

BRANDON TOWN COUNCIL

Minutes of the of the Full Brandon Town Council Meeting
Held on Monday 12 April 2010
At the Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. S Edwards, Cllr. N Vant, Cllr. D Bimson, Cllr. P Ridgwell, Cllr. G Hughes, Cllr. A Simmons, Cllr. R Silvester, Cllr. K Butcher, Cllr. Mrs M Young, Cllr. Mrs S Jureko, Cllr. S Le Grys, Cllr. P MacLoughlin.

Also present: Mrs C Mason (Town Clerk), Cllr. Bill Bishop, Clair Harvey and Simon Phelan from Play Based Working.

Meeting commenced at 7.00pm.

1. APOLOGIES FOR ABSENCE

Cllr. E Ashley, Sqd Leader Nields, Sgt Chisnall.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests [per Parish Council's Code of Conduct 2001 / Local Government Act 2000].
None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Full Brandon Town Council Meeting of Monday 1 March 2010 (Public Items).

Resolution Record No. **BTC152/12/Apr/10**

Proposed by Cllr. G Hughes and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 1 MARCH 2010 BE ACCEPTED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only

Of the Full Brandon Town Council Meeting of 1 March 2010 (Public items).

Queries were raised relating to the painting of the street lighting and CCTV columns and the review of the zebra crossing on Thetford Road.

5. PUBLIC FORUM – monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. **BTC/153/12/Apr/10**

Proposed by Cllr. T Simmons and seconded by Cllr. R Silvester.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM

No members of the public were present.

6. TO RECEIVE A REPORT FROM THE POLICE

Crime statistics for the month stand at eighty six (circulated at the meeting). This equates to a reduction of 22% over the same period last year. SNT priorities still stand as last month i.e. Industrial Estate security, Homelessness, Speeding in various localities.

7. TO RECEIVE A REPORT FROM RAF LAKENHEATH

Apologies were received from Squadron Leader Nields.

8. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Cllr. Bishop reported the final documentation for the Healthy Living Centre has been signed and work is expected to commence in the autumn.

9. PLACE BASED WORKING

A presentation was given by Claire Harvey from Suffolk County Council. The five objectives of Place Based Working are a) to agree a comprehensive understanding of 'Place' b) build and strengthen relationships by place across organisations/communities/individuals; c) develop/nurture/sustain social capital/volunteering d) work collaboratively and innovatively across organisational barriers to achieve more effective, joined up, service delivery for communities; e) engage/empower/involve communities in identifying issues/solutions/decision making by Place.

Questions to Clair Harvey included the review of the zebra crossing on Thetford Road and parking on Market Hill.

The meeting was reconvened.

9. URGENT BUSINESS – any items the Chairman considers a matter of urgent business.

No urgent business.

11. ACCOUNTS

11.1 Approval of payments: Public items – March 2010. Discussion permitted.

11.2 Confidential Items – March 2010 (Staff Salaries).

Resolution Record No. **BTC/154/12/Apr/10**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES AGENDA ITEMS ELEVEN ONE AND ELEVEN TWO EN-BLOC.

Date	Amount	Supplier	Net Total	VAT
Mar-10	14.00	J & D Green	14.00	
Mar-10	25.00	Finevale Service Station	21.28	3.72
Mar-10	452.65	Anglian Water	452.65	
Mar-10	90.00	The Association of Burial Authorities	90.00	
Mar-10	4.35	Thetford Garden Centre	3.70	0.65
Mar-10	120.00	Reeves Cleaning	120.00	
Mar-10	23.50	Whiteside Computer Services Ltd	20.00	3.50
Mar-10	49.13	Ian Smith (Stationers) Ltd	41.81	7.32
Mar-10	237.00	P M Robson Funeral Supply	237.00	
Mar-10	192.76	Pearsons Ltd	164.05	28.71
Mar-10	98.89	Travis Perkins	84.16	14.73
Mar-10	106.81	Stannah Lift Services Ltd	90.90	15.91
Mar-10	88.13	Neopost (postal rate download)	75.00	13.13
Mar-10	95.00	Dunn & Co	95.00	
Mar-10	141.00	Sage	120.00	21.00
Mar-10	162.33	Suffolk County Council	138.15	24.18
Mar-10	25.00	Suffolk Acre Membership	25.00	
Mar-10	11.00	Clerks & Council Direct	11.00	
Mar-10	882.38	British Gas	750.97	131.41
Mar-10	1,184.87	Kester Cunningham John	1,008.40	176.47
Mar-10	264.55	Forest Heath District Council - OSH	264.55	

Mar-10	341.47	Forest Heath District Council - Cemetery	341.47	
TOTAL:	4,609.82		4,169.09	458.29

Resolution Record No. **BTC/155/12/Apr/10**

Proposed by Cllr. K Butcher and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE BANK RECONCILIATION FOR THE MONTH ENDING 31 MARCH 2010.

12. LOCAL DEVELOPMENT FRAMEWORK

Resolution Record No. **BTC/156/12/Apr/10**

Proposed by Cllr. T Simmons and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL AGREES TO A BRIEFING ON THE SUBJECT OF THE FOREST HEATH LOCAL DEVELOPMENT FRAMEWORK.

