

LONGFRAMLINGTON PARISH COUNCIL

A MEETING OF LONGFRAMLINGTON PARISH COUNCIL WILL BE HELD ON
Wednesday 1st December 2021 at 7.00 p.m. in the Memorial Hall, Longframlington

A G E N D A

Returning to face-to-face meetings: All councillors and members of the public attending the meeting must adhere to all government instructions regarding Social Distancing and observe any further instructions issued at the meeting.

- 1) **Apologies for Absence** - Notification from councillors who are absent from this meeting.
 - 2) **Table Urgent Business to be discussed in 20 below** – only urgent items councillors have become aware of since the publication of the agenda will be discussed at the end.
 - 3) **Declaration of Interests** - Declaration from councillors of a personal interest they may have in any matters on the agenda.
 - 4) **Gifts & Hospitality** - Declaration from councillors if any received.
 - 5) **Community Police Report**- To receive a report from the Community Police representative.
 - 6) **County Councillors Report** - To receive a report from the County Councillor.
 - 7) **Minutes of Previous Meeting** - To approve the minutes of the meeting held on 3rd November 2021.
- Housekeeping Issues** – These issues should take no longer than 60 minutes to deal with.
- 8) **Matters Arising out of Minutes** - To receive updates on the following matters not appearing elsewhere on the agenda:
 - a) Traffic calming measures Rothbury Rd
 - b) Power connection to bus shelter
 - c) Queen's Silver Jubilee
 - 9) **Meetings to Attend / Attended** - To receive reports of meetings attended by councillors or clerk and agree any meetings to be attended.
 - 10) **Finance**
 - a) Notification of receipts in the months of November 2021.
 - b) Approval of Clerk's salary, expenses, PAYE & NI and approval of Other Payments.
 - c) Requests for donations.
 - d) Bank Reconciliation to 30th November 2021.
 - 11) **Village Activities**
 - 12) **Allotments**
 - a) Management including:
 - i) Tenants' agreement termination for Plot 1a,1b
 - ii) Allotment Inspection Report
 - b) Maintenance including:
 - i) Removal of rubbish and spoil around the allotments.
 - ii) Replacement of taps
 - 13) **King George V Playing Field** including:
 - a) Clerk's weekly/monthly Inspection report
 - b) Sports courts and playground – Report on condition and record equipment at the sports ground
 - c) Play area fence
 - d) Repairs to Tank Turn
 - 14) **Planning**
 - a) To note any planning issues since previous meeting.
 - 15) **Cemetery issues:**
 - a) Burials/Ashes internments
 - b) Memorial applications
 - c) Cemetery Extension
 - 16) **Action Plan – December 2021**
 - a) Allotment Invoices for rent and water
 - b) Allotment Meeting - Consider a meeting with PC to discuss any ideas, issues etc
 - c) Discuss and formulate next year's action plan

Main Issues – These issues are allocated a longer time for discussion.

- 17) **Review of internal policies & procedures including**
 - a) Amendment to Standing Orders to include online banking arrangements
 - b) Amendment to Social Media Policy regarding moderation of Council communications
- 18) **Consider Tenders for Village Maintenance**
- 19) **Neighbourhood Plan.**
- 20) **Any Urgent Business** - To hear any other urgent matters councillors have raised in 2 above.
- 21) **Agenda Items for, and Date of Next Meeting - Wednesday 5th January 2022 at 7.00 p.m.**

The public may only observe the proceedings of the meeting. Public questions must be submitted to the Clerk at least 48 hours in advance of the meeting. Such questions will be dealt with, at the chairman's discretion, prior to the commencement of the meeting.

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