

BRANDON TOWN COUNCIL
Minutes of the Meeting of the Full Brandon Town Council
Held at 7.00pm on Monday 5th December 2005
At the (New) Forest School, Bury Road, Brandon

Present: The Chairman Cllr. R Silvester, Cllr. N Vant, Cllr. P Ridgwell, Cllr. Mrs S Jureko, Cllr. Mrs M Young, Cllr. P MacLoughlin, Cllr. S Newbon, Cllr. Mrs C Arnold, Cllr. S Edwards.

Also present: Mrs M Driskell (Temporary Minute Taker), Suffolk County Councillor Bill Bishop, Squadron Leader Jo Daniels, 3 members of the public.

The meeting commenced at 7.00 pm.

1. APOLOGIES FOR ABSENCE

Cllr. E Ashley.

2. DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTERESTS (per Parish Councils code of conduct 2001/Local Government Act 2000).

Cllr. S Newbon declared an interest in Item 11.1 Planning Application F/2005/0890/FUL and duly signed the Members Book of Interests.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Full Brandon Town Council Meeting of Monday 7th November 2005 (Public items) [LGA 1972 Sch.12} and the Full Brandon Town Council Continuation Meeting of the 14th November 2005 (Public Items).

Resolution Record No. **BTC/155/05/Dec/05**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. Mrs C Arnold.

CARRIED: Unanimous.

THAT THE MINUTES OF THE MEETING OF THE FULL BRANDON TOWN COUNCIL OF MONDAY 7TH NOVEMBER 2005 BE ACCEPTED AND SIGNED AS A TRUE RECORD

Resolution Record No. **BTC/156/05/Dec/05**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. P Ridgwell.

CARRIED: Unanimous.

THAT THE MINUTES OF THE CONTINUATION MEETING OF THE FULL BRANDON TOWN COUNCIL OF MONDAY 14TH NOVEMBER 2005 BE ACCEPTED AS A TRUE RECORD

4. MATTERS ARISING for information exchange only

Of the Full Brandon Town Council Meeting of Monday 7th November 2005 and the Full Brandon Town Council Continuation Meeting of the 14th November 2005.

There were no matters arising.

5. COUNCIL CO-OPTION

Mr Tony Simmons addressed the Town Council meeting. A short CV had been previously circulated to Councillors.

Resolution Record No. **BTC/157/05/Dec/05**

CARRIED: Unanimous.

THAT MR TONY SIMMONS BE ACCEPTED FORTHWITH AS A CO-OPTED MEMBER OF BRANDON TOWN COUNCIL

The Declaration of Acceptance of Office was duly signed and Cllr. T Simmons was welcomed to the meeting.

Resolution Record No. **BTC/158/05/Dec/05**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. N Vant.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM AND REPORTS

6. PUBLIC FORUM - monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

A member of the public asked whether Brandon Town Council were still pursuing the purchase of land adjoining 32 Blackbird Avenue. Cllr. R Silvester stated that FHDC had declined the Council's request to acquire this area of land and therefore no further action will be taken.

7. TO RECEIVE A REPORT FROM RAF LAKENHEATH

Topics covered in Squadron Leader Jo Daniel's report:

Ramblers Association has initiated judicial review of footpaths closed at the Airbase.

Lords Walk: closure issues are in the process of being finalized.

Airman ZOT has been renamed 'Project ZOT' - a holiday theme publicising the issues relating to drink / driving.

An archaeological dig has excavated a burial ground close to Lords Walk.

8. TO RECEIVE A REPORT FROM THE POLICE

No police were present.

9. TO RECEIVE REPORTS (if any) from County and or District Councillors

Suffolk County Councillor Mr Bill Bishop informed the meeting there are to be temporary 30mph & 10mph speed restrictions on the A1065 Brandon Road, Wangford and Brandon.

These measures are necessary for safety reasons during the installation of traffic signals. It is intended that the speed limits will be in operation from 3rd January to

27th January 2006 and will be implemented as required throughout the progress of the works.

The Planning Application for the Healthy Living Centre is to be submitted to FHDC in the New Year. Cllr. P Ridgwell enquired about car parking for the Healthy Living Centre and whether Market Hill would be used for this purpose. In response Cllr. Mr B Bishop said parking has not yet been finalised but may include Market Hill. The planning request however will incorporate this issue.

