

# **FELBRIDGE PARISH COUNCIL**

Meetings are held on the first Thursday of each month (except January and August)  
at 7.30pm in the Village Hall

## **Minutes of the Parish Council Meeting held on 2<sup>nd</sup> October 2014 at 7.30pm in the Village Hall, and of the Planning Meeting held on 18<sup>th</sup> September 2014**

Present: Mr Ian McBryde (Chairman)  
Mr Brian Apps  
Mr David Archer  
Mr Jeremy Clarke  
Mrs Linda Hainge  
Mrs Joan Harwood  
Mrs Bridget Huntington  
Mr Michael Sydney (County Councillor)  
Mr Ken Harwood (District Councillor) (attended part of meeting)  
Mrs Rosalind White (in attendance)

1. **APOLOGIES FOR ABSENCE** –None

2. **DISCLOSURE OF PECUNIARY AND OTHER INTERESTS**

There were no additions to those previously registered.

3. **APPROVE MINUTES OF PREVIOUS MEETINGS**

The Minutes of the Parish Council Meeting held on 4<sup>th</sup> September 2014 and the Planning Meetings held on 17<sup>th</sup> July, 7<sup>th</sup> and 21<sup>st</sup> August 2014 were approved and signed.

4. **CHAIRMAN/CLERK'S REPORT**

- (i) **Wall outside Felbridge Court:** SCC own the footings and built the wall but the residents are responsible for its maintenance and therefore for any insurance claim. **Resolved:** Clerk to follow up with residents and SCC.
- (ii) **Skateboard Ramp:** The new skateboard was ordered on 10.06.14 and a cheque for the deposit of £4,017.60 sent to 9c Solutions on 20.06.14. Installation should take place in November 2014.
- (iii) **Replacement of Grit Bin on Woodcock Hill:** The old bin has now been removed by SCC and FPC have ordered a 200 litre dumpy bin in green for £130, plus £20 to install and £80 to fill from Clutterbucks.
- (iv) **Pavement at junction of Rowplatt Lane/Copthorne Road:** Michael Sydney confirmed that an order has been raised to resurface the pavement approx 300 metres in Rowplatt Lane and 10 metres in Copthorne Road.
- (v) **Parish Assembly:** TDC will be holding this annual event on Thursday, 27<sup>th</sup> November at 6pm. The Clerk and a councillor will attend.

5. **ONGOING ITEMS**

- (i) **Community Consultation:**  
**Transport/Environment and Green Issues:** –  
Actions completed:-
  - a. **Metrobus** – Ian McBryde has circulated details of the new Southdown bus route (485) along the A22. Surrey Police will be monitoring parking in the bus lay-by in Copthorne Road, particularly during school times.

- b. Welcome to Felbridge gates – Clerk to contact Philippa Gates at SCC re the site survey and arrange a site meeting.
- c. Gullege Bridleway – David Archer to remind Sue Phillipson, WSCC, about an alternative quote for the removal of the surplus soil. David to obtain estimates for resurfacing the track up to the bridge. One volunteer has researched a list of companies who could be approached for a grant.

Leisure and Health Actions:-

- a. Footpaths – Sarah Jenman, SCC Countryside Access Officer, has provided a copy of the 2014 schedule of footpath clearance. Footpaths 286, part of 263, 283, 365 and 367 have been checked during September and all have been recently cleared. A resident has reported problems with footpath 263 from Garthfields Farm towards Chartham – Clerk to investigate. Ian McBryde to draft an email to be circulated via the email hub, asking residents to report footpath problems to the Clerk.
  - b. Fence in woods r/o village hall – Surrey Highways erected a safety barrier alongside Copthorne Road on 29.9.14.
  - c. Seats in Village Hall grounds – This will be discussed further once a decision has been made about the gym equipment.
- (ii) **Hub Project:** The 3<sup>rd</sup> rural cut started w/c 22<sup>nd</sup> September and an extra urban cut started on 24<sup>th</sup> September. A meeting of the Hub Management Team was held on 1<sup>st</sup> October.

## 6. FINANCE

- (i) **Cheques:** Issue of the following cheques was approved by the council under Standing Orders and the cheques were signed:
- |     |                                  |                                 |         |
|-----|----------------------------------|---------------------------------|---------|
| 098 | B. Wright                        | Bus shelter cleaning for Oct 14 | £35.00  |
| 099 | R. White                         | Clerk's salary for Oct 14       | £232.61 |
| 100 | HM Revenue & Customs             | Income Tax for Oct 14           | £58.00  |
| 101 | R White                          | Office Allowance for Oct 14     |         |
|     |                                  | + Petty Cash Sept               | £68.71  |
| 102 | Kent Surrey Sussex Air Ambulance | Donation                        | £250.00 |
- (ii) **Governance & Accountability for England** – FPC agreed to order a new 2014 version of this publication at a cost of £16 + VAT.
- (iii) **Quarterly Budget Update 2014-15:** An update to end September was circulated to all councillors.
- (iv) **Precept:** The second half yearly payment has been received.
- (v) **Section 137 Payments:**  
**Request for Funding from Infrastructure First Group:** Individual Felbridge Councillors support the objectives of this group but this request for financial help towards the cost of instructing a QC to review the planning application in Crawley Down Road was not approved by FPC. FPC will pursue the installation of air monitoring equipment by TDC. **Resolved:** The Chairman will draft a response to the Infrastructure First Group.

