CERNE VALLEY PARISH COUNCIL

13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE 07419 136 735

cernevalley@dorset-aptc.gov.uk

Dear Councillor,

You are summoned to attend a Full Council meeting of the Cerne Valley Parish Council to be held on **Thursday 09**th **February 2024** starting at **7.00pm** in **Cerne Abbas Village Hall** Please find a copy of the agenda below.

Councillors:

- S. Beresford, F. Horsington, M. Keating, G. Muskett, G. Bishop, C. Crosbie, J. Bolt,
- C. Paul, L. Prowse, H. Brown, K. Burghart, and K. Marshall

AGENDA

- 1. Apologies for absence
- 2. Declarations of pecuniary and other interests
- To confirm the minutes of the Parish Council Meeting held on 11th January 2024
 To confirm the minutes of the Extraordinary Parish Council Meeting held on 11th January 2024
- 4. Parish Council matters arising
- 5. Update from the Chair
- 6. Public Discussion Period
- 7. To receive a report from the Dorset Council
- 8. Financial update
 - a. Payments for authorisation
- 9. To receive committee reports and to agree action(s) in response to proposals and repairs
 - a. Allotments (MK)
 - b. Burial Ground (SB)
 - c. Car Park (LP)
 - d. Children's Play Park (CC)
 - e. Footpaths and Environment (JB)
 - f. Planning (FH)
- 10. Purchase of new printer
- 11. Procurement of stock fencing for Burial Gound extension
- 12. Burial Ground Extension matters
- 13. Items for the next meeting
- 14. Date(s) of next meeting

Full Council

Cerne Abbas Village Hall 12th March 2024

Wayne Lewin Parish Clerk 02nd February 2024

Wayne Lewin – Clerk to the Parish Council

CERNE VALLEY PARISH COUNCIL

13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE 07419 136 735

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Minutes of Full Council held on 11th January 24 at Godmanstone Village Hall

Councillors present:

F. Horsington, S. Beresford, G. Muskett, K. Burghart, G. Bishop, L. Prowse, H. Brown, M. Keating, C. Crosbie, and K. Marshall.

1 member of the public.

1. Apologies for absence

Cllr Paul and Cllr Bolt sent apologises, along with Cllr Haynes (DC).

2. Declarations of pecuniary and other interests

Cllr Horsington declared in any matters with regards the allotments field.

3. To confirm the minutes of the Parish Council Meeting held on 09th November 2023

This were approved at a true and accurate record of the meeting. An Annex A (flood wardens Report was attached).

4. Matters arising from previous meeting

All recipients of honorarium awards had sent their thanks.

The tomb would be laid to rest within and the next week, whilst works to erect it would commence was the warmer weather comes in.

5. Update from the Chair

The Chair confirmed that the printer had broken, so a replacement would be on the on the next agenda.

6. Public Discussion Period

Mr David Sharman (Lib Dem) introduced himself as the candidate for the next election.

7. To receive a report from the Dorset Council

A report had been received and distributed. There were no matters for Cllr Haynes at this point.

8. Financial update

a. Payments for authorisation

There were **14** payments **(PV's 91-104)** totalling **£ 5276.59** that were approved and authorised for payment.

b. Q3 budget report

The Clerk confirmed that the overall budget spends stood at 74.78%.

Other than administration and expenses, all budget headers were likely to come in or around on budget.

9. To receive committee reports and to agree action(s) in response to proposals and repairs

a. Allotments

Cllr Keating confirmed all was quiet. There was 1 plot available.

b. Burial Ground

Cllr Beresford mentioned there was nothing to report.

c. Car Park

Cllr Prowse stated that that the EV charging point had been approved.

d. Children's Play Park

Cllr Crosbie spoke on the flooding under the roundabout. This would be reviewed when the water levels recede.

It was mentioned if more of the entrance could be rubberised due to it turning into a quagmire. It was agreed to discuss this at the next committee meeting.

e. Footpaths and Environment

The duck street posts were mentioned. It was confirmed that these were on the agenda for the extraordinary meeting later.

It was confirmed the road sweeper had been in Cerne Abbas the previous week.

f. Planning

Cllr Horsington confirmed that the application at 2 Long Street (Goose Green) had been approved by the planning committee.