District Councillor Mr S Edwards reported the grant from District Government has yet to arrive and therefore financial statements with regard to the Council Tax levy cannot be finalized.

Cultural inspection by the Audit Commission: a full report is pending.

Resolution Record No. **BTC/159/05/Dec/05**

Proposed by Cllr. R Silvester and seconded by Cllr. Mrs S Jureko.

CARRIED: Unanimous.

THAT THE MEETING OF THE COUNCIL RECONVENES

10. URGENT BUSINESS - any items the Chairman considers a matter of urgent business [pursuant to Section 100B (4) (16) LGA 1972]

As a result of the findings of the Local Standards Board the Chairman informed the meeting that Cllr. Mrs C Silvester has been suspended from Office for a period of six weeks.

Proposed Waiting Restriction - Church Road, Brandon. With restricted parking already in place Cllr. S Newbon commented that to extend the current double yellow lines on the south of Church Road would adversely affect residents and felt the problem of traffic backing up into the signalised junction is primarily caused by the traffic light sequence. Cllr. N Vant further reiterated this observation.

Resolution Record No. **BTC/160/05/Dec/05**

Proposed by Cllr. S Newbon and seconded by Cllr. R Silvester.

CARRIED: 7 for 2 against.

THAT THE EXSITING TRAFFIC LIGHTS SEQUENCE BE REVIEWED TO INCORPORATE A RIGHT HAND PHASE FROM LONDON ROAD INTO CHURCH ROAD OR ALTERNATIVELY, A SECTION OF CHURCH ROAD TO A POINT ADJACENT TO ST. PETERS APPROACH MADE ONE WAY

11. PLANNING APPLICATIONS: Notifications circulated: plans at Meeting.

Cllr. S Newbon having previously declared an interest left the meeting.

Resolution Record No. **BTC/161/05/Dec/05**

Proposed by Cllr. R Silvester and seconded by Cllr. Mrs S Jureko.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL HAS NO OBJECTIONS TO PLANNING APPLICATION F/2005/0890/FUL: ERECTION OF A ONE-ANDA-HALF STOREY DWELLING (DEVELOPMENT AFFECTING A PUBLIC RIGHT OF WAY): LAND ADJACENT TO GREENACRES, COULSON LANE, BRANDON

Resolution Record No. **BTC/162/05/Dec/05**

Proposed by Cllr. S Edwards and seconded by Cllr. P Ridgwell.

CARRIED: 5 for 2 against 1 abstention.

THAT BRANDON TOWN COUNCIL OBJECTS TO PLANNING APPLICATION F/2005/0910/FUL: ERECTION OF 4 BUNGALOWS WITH ASSOCIATED GARAGES AND NEW VEHICULAR ACCESS OFF ST. NICHOLAS WALK (DEMOLITION OF EXISTING DWELLING): THE LARCHES, 159A THETFORD ROAD, BRANDON ON THE GROUNDS OF OVERDEVELOPMENT

Cllr. S Edwards advised the Town Council that Planning Application F/2005/0891/FUL Erection of first floor extension to rear of existing flat to create an additional flat and extension at first floor over access road to create an additional flat: 3-9 High Street, Brandon has been withdrawn.

Resolution Record No. **BTC/163/05/Dec/05**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. Mrs S Edwards.

CARRIED: 5 for 1 against 2 abstentions.

THAT BRANDON TOWN COUNCIL HAS NO OBJECTIONS TO PLANNING APPLICATION F/2005/0946/FUL: ERECTION OF A TWO STOREY DWELLING AND GARAGE: LAND AT THE ORCHARD, REAR OF 11 RATTLERS ROAD, BRANDON

Cllr. Ridgwell commented that at present there is a World War Two pillbox and Brandon Town Council seat situated on the land and asked whether these could be dismantled and erected in a more suitable position. Cllr. R Silvester and Cllr. P MacLoughlin will investigate further.

11.2 DECISIONS and other information from FHDC since 7th November 2005

F/2005/0871/FUL Replacement of 3 windows at second floor level (including 2 dormer windows). Brandon Police Station, 6 High Street, Brandon.

Permission not required.

11.2.1 Planning Applications GRANTED

F/2005/0760/FUL Single storey side extension for a disabled person
17 St Peters Approach, Brandon.

