

BURNISTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
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PARISH COUNCIL MEETING Thursday 1st December 2022 at 6.30pm Burniston & Cloughton Village Hall

Parishioners Invited to attend

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure, please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of meeting of 3rd November 2022 (*enclosed*) to approve and sign.
Meeting to be suspended by Chairman to allow for next item.
4. Public Open Forum.
Meeting to be re-convened to continue with business on the agenda.
5. To consider & if appropriate, agree action on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, County, Borough, Clerk - not to exceed 15 minutes in total.
7. Vacancies unfilled at the election by reason of insufficient nominations – to receive applications for co-option to the two existing Ordinary Vacancies & agree action.
8. Updates on matters from November meeting:-
 - a) Burniston Show [*Minute 109/22a*] refers] – to receive update and if necessary agree action as appropriate.
 - b) The 'way forward' for Burniston Parish Council [*Minute 115/22*] refers] – to receive ideas/suggestions and agree action as appropriate.
9. Parish Councillors reports to receive [max. 5 mins/councillor please].
10. Correspondence:-
 - a) Invitation from North Yorkshire Council [*emailed to councillors 18/11/22*] to submit expression of interest for piloting double devolution – to receive & agree action as appropriate.
 - b) Email from SBC asking for street names for the new street to be located at Beechville, Limestone Road – to receive and suggest names;
 - c) Correspondence received after 26/11/22 & requiring a response before next meeting – to agree action as appropriate.
11. Planning Matters:-
 - a) Applications Received (to agree comments):-
 1. 22/01906/HS – replacement and extension of roof with new rooflights, first floor windows and cladding, erect decking to west and alterations to ground floor windows and doors, Holmefield, Scalby Road.
 - b) Decisions Received:-
 1. 20/00840/OL Development of land with 16 single storey older persons' dwellings. Appearance, landscaping and layout as well as precise details of access and scale reserved for later consideration, rear of 38 High St – Disposed Of;
 2. 22/00929/OL Demolish existing bungalow and erect 4 bungalows with all matters reserved, Thoraby Two, 31 Limestone Road – refused;
 3. 22/00939/HS single storey rear extension to replace existing conservatory, 15 Laurel Close – granted with conditions;
 4. 22/01768/HS Erect single storey side extension to allow ground floor living for a disabled occupant, 9 The Limes, granted with conditions;
 - c) To agree comments/note any planning matters/decisions received after 26/11/22.
12. Finance & Regulatory Matters:-
 - a) Ground maintenance 2023/24 – to note contractor wishes to increase cost by 5% (an extra £415+VAT for the year) and agree action as appropriate.

13. Accounts to Authorise for online payment:- Village Hall (Council meeting Oct-Dec) £36-00; YLCA (C Topham training) £66-80.
14. Date of next Ordinary meeting – 5th January 2023, Burniston & Cloughton Village Hall, 6.30pm start.

J. Marley

J. Marley (Mrs)

Clerk to the Parish Council

26th November 2022

MINUTES OF ORDINARY MEETING OF BURNISTON PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 3rd NOVEMBER 2022 AT 6.30PM

Present: Councillor R Parsons (Chairman)
Councillor Mrs P Grimwood
Councillor A Hill
Councillor B Marley
Councillor P Tidd
Councillor Mrs C Topham
Mrs J Marley (Clerk).

Absent: County Cllr. D Bastiman.

100/22 **APOLOGIES FOR ABSENCE** County Cllr. D Bastiman (travelling).

101/22 **DECLARATIONS OF INTEREST** None.

102/22 **MINUTES**

The minutes of the meeting of 6th October 2022 were **approved** as an accurate record and authorised for signature by the Chairman.

103/22 **PROCEDURAL MATTER** No suspension of Standing Orders as no public present.

104/22 **PUBLIC OPEN FORUM** No public present.

105/22 **PROCEDURAL MATTER** Standing Orders resumption not required.

106/22 **MATTERS RAISED IN PUBLIC OPEN FORUM** None.

107/22 **REPORTS**

- a) **Police:** October incidents report received today, Clerk to email to councillors for information.
- b) **County:** No report to receive.
- c) **Borough:** No report to receive.
- d) **Clerk:** Asked if Council was doing a donation to the British Legion in lieu of a wreath – **agreed** a cheque to the Poppy Appeal for £80 be signed.

