

# BURNISTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,  
Annan, 41 Scalby Road, Burniston, Scarborough, YO13 0HN  
Tel. 01723-870299

Email: [clerk@burnistonparishcouncil.org.uk](mailto:clerk@burnistonparishcouncil.org.uk)

## PARISH COUNCIL MEETING

Thursday 3<sup>rd</sup> November 2022 at 6.30pm  
Burniston & Cloughton Village Hall

Parishioners Invited to attend

### AGENDA

**All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure, please contact the Clerk on receipt of the agenda.**

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of meeting of 6<sup>th</sup> October 2022 (*enclosed*) to approve and sign.  
**Meeting to be suspended by Chairman to allow for next item.**
4. Public Open Forum.  
**Meeting to be re-convened to continue with business on the agenda.**
5. To consider & if appropriate, agree action on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, County, Borough, Clerk - not to exceed 15 minutes in total.
7. Vacancies unfilled at the election by reason of insufficient nominations – to receive applications for co-option to the two existing Ordinary Vacancies & agree action.
8. Updates on matters from September meeting:-
  - a) Burniston Show [*Minute 93/22 refers*] – to receive update on recent meetings and if necessary agree action as appropriate.
  - b) Flower bed on the corner of Limestone Way/Limestone Grove outside 49 [*Minute 94/22 refers*] – to note the land is NYCC Highways who state there is nothing of concern to NYCC and the footpath is not overgrown.
9. Parish Councillors reports to receive [max. 5 mins/councillor please].
10. Correspondence received after 30/10/22 & requiring a response before next meeting – to agree action as appropriate
11. Planning Matters:-
  - a) Applications Received (to agree comments):-
    1. 22/00407/FL (AMENDED PLANS – removal of dormers, change position of proposed dwelling, amend parking layout, alterations to proposed materials) Erect detached dwelling using access formed and garage erected under 16/02561/FL, Corner Farmhouse, 36 High St;
    2. 22/00939/HS single storey rear extension to replace existing conservatory, 15 Laurel Close;
  - b) Decisions Received:- none to hand at preparation of agenda.
  - c) To agree comments/note any planning matters/decisions received after 30/10/22.
12. Finance & Regulatory Matters:-
  - a) Signatories [*Minute 97/22a refers*] – to note 1] Santander final statement has been received; 2] NS&I signatories have now been updated; 3] forms for 'community' savings account with Skipton to be submitted when cheque from Santander to hand;
  - b) Rural verge cutting 2023/24 – does Council wish to put this out for prices or continue with the existing contractor?
13. Accounts to Authorise for online payment:- M Eyers (painting in parish) £1,100.
14. The 'way forward' for Burniston Parish Council – to receive ideas/suggestions and agree action as appropriate.
15. Date of next Ordinary meeting – 1<sup>st</sup> December, Burniston & Cloughton Village Hall, 6.30pm start.

J. Marley (Mrs), Clerk to the Parish Council  
30<sup>th</sup> October 2022

**MINUTES OF ORDINARY MEETING OF BURNISTON PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 6<sup>th</sup> OCTOBER 2022 AT 6.30PM**

**Present:** Councillor R Parsons (Chairman)  
Councillor Mrs P Grimwood  
Councillor A Hill  
Councillor B Marley  
Councillor P Tidd  
Councillor Mrs C Topham  
Mrs J Marley (Clerk).

**Absent:** County Cllr. D Bastiman.

**84/22** **APOLOGIES FOR ABSENCE** County Cllr. D Bastiman (prior commitment).

**85/22** **DECLARATIONS OF INTEREST** None.

**86/22** **MINUTES**

The minutes of the meeting of 1<sup>st</sup> September 2022 were **approved** as an accurate record and authorised for signature by the Chairman.

**87/22** **PROCEDURAL MATTER** No suspension of Standing Orders as no public present.

**88/22** **PUBLIC OPEN FORUM** No public present.

**89/22** **PROCEDURAL MATTER** Standing Orders resumption not required.

**90/22** **MATTERS RAISED IN PUBLIC OPEN FORUM** None.

**91/22** **REPORTS**

- a) **Police:** September incidents report (*emailed to councillors 6/10/22*) was **received & noted**.
- b) **County:** No report to receive.
- c) **Borough:** No report to receive.
- d) **Clerk:** Noted the painter had reported the seat on the High Street opposite the BMW garage (which Cllr. Tidd said had come from Londesborough Road station many years ago) needed the seat planks replacing, and the green bench on the roundabout at the Three Jollies also needed repair. **Agreed** Clerk to obtain costs for removal/repair/replacement and report to future meeting.