Approved for a temporary period.

F/2005/0745/FUL Erection of a rear conservatory

66 Crown Street, Brandon.

Approved with conditions.

F/2005/0758/FUL Erection of a single storey rear extension

9 Mount Road, Brandon.

Approved with conditions.

F/2005/0771/FUL Erection of a single storey side extension

10 Swallow Drive, Brandon.

Approved with conditions.

F/2005/0773/FUL Erection of 4-bed chalet bungalow (including lounge, dining room and kitchen) and detached garage/carport (Amended plans received 9/11/05)

Land at 25 Church Road, Brandon.

Approved with conditions.

11.2.3. Planning Applications REFUSED

F/2005/0831/FUL Erection of a single storey rear extension

69 Rowan Drive, Brandon.

Refuse.

11.2.4. Planning Applications WITHDRAWN

None to date.

11.3 TREE PRESERVATION ORDERS / TREE REDUCTION AND REMOVAL

F/205/0784/CAT Felling of 1 Ash tree

95 London Road, Brandon.

F/2005/0879/TPO Crown lift to 7 metres and removal of bough of 1 Horse Chestnut tree

34 Riverside Way, Brandon.

F/2005/0877/TPO Crown reduction by 30% of 1 x Beech tree and fell 1 x Beech tree

12 Heron Avenue, Brandon

F/2005/0927/TPO Pollard of 1 x Oak tree

Rear of 11 Rattlers Road, Brandon.

11.4 STREET NAMING AND NUMBERING

None to date.

11.5 DELEGATION PLANNING MEETING and Case Officer recommendations

None to date.

11.6 NOTICES OF PLANNING APPEALS SINCE 7th NOVEMBER 2005

None to date.

11.7 AGENDAS / MINUTES FROM FHDC SINCE 7TH NOVEMBER 2005

None to date.

12. ACCOUNTS

To receive and approve accounts.

12.1 Public Items – discussion permitted thereon.

Resolution Record No. **BTC/164/05/Dec/05**

Proposed by Cllr. S Edwards and seconded by Cllr. Mrs S Jureko.

CARRIED: Unanimous.

THAT SUBJECT TO THE CHAIRMAN RECEIVING SATISFACTORY ANSWERS TO FINANCE ITEMS 128, 129, 131, 132 AND 137, THE PAYMENTS ON THE LIST SUBMITTED FOR NOVEMBER 2005 AND REPRODUCED HEREUNDER BE APPROVED

Date	Amount	Supplier	Net	VAT
Nov-05	117.50	TWR & Co (Charges for external audit)	100.00	17.50
Nov-05	129.25	TWR & Co (Charges for payroll)	110.00	19.25
Nov-05	160.23	J. Powell (Lawn mower repairs)	136.37	23.86
Nov-05	338.40	Powergen (Flood lights)	288.00	50.40
Nov-05	64.40	Powergen (electricity, caretakers store)	61.33	3.07
Nov-05	1,499.27	e-on Energy (monthly energy charge)	1,275.97	223.30
Nov-05	128.75	Finevale (fuel)	109.57	19.18
Nov-05	40.00	Finevale (phone cards)	40.00	0.00
Nov-05	6.00	J & D Green (window cleaner)	6.00	
Nov-05	140.43	Powergen (Old School House supply)	133.74	6.69
Nov-05	36.91	Neat ideas (paper, planners)	33.42	3.49
Nov-05	48.02	Neat ideas (folders notice board)	40.87	7.15
Nov-05	74.12	Uni-Com (universal utilities, phon/fax)	63.08	11.04
Nov-05	326.53	IT Equipment	277.90	48.63
TOTALS	3,109.81		2,676.25	433.56
Nov-05	3.95	Vodafone (del. charge - mobile phone)	3.36	0.59
Nov-05	512.31	A M Government Services Ltd	436.01	76.30
TOTALS	516.26		439.37	76.89

12.2 Confidential Items – November 2005.

The confidential accounts were not available.

12.3 To approve the replacement of street light unit 211 Knappers Way, Brandon.

12.4 To approve the replacement of lantern to street light unit 332 Spinney Close, Brandon.

Resolution Record No. **BTC/165/05/Dec/05**

Proposed by Cllr. S Edwards and seconded by Cllr. S Newbon.