See Annex A for the remainer of the new planning applications.

10. Stock fencing specification for Burial Ground Extension

As part of the conditions of sell, the Parish Council must erect a stock fence on the boundary with Simsay.

After much debate the following specification was agreed for procurement purposes:

One continuous fence (no gates)
One strand of barbed wire
4-foot-high fence

It was provisionally agreed that in time, cooper beech hedging would be planted.

11. Future of the Church Defibrillator

Cllr Keating explained that there were issues with the Church defibrillator.

However, the warranty ha 2 ½ year to run, so the company replacement the broken defibrillator with a loan one.

Members agreed to discuss this later, with the option of bringing it in line with the other village(s) defibrillator.

Wayne Lewin – Clerk to the Parish Council

12. Speed wires for Duck Street (with a view to future speed monitoring measures)

Cllr Burghart was concerned with the speed of vehicles coming from Kettlebridge towards the school. However, the Clerk had confirmed that Dorset Council child safety team would insert SLOW signs on the road to act a deterrent.

Cllr Muskett also offered to sign the current signs.

13. Purchase of equipment for Flood Wardens

Mr Popkin had requested some equipment to assist the flood wardens in clearing the streams and river.

Members agreed to purchase some rakes and forks as requested.

14. Recommendations from Governance Committee

The Chair read all recommendations from the Governance Committee, and all were approved.

15. Setting the budget and Precept for 24/25

Further to discussions in November Full Council and Governance Committee, a Precept of £22300.00 was proposed.

There were no items to discuss therefore the Precept request to Dorset Council was set at \pounds £2300.00

16. Items for the next meeting

There were no matters at this time.

17. Date(s) of next meeting	Full Council Cerne Abbas Village Hall	08 th February 24
There being no further business the meeting close	d at 2015 hours.	
Cllr Fred Horsington	Chair of Cerne Valle	y Parish Council

CERNE VALLEY PARISH COUNCIL

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Minutes of Extraordinary Full Council held on 11th January 24 at Godmanstone Village Hall

Councillors present:

F. Horsington, S. Beresford, G. Muskett, K. Burghart, G. Bishop, L. Prowse, H. Brown, M. Keating, C. Crosbie, and K. Marshall.

1 member of the public.

1. Apologies for absence

Cllr Paul and Cllr Bolt sent apologises, along with Cllr Haynes (DC).

2. Declarations of pecuniary and other interests

Cllr Horsington declared in any matters with regards the allotments field.

3. Public Discussion Period

There were no comments from the public.

4. Transfer Deed for Burial Ground Extension

Members agreed NOT to sign the paperwork for the following reasons:

- a. The sellers title plan needed to be seen
- b. Cllr Bolt should be the second signatory
- c. The surveys needed to be seen
- d. Any reports needed to be seen
- e. Any recommendations needed to be discussed

It was agreed that Cllr Bishop could liaise with the solicitors on behalf of the Parish Council.

5. Actions on replacement white posts on Duck Street

Members agreed that all current posts to be painted white by Mr Gary Foot.

The cost to be borne from the F&E budget.

6. Lamp for Life (D-day commemoration)

Members were non committed on this project. Councillors would speak to the landowner to establish if a beacon would be lit.

This would be reviewed at the next meeting if anything changes.

Wayne Lewin – Clerk to the Parish Council

	Items for the next meeting one at present.		
8.	Date(s) of next meeting	Full Council Cerne Abbas Village Hall	08 th February 2 ⁴
Th	ere being no further business the meeting close	d at 2048hours.	
CII	r Fred Horsington	Chair of Cerne Valle	ey Parish Council