108/22 **VACANCIES UNFILLED AT ELECTION BY REASON OF INSUFFICIENT NOMINATIONS:-** **Noted** no further applications had been received.

109/22 **UPDATES ON ITEMS FROM SEPTEMBER MEETING**

- a) Burniston Show [*Minute 93/22 refers*] Cllr. Mrs Topham reported she had stepped down as Chairman of the Show Committee due to pressure of work. The committee had asked for a slot at the December Council meeting to outline their progress (**agreed**). The committee had also asked for details of what the Parish Council needed to show they were a viable committee. Council **agreed** that broadly speaking objectives and a high-level plan for the period to the end of 2024 were needed. Further **agreed** Cllrs. Parsons and Topham and Clerk to put together specific details and reply to committee in time for their next meeting on 7th November.
- b) Flower bed on corner of Limestone Way/Limestone Grove outside 49 [*Minute 94/22 refers*] – **noted** email from NYCC Highways stating the land is part of the highway, there is nothing of concern to them and the footpath is not overgrown.

110/22 **PARISH COUNCILLOR'S REPORTS.** Cllr. Marley reported concerns about static caravans being sited in gardens without the necessary planning consents. Cllr. Mrs Topham reported concerns of Bridge Close residents regarding smoke from smouldering hay or similar in field next to grain store on Coastal Road – **agreed** Clerk to contact farmer. Cllr. Parsons reminded councillors the YLCA was running training for councillors; he also reported on the recent YLCA Branch meeting where Jayne Wilson (Parking Services SBC) had given a presentation. A resident of Laurel Close had asked if the small area of grass against the turning circle could be cut [*Minute 95/22c refers*] and it was **agreed** land to be added to the area of grass cut by our contractors, Clerk to make necessary arrangements.

111/22 **CORRESPONDENCE**

- a) Correspondence received after 30/10/22 & requiring a response before next meeting – 1) Model Agreement 2023/24 **agreed** the sum offered of £10,202-23 plus admin be **accepted**; 2) [Cllr. Marley declared an interest in this item and took

no place in the discussion or vote] **noted** the National Joint Council For Local Government Services had agreed a pay award of £1/hour from 1/4/2022 and **agreed** to pay this award (backdated to 1/4/2022) along with the resultant pension contribution increase at the earliest opportunity.

112/22 PLANNING MATTERS

a) Applications Received:-

1. 22/00407/FL (AMENDED PLANS – removal of dormers, change position of proposed dwelling, amend parking layout, alterations to proposed materials) Erect detached dwelling using access formed and garage erected under 16/02561/FL, Corner Farmhouse, 36 High Street. **Agreed** removal of dormers and cedar cladding welcome but a building giving the appearance of a 3 storey property still not acceptable;
2. 22/00939/HS single storey rear extension to replace existing conservatory, 15 Laurel Close – **agreed** no objections.

b) Decisions received:- none.

c) Planning matters received after 30/10/22:-

1. 22/001716/HS Retrospective change of use to residential, levelling of land and erection of boundary fence, 15 Laurel Close – **agreed** no objections.

113/22 FINANCE & REGULATORY MATTERS

a) Signatories [*Minute 97/22a) refers*] – **noted** 1] NS&I signatories had now been updated; 2] Santander final statement and closing cheque in sum of £1,231-01 had been received today.

b) Rural verge cutting 2023/24 – **agreed** Council did not wish to put this out to tender, to continue with existing contractor.

114/22 ACCOUNTS TO CERTIFY – Having been previously notified/agreed, the following was approved for payment via online banking (Cllrs. Hill and Parsons to do the online authorisation within 24 hours):-

M A Eyers	Painting in parish	£1,100-00
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115/22 THE WAY FORWARD:- Cllr. Parsons explained he had asked for this item on the agenda with the intention of getting members to think of things which Council could do in the future to improve its service to parishioners or improve the parish in general. He was aware of the fact that as from 1/4/2023 (when the unitary authority North Yorkshire Council ran local government services) there was potential for parish councils to do more/have more devolved services. Initial suggestions received from councillors included carrying out site visits to planning applications, buying time from parking enforcement to address issues within the parish, replacing the faded/broken yellow lines. **Agreed** item to be on December agenda for further suggestions.

116/22 DATE OF NEXT COUNCIL MEETING

Agreed 1st December (Covid permitting), Village Hall Supper Room, 6.30pm start.

There being no further business, the Chairman declared the meeting closed at 8.05 pm.