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL APPROVE THE REPLACEMENT OF STREET LIGHT UNIT 211 KNAPPERS WAY, BRANDON AND THE REPLACEMENT OF LANTERN TO STREET LIGHT UNIT 332 SPINNEY CLOSE, BRANDON SUBJECT TO A SATISFACTORY ANSWER FROM ALFRED MCALPINE INFRASTRUCTURE SERVICES AS TO THE DIFFERENCE IN PRICE BETWEEN THE TWO QUOTATIONS

13. BRANDON REMEMBRANCE PLAYING FIELD –PROVISION OF ALLOTMENTS

Cllr. P MacLoughlin said Trustees of the Brandon Remembrance Playing Field are still awaiting a response from the Charity Commission regarding the provision of an area of land for Town Council allotments. Further discussion was deferred until the next Town Council meeting.

14. MARKET HILL PARKING

Consultation on a new Traffic Regulation Order banning parking on Market Hill is only able to proceed once the likely demand for car parking in the surrounding area is established. The proposed Healthy Living Centre will involve redevelopment of the existing car park and provision of a new car park. Once plans are submitted with the number of intended car parking spaces the issues relating to Market Hill can be reviewed.

Cllr. R Silvester felt that changes to parking at Market Hill should be left to local public opinion. Cllr. S Newbon suggested a limited waiting period should be implemented.

15. MANOR ROAD ENTRANCE TO FOOTPATH 5

A date for an on-site meeting with Highways is still pending.

16. ORCHARD, COULSON LANE, BRANDON

The Contractor has yet to confirm a commencement date for the erection of the fencing to the Orchard.

Cllr. P MacLoughlin left the meeting at 9.00pm.

17. SPEEDING/PARKING ISSUES IN THE VINCINITY OF BRECKLAND MIDDLE SCHOOL, CROWN STREET

Resolution Record No. **BTC/166/05/Dec/05**

Proposed by Cllr. S Edwards and seconded by Cllr. S Newbon.

CARRIED: 7 for 1 abstention.

THAT BRANDON TOWN COUNCIL SEEK A MEETING WITH TERRYDODMAN FROM SUFFOLK COUNTY COUNCIL TO PURSUE SAFETY MEASURES OUTSIDE BRECKLAND MIDDLE SCHOOL, CROWN STREET

18. CLERK'S MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS TAKEN

No issues were raised.

19. BRANDON TOWN COUNCIL GROUNDWORK SERVICES

To receive an update on the pollarding of 20 trees in the Avenue and 1 at the Churchyard. Due to the Town Keeper being on sick leave this matter was deferred until the next Town Council meeting.

20. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:

Resolution Record No. **BTC/167/05/Dec/05**

Proposed by Cllr. R Silvester and seconded by Cllr. Mrs S Jureko.

CARRIED: Unanimous.

‘That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning: CONFIDENTIAL MINUTES: QUOTES: STAFFING ISSUES. (Section 100(A)(4) LGA 1972)’

N.B. The Public and Press are entitled to return to be told of any Resolutions.

Mrs M Driskell left the room.

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

21. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES Of the Full Brandon Town Council Continuation Meeting of Monday 14th November 2005.

Resolution Record No. **BTC/168/05/Dec/05**

CARRIED:

THAT THE CONFIDENTIAL MINUTES OF THE FULL BRANDON TOWN COUNCIL CONTINUATION MEETING OF MONDAY 14TH NOVEMBER 2005 BE ACCEPTED AND SIGNED AS A TRUE RECORD

22. MATTERS ARISING FROM THE CONFIDENTIAL MINUTES

There were none.

**23. REGISTRATION OF THE LAND AT THE EAST OF THE LODGE
ADVERSE POSSESSION OF LAND AT 2 VICTORIA AVENUE
GRAVEL HILL PIT, LONDON ROAD, BRANDON**

No report available.

24. ANY OTHER BUSINESS

Resolution Record No. **BTC/169/05/Dec/05**

CARRIED:

THAT THE SUM OF £XX BE TAKEN FROM THE CHAIRMANS ALLOWANCE FOR THE PURPOSE OF PURCHASING STAFF CHRISTMAS GIFTS

The meeting terminated at 9.30pm.