



To: The Chairman and Members of Hightown Parish Council.

You are hereby summoned to attend an Ordinary Meeting of the Council which will be held on Monday 17th March 2025 at 7.00 pm at the Alt Centre for the following purposes:

AGENDA

- 1. Apologies for Absence.**
- 2. Minutes.**
Members are asked to consider and approve the Minutes of the Ordinary Meeting held on 20th January 2025.
- 3. Declarations of interest.** - Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Hightown Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 4. To adjourn the meeting to receive public comments.**
- 5. British Legion fund raising dinner.**
Members are asked to consider purchasing tickets for the fundraiser on Friday 23rd May at a cost of £50 per ticket.
- 6. To receive reports of meetings.**
(For information purposes only - No decisions may be made under this item.)
- 7. Correspondence.**
Members are asked to consider any correspondence which may have been received and respond.
- 8. Planning Applications.**
Members are asked to consider the planning applications set out in the schedule of planning applications circulated and also available on Sefton Council's website.
- 9. Pension data submission.**
Members are asked to review and agree the information on the schedule of payments circulated.
- 10. Accounts paid and for payment.**
Members are asked to agree the payments set out in the schedule of payments circulated.

J Farrar

Miss J Farrar

Clerk to Hightown Parish Council

11th March 2025



MINUTES OF THE ORDINARY MEETING OF

HIGHTOWN PARISH COUNCIL

HELD ON 20th JANUARY 2025 AT THE ALT CENTRE

- Present:** Cllrs: Shacklady (in the chair), Barlow, Munro, Stobie and Williams.
- 2025/01.** Apologies for absence.
Cllrs Langley and Magill.
- 2025/02.** Minutes of the Ordinary Meeting held on 3rd October 2025.
RESOLVED that the Minutes of the Ordinary Meeting held on 3rd October 2025 be approved as a correct record.
- 2025/03.** Declarations of interest - Members are requested to give notice of any interest relating to any item on the agenda.
None.
- 2025/04.** To adjourn the meeting to receive public comments.
A resident attended to provide an update regarding amenity land at Thirlmere Drive.
- 2025/05.** Altcar Camp.
Carl Gardner, Commandant of Altcar Camp attended to make introductions and to provide information about camp activities.
- 2025/06.** Crosby Coastal Park Forum.
Members of the forum attended to discuss aspirations for the placement of information boards within the village.
- 2025/07.** Sefton Healthwatch update.
Cllr Munro advised that there was good attendance at the feedback sessions carried out by the Healthwatch team recently.
- 2025/08.** Removal of trees.
The response received from Sefton about the condemned trees was noted. A resident attended to dispute the content of those reports and was advised to address those queries directly to Sefton.

2025/09.

Reports of meetings.

Cllr Munro advised that the turnout at the remembrance service was good and that feedback had been provided that it would be useful if more time could be allowed for the laying of wreaths and this had been fed back to the organisers on the day.

2025/10.

Correspondence.

None.

2025/11.

Planning applications.

RESOLVED that the applications be noted.

2025/12.

Quotes for gardening work.

RESOLVED that the quotes received in the sum of £1,200 for maintenance of the roundabout and £360 for the maintenance of the Alt Centre garden for the next financial year are approved.

2025/13.

Cash flow to end of December 2024.

The current financial position was noted.

2025/14.

2025/26 Budget and precept.

RESOLVED that:

1. The draft budget be agreed; and
2. The precept for 2025/26 be set at £27,500.

2025/15.

Accounts paid and for payment.

RESOLVED that the amounts listed on the schedule circulated be approved.

Item 8

17th March 2025

Planning Applications

- [Erection of a two storey extension to the side including alterations to roof from pitched to hipped roof, and single storey extension to the rear of the dwellinghouse, following demolition of existing side extension.](#) 

5 Elmcroft Lane Hightown L38 3RN

Ref. No: DC/2025/00280 | Validated: Thu 20 Feb 2025 | Status: Registered

- [Erection of a rear dormer extension and a single storey extension to the side of the dwellinghouse, following demolition of existing garage.](#) 

71 Mark Road Hightown L38 0BQ

Ref. No: DC/2025/00122 | Validated: Wed 29 Jan 2025 | Status: Awaiting decision

- [Erection of single storey extensions to the side and rear, a dormer extension to the side, alterations to the roof and windows, re skimming of the front walls and a detached garage and an open porch to the front of the dwellinghouse.](#)

4 Thornbeck Avenue Hightown L38 0BE

Ref. No: DC/2025/00070 | Validated: Wed 22 Jan 2025 | Status: Awaiting decision