

Linton Parish Council

The Minutes of the Annual Statutory Meeting of Linton Parish Council

held in Linton Village Hall on 13<sup>th</sup> June 2022 at 7:30PM.

*Councillor's present: Patricia Burden  
Bernard Cresswell  
Patrick Gerrish  
Peter Paterson  
Caroline Richer*

*The meeting was chaired by Cllr Cresswell.*

**1. To elect a Chairman.**

It was proposed by Cllr Gerrish to elect Cllr Cresswell as Chairman, this was seconded by Cllr Richer and agreed by all present.

Cllr Cresswell accepted this position and took the chair.

**2. Chairman's Declaration of Acceptance of Office.**

Cllr Cresswell signed his Declaration of Acceptance of Office.

**3. Apologies.**

Apologies were received from Cllr Urquhart, MBC Cllr Parfitt-Reid and KCC Cllr Simon Webb.

**4. To elect a Vice Chairman.**

In Cllr Urquhart's absence, it was proposed by Cllr Cresswell to elect her as Vice Chairman, this was seconded by Cllr Burden and agreed by all present.

**5. To appoint Committees, Representatives and Outside Bodies.**

It was resolved to accept the following Committees, Representatives and Outside Bodies.

**Representatives for Outside Bodies**

Responsible Finance Officer – Parish Clerk

Footpaths Officer – James Smith

Village Hall Representative – Councillor Burden

Tree Warden - James Smith

Highways – All Councillors

KALC – All Councillors

Webmaster – Parish Clerk

Maidstone Police – All Councillors

Allotments Manager – Cllr Urquhart

Playground – All Councillors

Community Liaison – All Councillors

Neighbourhood Watch - Councillor Burden

Speed Watch – Cllr Gerrish

Planning – All Councillors

Linton Archivist – David Sendles

Litter Picks – Cllr Richer

**Appointment of:-**

Internal Auditor – Martin Thomas & Co  
Bankers - Lloyds TSB  
External Auditors – PKF Little John  
Insurers - Norwich Union  
Solicitors – Gullands  
Planning Advisors - Page and Wells

**Memberships:-**

Kent Association of Local Councils (KALC)  
Action for Communities in Rural Kent (ACRK)  
Information Commissioners Office (ICO)

**6. Declaration of Interests.**

No interests were declared.

**7. Minutes of the previous Meeting.**

The Minutes of the previous meeting were circulated to all Members. These were proposed by Cllr Gerrish as a true record, seconded by Cllr Richer and agreed to by all present.

The minutes were then signed and dated by the Chairman of the meeting.

**8. Matters arising from the Minutes.**

Linton Sign – Cllr Cresswell stated that he was looking into this.

Highways Improvement Plan – Clerk to follow up with KCC.

*Action: Clerk to follow up with KCC.*

**9. Parish Councillor Vacancies.**

No applications to consider.

**10. Clerks Report and Correspondence.**

The Clerks Report and correspondence were noted by members.

**11. Public Participation.**

A Hunton resident and parish councillor attended the meeting to speak with members regarding a planning matter bordering Linton and Hunton. He spoke regarding a pre application submitted for Clockhouse and the concerns that Hunton Parish Council had regarding this.

It was agreed that the PC would look into this application and make comments if they felt necessary.

**12. Community Warden Report.**

It was agreed that this item would be taken off future agendas.

**13. MBC and KCC Councillors Reports.**

KCC Councillor Webb and MBC Councillor Parfitt-Reid gave their apologies to the meeting.

**14. Financial Matters.**

a. Financial Statement.

The financial statement was circulated and approved by members.

b. 2021/2022 AGAR and Accounts.

Members considered the 2020/2021 Accounts and Annual Return.

i. To approve the Annual Governance Statement for 2021/22, Section 1 of the Annual Return for the year ending 31 March 2022. The Chair of the meeting and the Clerk to sign.

It was proposed by Cllr Cresswell to accept and approve the annual Governance Statement for 2021/22, this was seconded by Cllr Burden and agreed by all present.

ii. To approve the Statement of Internal Control in support of the Annual Governance Statement and Accounting Statements for 2021/22, Section 2 of the Annual Return for the year ending 31 March 2022 and the supporting Bank Reconciliation as of 31 March 2022, the explanation of the significant variations from last year (2020/21) to this year (2021/22), the explanation of any difference between Box 7 and Box 8 on Section 2, to be submitted to the External Auditor. The Chair of the meeting to sign.

It was proposed by Cllr Cresswell to approve the Statement of Internal Control in support of the Annual Governance Statement and Accounting Statements for 2021/22, Section 2 of the Annual Return for the year ending 31 March 2022 and the supporting Bank Reconciliation as of 31 March 2022 and the explanation of the significant variations from last year (2020/21) to this year (2021/22) and the explanation of any difference between Box 7 and Box 8 on Section 2. This was seconded by Cllr Burden and agreed by all present.