**92/22** **VACANCIES UNFILLED AT ELECTION BY REASON OF INSUFFICIENT NOMINATIONS:-** **Noted** no further applications had been received.

**93/22** **BURNISTON SHOW** [*Minute 76/22 refers*] Cllr. Parsons reported that yet more interested people had attended the meeting on 7<sup>th</sup> September. Lots of very good ideas had been exchanged but the main issue was finding somewhere to hold a show. Due to the death of Queen Elizabeth II the date of the next meeting had been delayed to 10<sup>th</sup> October.

**94/22** **PARISH COUNCILLOR'S REPORTS.** Cllr. Hill reported the flower bed on the corner of Limestone Way/Limestone Grove outside 49 was very unkempt - **agreed** Clerk to check ownership and report to next meeting. He also reported that on 5/10/22 he had seen parking outside the school on the zig zags and on the single white lines (some of the vehicles were displaying blue badge parking discs). Cllr. Mrs Grimwood reported on 1] a meeting of B&C Village Hall management committee; 2] faulty street light between 15 and 19 Stone Quarry Road; 3] path to rocks at Crook Ness has been cut back and some fencing done; tree near 53 High Street appeared to have one or two dead branches; 4] highway gullies had still not been cleaned out. Cllr. Mrs Topham reported the untidy state of the land on the east bank of Burniston Beck at Prickybeck had been brought to her attention – other councillors explained that this was Duchy land. Cllr. Parson reported that parking generally within the village was a problem and pavements now seemed to be used for parking on a regular basis; he had also moved the VAS signs to the top of Limestone Road and near the garage on the high Street.

**95/22** **CORRESPONDENCE**

- a) **Received & noted** letter of 20/9/22 from Treasurer of St. Mary's Church regarding their costs of graveyard upkeep and how grant money is spent

- b) **Received & noted** email of 13/9/22 from Citizen's Advice North Yorkshire thanking Council for its grant of £150 [*Minute 79/22a*] refers].
- c) **Received & noted** email from Laurel Close resident & Clerk's reply regarding open space land between houses and beck – and **agreed** no further information to add to the Clerk's reply.
- d) Correspondence received after 1/10/22 & requiring a response before next meeting – none.

**96/22 PLANNING MATTERS**

**a) Applications Received:-**

1. 22/01768/HS Erect single storey side extension to allow ground floor living for disabled occupant, 9 The Limes - **agreed** no objections;
2. 22/01826/HS Erect single storey rear extension, 2 The Limes - **agreed** no objections.

**b) Decisions received:-** the following were **received & noted**:-

1. 22/00377/OL Outline application for residential development (up to 46no. dwellings) with all matters reserved except access, land to south of Limestone Road – **granted**;
2. 22/00915/FL Erect 2no. bungalows, land adjacent 1 Limestone Road - **granted**;
3. 22/01398/HS Erect two storey side extension, 2 Burniston Gardens – **granted**.

**c) Planning matters received after 1/10/22:** None.

**97/22 FINANCE & REGULATORY MATTERS**

- a) Signatories [*Minute 81/55b*] refers] – **noted** Cllr. Topham now a bank/online signatory; 2] **noted** no online 'community' accounts available, only passbook 'community' savings account was with Skipton & **agreed** account at Santander be closed and balance to be transferred to a new account at the Skipton, Clerk to get necessary signatures for Santander and co-ordinate completion of Skipton application forms (signatories the Clerk and Cllrs. Parsons, Hill and Topham, signing mandate to be any two signatories); 3] NS&I signatory forms completed.**

- b) Electric supply for xmas lights Woods Close corner [*Minute 81/55c*] refers] – quote from NYCC in sum of £848-24 **received & accepted**. Clerk to action. Supply to be installed now with lights to be purchased and installed in a future year.**

**98/22 ACCOUNTS TO CERTIFY** – Having been previously notified/agreed, the following were approved for payment via online banking (Cllrs. Hill and Parsons to do the online authorisations within 24 hours):-

Countrywide	Grounds maint./verges, inst. 7 of 7	£1,422-46
HMRC	Tax/NI July-Sept	£224-39
B&CV Hall	Hire for show meeting 7/9/22	£6-00

**99/22 DATE OF NEXT COUNCIL MEETING**

**Agreed** 3<sup>rd</sup> November (Covid permitting), Village Hall Supper Room, 6.30pm start.

There being no further business, the Chairman declared the meeting closed at 7.51 pm.