



Marilyn Weeks - Parish Clerk  
Exbourne with Jacobstowe Parish Council  
c/o Hillside, Honeychurch,  
North Tawton,  
Devon  
EX20 2AE

☎ 01837 851269

✉ clerk@exbournewithjacobstowe.org.uk

**I hereby give notice that a Parish Council meeting will take place on Wednesday June 24<sup>th</sup> 2015 at 20.00 in The Village Hall, Exbourne. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.**

**Dated this day June 17<sup>th</sup> 2015**

## **Agenda**

**Members of the public are invited to address the Council at the start of the meeting.**

- 1. The first item of business shall be to elect a chairman as both the Chairman and Vice-Chairman will be absent.**
- 2. Apologies for absence**
- 3. Declarations of Interest**
- 4. Minutes of the Meetings held on May 13<sup>th</sup> and May 27<sup>th</sup>**
- 5. Matters arising**
  - 5.1 Meeting with Internal Auditor, Fiona Rook.
  - 5.2 Report by Borough Councillor
  - 5.3 Report on Enforcement Cases
  - 5.4 Northern Links meeting on July 2<sup>nd</sup> at Bridestowe. Cllrs Williams and Lawson to attend.
  - 5.5 Neighbourhood Plan
  - 5.6 Amending the signatory details of the bank account with Lloyds
  - 5.7 Cutting of grass and clearing of car park at Little Ellicroft Meadow
  - 5.8 Undertake annual Risk Assessment
- 6. New Items**
  - 6.1 The parish council to consider a request from Exbourne Village Hall committee to use the £500 granted to them for a new heating system for external decoration of the hall instead.
  - 6.2 Exbourne Conservation Area – Appraisal and Management
  - 6.3 Code of transparency for smaller councils – items have been submitted to website for publication. Parish Council website to be discussed at the next meeting.
  - 6.4 Cllrs Hedley and Foster have been booked onto courses at DALC for New Councillors
  - 6.5 DALC – Election to County Committee 2015 – 2019 West Devon Area. Council to consider candidates and vote.
- 7. Matters arising from circulated correspondence ( information only)**
- 8. Parish Paths Partnership (P3)**
- 9. Planning**
  - 9.1 Applic No.00537/2015 Townsend Farm, Exbourne – Conversion and change of use of Garage and Hobby Room into a pair of single bedroom holiday cottages including the erection of new access gates. Discuss at meeting.
  - 9.2 Applic no. 00411/2015 Town Living Farm, Exbourne – Listed Building Application for installation of woodburner and flue to holiday cottage. Post and rail fence around new garden area and alterations to garage/outbuildings. Granted conditional consent.
  - 9.3 Applic No. 00410/2015 Town Living Farm, Exbourne – application for erection of fence and creation of courtyard garden to holiday unit involving change of use from agricultural to residential. Alteration of garage to car port and installation of chimney flue. Granted conditional consent.
  - 9.4 Applic No. 00395/2015 Land Adjacent to The Tumbles, Exbourne – Erection of single storey dwelling with rooms in roofspace and attached garage. This application has been WITHDRAWN
- 10. Finance**
  - 10.1 Reimburse the chairman for the purchase of photocopier paper - £10.79
  - 10.2 Review of budget
  - 10.3 Details of balance at bank
- 11. Matters at the discretion of the Chairman**