairman asks for the agreement of Members for himself and Cllr. Curtain to enter into discussions on the Parish Council's behalf if necessary. This was agreed.

278. B.T. Telephone Box at Rolvenden Layne.

The Contract received from British Telecom for the purchase of the phone box was passed to Cllr. Mr. Brian Hindley for scrutiny. The Clerk to contact B.T. in respect of the phone box in the High Street and the possibility of purchasing this in the same manner.

279. Making Kent Quicker Project (Broadband).

The Clerk reports that, at the moment, the prospect of an improved Broadband service in Rolvenden is not a reality.

280. Section 106 of the Town and Country Planning Act 1990.

The Clerk advises a delay in the location of the relevant documents appertaining to Section 106 of the Town and Country Planning Act 1990. It is the aim to resolve this by the next Meeting.

281. Layne Bus Shelter.

Cllr. Mrs. Denise Curtain asks for the agreement of Members for a letter of thanks to Jean Clifton and to the Rolvenden Gardening Society for their work in decorating the Layne bus shelter. Cllr. Curtain to draft the letters and forward to the Clerk to send.

282. Kent, Surrey & Sussex Air Ambulance.

It was resolved by all Members to make a grant to the Kent, Surrey & Sussex Air Ambulance of £250.00.

283. Public Rights of Way.

This was deferred whilst waiting for further information.

283a Grass at the War memorial.

The Parish Council has been asked whether they will continue to take responsibility for cutting the grass at the War Memorial. This was proposed by Cllr. Mr. Duncan Murray and seconded by Cllr. Mrs. Denise Curtain.

284. Finance – All related matters were accepted and considered.

[i] It was resolved to pay the following:

J.P. Oakeley - £45.00

Jean Clifton - £47.39

Mr. S. Brooks - £135.00

B.T. Payphones - £1.00

G. Willard - £448.97

[ii] Accounts presented at this Meeting were accepted and considered.

None.

[iii] Financial Matters not included elsewhere on this Agenda were accepted and considered.

The Clerk received from Cllr. Mr. Michael Hook £10.00 being monies received from the sale of two copies of "Rolvenden One Hundred".

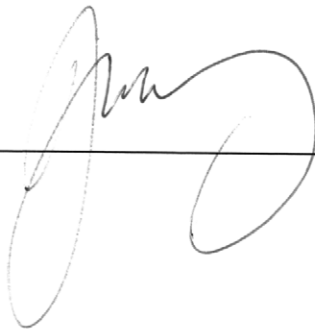
285. Other Matters for Information – *Issues may be raised which involve no more than an exchange of information. NO DECISIONS can lawfully be made on matters raised under this exchange.*

LGA 1872 Sch. 12.

Cllr. Mr. Duncan Murray reports that under the boundaries proposals, no changes will be experienced by Rolvenden.

Cllr. Mr. Brian Hindley requested that the subject of Fire Hydrants be placed as an item on the next Agenda.

Signed

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Date

21 March 2017