Page Details Project	orno Vallo	y Parish Council Payments List 23/24	1																		0	1/02/2024	
May May	errie valle	y Farish Council Fayments List 23/24	•								Hall				Play	Allotments	B.G.	Allotmonte	B.G.	Car Park		1/02/2024	
Second Person Person Per	ate	Pavee Details	Project	PV	Amount	Salary	Expenses	Administration	Training	Honorarium Fee		Insurance	Audit	Grants	-						Reserve	VAT	TOTAL
March Marc		•			1	- Cuiui y	Zxponoco	7.44					7 tuun	Granto	14.11	Посорг	Посора					.,,,	565.85
Section Perform Pe															150.02						000.00		150.02
Minimary Minimary		* * *													.,,,,,						425.00	85.00	510.00
Section Control Cont								0.06															103.13
Section Company Comp				5	370.00													308.33				61.67	370.00
1955 1955			April Salary	6	909.81	833.46	52.95												23.40				909.81
1909/0000 Mart 1904/20 Mart 19	9/04/2023	VistaPrint (BACS)	Litter Posters	7	58.63										48.85							9.78	58.63
1969/030 Part Part Part Part Part Part Part Part	1/05/2023	Tesco (VISA)	Village Meeting Refreshments	8	69.75																58.13	11.62	69.75
1650003 1650004 1650	1/05/2023	DAPTC (BACS)	Subsciptions	9	410.92			45.00		365.	92												410.92
	1/05/2023	Amazon (VISA)	Coronation Mugs	10	377.82																314.82	63.00	377.82
	1/05/2023	Paul David (BACS)	Installation of Bench	11	64.00															64.00			64.00
1909/2002 Description of the Property of Michigan September 1999	1/05/2023	VistaPrint (BACS)	Defibrillator Flyers	12	44.34																36.94	7.40	44.34
100000000 Power Recompanied to 1/98 Disposal of Physics 15 2500 15	1/05/2023	Dorset Home and Garden (BACS)	Repair to Stand Pipe	13	25.00													25.00					25.00
1905/03/20 Person (1905/03) Person (1905/03)	1/05/2023	Gallagher Insurance (BACS)	Annual Premiums	14	482.04							482.04											482.04
1909/0000 1909/1000 190	1/05/2023	WS Waste Management Ltd (VISA)	Disposal of Tyres	15	25.00													20.83				4.17	25.00
1650022 See Company 100	1/05/2023	Perrett Fencing (BACS)	Play Park Fence Deposit	16	126.00										105.00							21.00	126.00
1956/002	1/05/2023	BA Wrixon (BACS)	Installation of Defibrillators	17	334.32																278.60	55.72	334.32
1909-0002 190	1/05/2023	Wayne Lewin (BACS)	May Salary	18	902.36	828.26	53.40											20.70					902.36
Months: Company Description Company Description	1/05/2023														55.00				440.00	60.00		111.00	666.00
Management (PASA) Mana								33.33														6.66	39.99
Microscopy Mic	3/06/2023	Dorset Home and Garden (BACS)	Play Park Repairs	21	300.00																300.00		300.00
MontoColumn March Read Vision cested of Correspond 24 39.911	3/06/2023	Amazon (VISA)	Binoculars and Book	22	55.64									47.48								8.16	55.64
1999-1995-2003 Wester Colognett and Bulbers September September 25 20,004 00 1 1 1 1 1 1 1 1 1	3/06/2023	Dorset Home and Garden (BACS)	Sun screen for defibrillator	23	110.00										110.00								110.00
Baseline Baseline	3/06/2023	Martin Reed	Various costs for Coronation	24	339.11																339.11		339.11
PROMERING PRINTED PR	3/06/2023	Wessex Carpentry and Builders	Bus Shelter Refurbishment	25	3,024.00																2520.00	504.00	3024.00
600000000 100000000 100000000 100000000	3/06/2023	Paul David (BACS)			101.00										101.00								101.00
BADIOLOGIC JUNEY TITUS Service Charge 29 18.00 11.00	3/06/2023	Amazon (VISA)	PRIME	27	4.49			4.49															4.49
Description	3/06/2023		Play Equipment Inspections		72.00										42.00					18.00		12.00	72.00
September Laps Street (FURS) Regiscement tags 31 72.8	3/06/2023	Unity Trust Bank	Service Charge		18.00			18.00															18.00
Seeder S		, , ,			881.66	828.26	41.70								11.70								881.66
14.60 14.6																60.56						12.12	72.68
Department Person Contributions 34 123.5					537.20																		537.20
1907/2023 Sprint Signer (VISA) Signe for Permissione Parth 35 17.00		- (/				t																	114.60
1907/2022 Portor Dodson (BACS) 85 sellens legal fees 36 1,824.00						123.54																	123.54