**15. Highways Matters.**

Yellow Lines on Vanity Lane – Cllr Gerrish stated that he would progress this as previously agreed at a PC meeting.

Ragstone wall near church damaged - Clerk to report to Kent Highways.

**16. Planning Matters.**

a. Applications Received.

22/501676/FULL Barn B Southwest of 2 The Paddocks Loddington Lane Linton Maidstone Kent ME17 4AG

Section 73 - Application for variation of condition 4 (Hard and Soft Landscape Works) pursuant to 19/504102/FULL for - Conversion of agricultural barn and associated land to residential dwelling. Demolition of Pole Barn and erection of detached garage.

22/501675/FULL Barn A Northwest Of 2 The Paddocks Loddington Lane Linton Maidstone Kent ME17 4AG

Section 73 - Application for variation of condition 4 (Hard and Soft Landscape Works) and minor material amendment to condition 9 (to allow changes to window designs) pursuant 20/500659/FULL for - Conversion of agricultural barn and associated land to 2no. residential dwellings.

22/502681/FULL The Barn Redwall Lane Linton Maidstone Kent ME17 4AX

Erection of an annexe building ancillary to the main dwelling

MBC Applications Decisions

22/500529/FULL

Chestnut House 8 Vicarage Fields Linton Kent ME17 4XL

Erection of a wooden garden shed and base in rear garden.

Application Permitted

22/500325/FULL

Orchard Rise Westerhill Road Linton Maidstone Kent ME17 4BS

Construction of a pool and erection of a single storey ancillary building and associated landscaping.

Application Refused

21/506532/FULL

Land At Rankins Farm Linton Hill Linton Kent ME17 4AU

Section 73 - Application for Variation of conditions 2, 3, 5 and 9 (to allow amendments to landscaping, tunnel coverage and drainage) pursuant to application 18/506176/FULL for - Minor Material Amendment to condition nine appended to planning permission ref : 18/500214 (erection of polytunnels with associated landscaping) to enable construction of drainage basins and swales.

21/506542/FULL

Land At Rankins Farm Linton Hill Linton Kent ME17 4AU

Section 73 Application for Variation of conditions 2, 3, 5 and 8 (to allow amendments to landscaping, tunnel coverage and drainage) pursuant to application 19/505352/FULL for - Erection of polytunnels with associated soft landscaping and drainage works, including the provision of swales and principle of reservoir.

Application Permitted

19/505482/SUB

Land South of Redwall Lane Linton Kent

Submission of Details to Discharge Condition 18 - Details of any plant or ducting system subject to 16/508659/FULL (as amended by 18/501181/FULL for Demolition of existing dwelling and erection of B8 warehouse building)

Application Permitted

22/501231/FULL

Rowan House 2 Vicarage Fields Linton Kent ME17 4XL

Erection of a garden office.

Application Permitted

22/501015/AGRIC

Burford Farm Redwall Lane Linton Maidstone Kent ME17 4BD

Prior notification for erection of an agricultural building for cold storage. For its prior approval to: - Siting, design, and external appearance.

Prior Approval Not Required

22/501007/FULL

Chestnut House 8 Vicarage Fields Linton Kent ME17 4XL

Conversion of roof space over garage to a hobby room, including installation of 2no. rooflights.

Application Permitted

Other Planning Matters

Burford Farm application – Members agreed to send a further letter of objection regarding this application. It was agreed that this would be circulated to all members for approval and then submitted to MBC.

**17. Biodiversity and Climate Change.**

Cllr Richer circulated a draft document for members consideration. It was agreed that members comments would be included in the draft, and this would be circulated for approval and adoption.

**18. Member Reports.**

a. Parish Allotments.

No matters were reported.

b. KALC.

No matters were raised.

c. Playground.

The Clerk was asked to seek a quotation from Commercial Services for the cutting of the perimeter of the play area.

***Action: Clerk to progress.***

d. Parish Website.

The Clerk informed members that the website domain name was due to expire, and the domain login detail were currently unknown. It was agreed that if the existing domain could not be renewed, the Clerk should purchase a new one.

***Action: Clerk to action.***

e. Speed Watch.

The Chairman stated that he would arrange a handover for Cllr Gerrish who had now agreed to take the lead on Speed Watch.

f. Neighbourhood Watch.

No matters were reported.

g. Linton Village Hall.

Cllr Burden reported that a new fire ladder had now been installed and there were plans to make the garden area more usable.

The Chairman asked for an update regarding the roof. Cllr Burden stated that there was no update as the matter was still with the insurance company.

h. Litter Pick

Cllr Richer reported that the next litter pick would take place on 2<sup>nd</sup> July 2022.

**19. Other matters and future agenda items.**

No matters were raised.

**20. Date of the next Meeting.**

11<sup>th</sup> July 2022

The Chairman thanked all members for attending the meeting.

There being no further business to discuss, the meeting was closed to the press and public at 21.10pm.

Signed\_\_\_\_\_

(Chairman)

Date\_\_\_\_\_