## 7. MEMORIAL BENCH ON VILLAGE GREEN

No progress has been made with contacting Albert Smith's daughter. FPC will discuss this again if the resident's family approach FPC in the future.

## 8. WAR MEMORIAL IN FELBRIDGE

The suggestion of a memorial on the village green was discussed and quotes obtained. FPC's understanding is that an architect is working on behalf of the church and looking

at a permanent brass plaque to include all the names of residents who lost their lives during WWI, WWII and the Whitehall cinema bombing.

## 9. COUNCILLORS' FEEDBACK

- (i) **Verge outside Wards Farm:** This verge needs tidying. **Resolved:** Clerk to investigate.
- (ii) **Arts & Crafts Show on 25<sup>th</sup> October:** FPC agreed that the show committee could advertise this show on the village green for 3 weeks prior to the event.
- (iii) **TDC Social Care Team:** Marnie Cotterill from this team is willing to visit residents if they have social care needs. **Resolved:** Clerk to invite Marnie to a future FPC meeting.
- (iv) **Draft Precept for 2015/16:** It was agreed that the footpath budget be reduced to £500, and £5,000 be set aside for possible outdoor gym equipment.
- (v) **SCC Highways Strategy for Tandridge:** Clerk to request a copy from Michael.

## 10. SURREY HIGHWAY REPAIRS:

- (i) **A22 outside Hydropool:** The road surface on the southbound carriageway was reported to SCC on 21.9.14, ref MG00681897.
- (ii) **Mormon Temple Roundabout:** SCC are producing costings for the new signage which will direct Gatwick traffic down West Park Road.
- (iii) **Junction of A22/A264 at Star Inn:** Michael Sydney has sent a letter to MP Sam Gyimah re hosting a meeting with MP Nicholas Soames to discuss the traffic problems at this junction.
- (iv) **Informal Meeting with Surrey Highways:** Michael Sydney has suggested an informal meeting with FPC, Steve Cunnah and John Lawlor. **Resolved:** Clerk to contact Anita Guy re dates.
- (v) **Damaged/dirty and missing signs:** A list was emailed to Michael Sydney on 14.10 and 20.11.13. Michael agreed to investigate why no work had been carried out.

## 11. PLANNING APPLICATIONS

**Planning Meeting held on 18<sup>th</sup> September** attended Bridget Huntington, Brian Apps, Joan Harwood, David Archer and Jeremy Clarke.

### **Applications Acknowledged 1<sup>st</sup> – 5<sup>th</sup> September 2014**

**TA/2014/1385:** Churchill House, West Park Road, Newchapel. Demolition of detached garage. Erection of single storey extensions to north, south, east, west elevations and erection of detached outbuilding to rear of property. (Certificate of Lawfulness for a Proposed Use or Development). **Resolved:** FPC are concerned that the proposal is excessive within the green belt and is therefore inappropriate.

**TA/2014/1391:** 17 Warren Close, Felbridge. Erection of dormer window with Juliet balcony to rear elevation. Raising of roof ridge height by 0.5 metres to provide conversion of loft into habitable accommodation. **Resolved:** FPC object to this application on the grounds of visual impact as this dormer roofline will be visible from many places and is out of keeping with the surrounding properties. FPC have no objection to the rooflights in the front elevation or to the ridge height rise. They would wish to see the width of the dormer reduced to one third of the current proposal and located centrally in the rear elevation.

**TA/2014/1375:** Firswood, Rowplatt Lane, Felbridge. Demolition of conservatory. Erection of two storey side extension, pitched roof to existing porch and part pitched roof to existing garage. **Resolved:** No Action.

### **Applications Acknowledged 8<sup>th</sup> – 12<sup>th</sup> September 2014**

None

**Parish Council Meeting held on 2<sup>nd</sup> October 2014**  
**Applications Acknowledged 15<sup>th</sup> – 19<sup>th</sup> September 2014**  
None

**Applications Acknowledged 22<sup>nd</sup> – 26<sup>th</sup> September 2014**

**TA/2014/1510:** 17 Birch Grove, Felbridge. Erection of single storey extension to southwest elevation. (Certificate of Lawfulness for a Proposed Use or Development)..**Resolved:** No Action  
Mr Ken Harwood joined the meeting

12. **CLERK'S REPORT**

- (i) **Surrey Crimestoppers:** An email has been received thanking FPC for their donation of £50.
- (ii) **TDC Litter Campaign:** TDC would like to remind people that littering is an offence and detracts from the beauty of the area. If residents see a particular litter problem, this should be reported to Tandridge District Council.
- (iii) **FSRA Carpark:** A resident has suggested that the carpark could be opened earlier than 9.30am to prevent early morning dog walkers parking on the verges in Crawley Down Road. **Resolved:** Clerk to ask TDC for further information about the ownership of the carpark.
- (iv) **Gatwick Coordination Group:** This group has been formed to represent the serious local concern over the plans for a second runway at Gatwick. FPC agreed that they are unable to formally support this group.

13. **BUSINESS FOR NEXT MEETING**

Discuss Draft Budget for 2015/16.

14. **DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS**

The next Parish Council Meeting will be held on Thursday 6<sup>th</sup> November 2014 at 7.30pm. A Planning Meeting will be held on 16<sup>th</sup> October 2014.

The meeting closed at approximately 9.35pm.

RW

15<sup>th</sup> October 2014

Copies sent to:- all Parish Councillors, District Councillor, County Councillor, EG Courier and Observer, Felbridge School, Surrey Police, Felbridge School Governors.