1907/2023 Portor Doction (BACS) SD bytem legal fees 37 450.00			-												14.17								17.00
130772023 Parish Roticebased Company (BACS) Pay Park Fence Installation 38 21 0.00			-		-																	304.00	1824.00
1907/2022 Parish Molecheard Company (BACS) Res Notice Count (BACS) Res Cutting 40 815.00 400.00 60.00 150.00		·																			450.00		450.00
130772023 User Salte CS Ltd (BACS)																							210.00
130772023 Castle Gardens (BACS) Sark Chippings 42 9.50																							162.00
130772023 Castle Cardiens (BACS) Bark Chippings 42 9.50															220.00				400.00	60.00		136.00	816.00
130772023 Gary Foot (BACS) Alignment Work 43 106.96											36.0)											36.00
130772023 Cary Foot (BACS) Not The Bus Shelter Work 44 60.00		\													7.92							1.58	9.50
13/07/2023 Mayne Lewin (BACS) July salary 45 902.36 828.26 41.70																		106.96					106.96
130772023 NEST (BACS) Pension Contributions 46						000.0-							44.75	-		+							60.00
13/07/2023 Amazon (BACS) Magnets 47 10.98 48 17.00 49 14.17 48 48 17.00 49 14.17 49 49.20 49.99 49		,					41.70						11.70		11.70	1	9.00						902.36
13/07/2023 Sprint Signs (VISA)		. ,				41.18									0.1-							4.00	41.18
13/07/2023 Lidi (BACS) Refreshments for social 49 79.31						-	1			-		+				+	1						10.98
14/09/2023 Cerne Valley Cricket Club (BACS) Grant award 50 752.52						-	1			+					14.17	1	1	66.00					17.00
14/09/2023 Microsoft (DD) Office 365 Subscriptions 51 59.99 49.99 10.00 14/09/2023 Value Products Ltd (VISA) Car Parking Signs 52 80.21 80.22 80.21 80.22 <td></td> <td></td> <td></td> <td></td> <td></td> <td> </td> <td><u> </u></td> <td></td> <td></td> <td></td> <td></td> <td>+</td> <td></td> <td>752.52</td> <td></td> <td></td> <td></td> <td>60.09</td> <td></td> <td></td> <td></td> <td>13.22</td> <td>79.31 752.52</td>						 	<u> </u>					+		752.52				60.09				13.22	79.31 752.52
14/09/2023 Value Products Ltd (VISA) Car Parking Signs 52 80.21 66.85 13.36 14/09/2023 Castle Gardens (BACS) Best allotment prizes 53 50.00 50.0					t			40.00				+		102.52			1					10.00	
14/09/2023 Castle Gardens (BACS) Best allotment prizes 53 50.00								49.99				+				1				66 0E			59.99 80.21
14/09/2023 Wayne Lewin (BACS) August salary 54 858.26 828.26 30.00 14/09/2023 14/09/2023 NEST (BACS) Pension Contributions 55 41.18						1	 			 		+				+		50.00		00.00		13.30	
14/09/2023 NEST (BACS) Pension Contributions 55 41.18 41.18 14.09/2023 Sarker-Fox Associates (BACS) Internal Audit 56 78.75 78.75 14.09/2023 Nest Office (VISA) External audit postage 57 12.18 1		, ,	·			820.26	30.00											50.00					50.00 858.26
14/09/2023 Barker-Fox Associates (BACS) Internal Audit 56 78.75 78.75 178.75							30.00					+											41.18
14/09/2023 Post Office (VISA) External audit postage 57 12.18						41.10	 					+	78 75			+			<u> </u>				78.75
14/09/2023 Water 2business (DD) Water services 58 381.52 81.08 300.44 81.08 14/09/2023 Porter Dodson (BACS) Surveys Fees (See PV 37) 59 8.38 8.38 8.38 8.38 9.00																							12.18
14/09/2023 Porter Dodson (BACS) Surveys Fees (See PV 37) 59 8.38						1						+	12.10			Q1 00		300.44					381.52
14/09/2023 Lyons Gate CS Ltd (BACS) Grass Cutting 60 684.00 110.00 400.00 60.00 114.00 14/09/2023 Wayne Lewin (BACS) September salary 61 893.36 828.26 41.70 11.70 11.70 11.70 11.70 14/09/2023 NEST (VISA) Pension Contributions 62 41.18 41.18 41.18 11.70 11.70 11.70 11.70		` ,				 	 					+				01.00		300.44	 		-68 U2	76.40	8.38
14/09/2023 Wayne Lewin (BACS) September salary 61 893.36 828.26 41.70 11.70															110.00	1			400.00	60.00	-00.02		684.00
14/09/2023 NEST (VISA) Pension Contributions 62 41.18 41.18						828.26	41.70					+				1	11.70		400.00	00.00		114.00	893.36
							41.70			+		+			11.70	+	11.70						41.18
1 ⁻⁹ 1/03/2020 1 INNO (DAGO) 1 ATE QZ 03 042.40 042.40																							542.40
14/09/2023 Gary Foot (BACS) Play Park Repairs 64 89.99 89.99						542.40	1					+			90.00	1	1						542.40 89.99