13. BRANDON PUBLIC TOILETS

Prior to any discussion, the Chairman Cllr. S Edwards informed members the sum of £5000 has been earmarked by Community Services as a short term solution to the poor state of the Brandon public toilets pending new toilet facilities functioning within the proposed Healthy Living Centre. Further debate was deferred.

14. LITTER BINS

Ten new litter bins have been requested for Brandon at a cost of £7,500. Forest Heath is to contribute £5,500, Cllr. Bishop £1000 leaving a shortfall of £1000.

Resolution Record No. **BTC/157/12/Apr/10**

Proposed by Cllr. S Edwards and seconded by Cllr. P MacLoughlin.

CARRIED : Unanimous.

THAT BRANDON TOWN COUNCIL CONTRIBUTES THE SUM OF ONE THOUSAND POUNDS TOWARDS FUNDING FOR TEN NEW LITTER BINS FOR BRANDON. FURTHERMORE, ANY SUPERFLUOUS OLD STYLE BINS TO BE RELOCATED WITHIN HIGH LITTER AREAS IN THE TOWN.

15. HANGING BASKETS

Resolution Record No. **BTC/158/12/Apr/10**

Proposed by Cllr. G Hughes and seconded by Cllr. Mrs S Jureko.

CARRIED: Unanimous.

THAT THE QUOTATION OF ONE HUNDRED AND NINETY SIX POUNDS PLUS VAT SUBMITTED BY DIDDLINGTON NURSERIES FOR FOURTEEN HANGING BASKETS, BE ACCEPTED.

16. SCREEN AND PROJECTOR

Resolution Record No. **BTC/159/12/Apr/10**

Proposed by Cllr. S Le Gryns and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL AGREES TO PURCHASE A SCREEN AND PROJECTOR FOR THE TOTAL COST OF FOUR HUNDRED AND FORTY TWO POUNDS AND NINETY SIX POUNDS PLUS VAT.

17. THE ORCHARD

Revised dated for The Orchard official opening: 22nd May 2010 at 2.00pm. A general invitation

to attend is to be included in Brandon Life.

18. CAR PARKING CHARGES AT BRANDON COUNTRY PARK

Resolution Record No.

BTC/160/12/Apr/10

Proposed by Cllr. T Simmons and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT COUNCILLOR DAVID BIMSON BE ELECTED TO SERVE AS THE TOWN COUNCIL REPRESENTATIVE ON THE JOINT ADVISORY PANEL FOR BRANDON COUNTRY PARK.

19. WEETING WIND FARM CONSULTATION

Contents noted. No further action to be taken.

20. PLANNING APPLICATION F/2010/0007/VAR: LAND AT THETFORD ROAD, BRANDON

In spite of strong opposition from local residents and Brandon Town Council, planning permission for the above application was granted by Forest Heath District Council on the 6th April 2010.

21. TOWN COUNCIL NEWSLETTER

Resolution Record No. **BTC/161/12/Apr/10**

Proposed by Cllr. G Hughes and seconded by Cllr. S Le Grys.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL AGREES TO INSTIGATE AN ON LINE QUARTERLY NEWSLETTER. COUNCILLOR HUGHES AND COUNCILLOR VANT TO ASSIST THE TOWN CLERK IN AN ADVISORY CAPACITY ONLY.

22. CLERKS MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS TAKEN

Contents noted.

23. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:

Resolution Record No. **BTC/162/12/Apr/10**

Proposed by Cllr. R Silvester and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACTS

BRANDON TOWN COUNCIL
Confidential Minutes
Of the Full Brandon Town Council Meeting
Held at 7.00pm on Monday 12 April 2010
In the Council Chamber, Old School House, Market Hill, Brandon.

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

24. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Extraordinary Meeting of Monday 22 February 2010 and the Full Brandon Town Council Meeting of Monday 1 March 2010.

Resolution Record No. **BTC163/12/Apr/10**

CARRIED:

THAT THE CONFIDENTIAL MINUTES OF THE FULL BRANDON TOWN COUNCIL EXTRAORDINARY MEETING OF MONDAY 22 FEBRUARY 2010 AND THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 1 MARCH 2010 BE ACCEPTED AS A TRUE RECORD.

25. MATTERS ARISING for information exchange only

Of the Full Brandon Town Council Extraordinary Meeting of Monday 22 February 2010 and of the Full Brandon Town Council Meeting of 1 March 2010.

There were no matters arising.

27. CEMETERY MATTERS

Confidential

28. EMPLOYMENT MATTER

Resolution Record No. **BTC/166/12/Apr/10**

CARRIED:

BRANDON TOWN COUNCIL AGREES THAT THE POST OF SEASONAL PART TIME TOWN KEEPER BE CHANGED TO PERMANENT PART TIME TOWN KEEPER.

26. COULSON LANE PASSAGEWAY

Cllr. S Edwards and Cllr. P MacLoughlin declared an interest in this agenda item and left the meeting. The Members Book of Interests was duly signed. The Vice-Chairman Cllr. G Hughes took the Chair.

Resolution Record No. **BTC/167/12/Apr/10**

CARRIED:

THAT BRANDON TOWN COUNCIL ACCEPTS THE QUOTATION FOR THE REFURBISHMENT OF THE COULSON LANE PASSAGEWAY.

There being no further business the meeting closed at 9.15pm.