14/09/2023 PC World (VISA)	Ink Cartridges	65	68.49			57.08								I						0	1/02/2024	68.49
14/09/2023 HMRC (BACS)	NI Q2	66	114.60	114.60		000														<u> </u>		114.60
12/10/2023 Royal British Legion (VISA)	Poppy Wreath	67	19.29	114.00										19.29								19.29
12/10/2023 Royal British Legion (VISA)	Charles North Donation	68	400.00						 					. 5.25						400.00	†	400.00
12/10/2023 RHS Plants (BACS)	Bulbs and Planter	69	72.14																60.12	400.00	12.02	72.14
12/10/2023 Value Products Ltd (VISA)	Car Parking Signs	70	45.04																37.53		7.51	45.04
12/10/2023 Value Floducts Etd (VISA) 12/10/2023 BDO LLP (BACS)	External audit	71	378.00						+ +		315.00			t					31.33		63.00	378.00
12/10/2023 Gary Foot (BACS)	Clearence of permissive path	72	200.00								0.0.00								200.00		00.00	200.00
12/10/2023 Wayne Lewin (BACS)	October salary	73	893.36	828.26	41.70									11.70		11.70			200.00			893.36
12/10/2023 NEST (VISA)	Pension Contributions	74	41.18	41.18	41.70									11.70		11.70						41.18
12/10/2023 Amazon (BACS)	Ink Cartridges	75	46.29			38.58															7.71	46.29
12/10/2023 Hardy Tree Surgeons (BACS)	Tree Works	76	600.00			00.00													500.00		100.00	600.00
12/10/2023 Unity Trust Bank	Service Charge	77	18.00			18.00													000.00		100.00	18.00
12/10/2023 Hugo Fox (BACS)	Internet Fees	78	122.28			101.90															20.38	122.28
12/10/2023 Flidge Fox (BACS)	Play Equipment Inspections	79	72.00			101.30							42.00						18.00		12.00	72.00
12/10/2023 Elite Flayground Inspections (BACS)	Honourarium	80	25.00					25.00	+ +				42.00	+					10.00		12.00	25.00
12/10/2023 Gordon Bishop (BACS)	Hose Clips for Signs	81	19.49					20.00						-					16.24		3.25	19.49
09/11/2023	Grass Cutting	82	900.00						1					210.00				480.00	60.00		150.00	900.00
09/11/2023 Gary Foot (BACS)	Play Park Repairs	83	185.00										· ·	210.00				400.00	00.00	185.00	130.00	185.00
09/11/2023 Defibrillator Warehouse (BACS)	New Pads	84	80.34											66.95						100.00	13.39	80.34
09/11/2023 Delibiliator Warehouse (BACS) 09/11/2023 Wayne Lewin (BACS)	November Salary	85	869.96	828.26	41.70									00.93							13.38	869.96
09/11/2023 Wayne Lewin (BACS) 09/11/2023 NEST (VISA)	Pension Contributions	86	41.18	41.18	41.70																 	41.18
09/11/2023 NEST (VISA) 09/11/2023 Minuteman Press (VISA)	Sign for Permissive Path	87	20.40	41.10										17.00							3.40	20.40
09/11/2023 Williate Hall Fress (VISA)	Hall Hire	88	36.00						36.00					17.00							3.40	36.00
09/11/2023 Cerne Abbas Village Hall (BACS)	Refund Burial Plot	89	451.67						30.00											451.67	 	451.67
11/01/2024 Cerne Abbas Stores (BACS)	Cancelled see PV 104	90	0.00					0.00												451.07	\vdash	0.00
11/01/2024 Cerrie Abbas Stores (BACS)	Tree Works	91	720.00					0.00								600.00					120.00	720.00
11/01/2024 Plandy Free Surgeons (BACS)	New Pads	92	80.34											66.95		000.00					13.39	80.34
11/01/2024 Defibilitator Waterlouse (BACS)	Hall Hire	93	36.00						36.00					00.93							13.38	36.00
11/01/2024 Cerne Abbas Village Hall (BACS)	Deposit on Memorial Repairs	94	813.80						30.00											813.80	\vdash	813.80
11/01/2024 Unity Trust Bank	Service Charge	95	18.00			18.00														013.00	 	18.00
11/01/2024 Unity Hust Bank 11/01/2024 Wayne Lewin (BACS)	December Pay + BP	96	1.171.00	1129.30	41.70	16.00																1171.00
11/01/2024 Wayne Lewin (BACS)	Pension Contributions	97	99.40	99.40	41.70																\vdash	99.40
11/01/2024 INEST (VISA) 11/01/2024 Dorset Home and Garden (BACS)	Roundabout Repairs	98	223.00	99.40																223.00	 	223.00
11/01/2024 Dorset Home and Garden (BACS)	Noticeboard Repairs	99	32.50						+ +					32.50						223.00	+	32.50
11/01/2024 Gary Foot (BACS) 11/01/2024 HMRC (BACS	Employers NI	100	179.18	179.18					+ +					J2.UU							+	179.18
11/01/2024 HMRC (BACS)	Employees PAYE and NI Q3	100	685.98	685.98																	+	685.98
11/01/2024 MiNRC (BACS) 11/01/2024 Wayne Lewin (BACS)	January Pay	101	905.68	863.98	41.70				+ +					+							+	905.68
11/01/2024 Wayne Lewin (BACS) 11/01/2024 NEST (VISA)	Pension Contributions	102	45.34	45.34	41.70									+							+	45.34
11/01/2024 [NEST (VISA)] 11/01/2024 [Chalk Giant Ltd (BACS)]	Hampers x 5	103	266.37	40.04				246.67													19.70	266.37
08/02/2024 Mole Valley Stores (VISA)	Rakes and Forks	104	97.95					240.01	+ +					81.62							16.33	97.95
08/02/2024 Mole Valley Stores (VISA) 08/02/2024 J Parker Bulbs (VISA)	Snowdrops and Bluebells	105	97.95											01.02					75.63		15.13	97.95
08/02/2024 UK Sign Shop (VISA)	Sign for wildlife area	106	72.95						+										61.62		11.33	72.95
08/02/2024 UK Sign Shop (VISA) 08/02/2024 UK Sign Shop (VISA)	Refund for sign	107 107a	-26.00						+ + +										-21.67		-4.33	-26.00
08/02/2024 UK Sign Snop (VISA) 08/02/2024 Grays Store (VISA)	Stamps	107a	10.00															10.00	-21.07		-4.33	10.00
08/02/2024 Grays Store (VISA) 08/02/2024 Gary Foot (BACS)	Painting of white posts	108	185.00						+					185.00				10.00			++	185.00
	Wildlife area enhancements	109	185.00 62.90						+ +					105.00					62.90		++	185.00 62.90
()				000.00	44.70				+ +		1			+		-		44.70	62.90		+	
08/02/2024 Wayne Lewin (BACS)	February Pay	111 112	917.38	863.98	41.70				+					-				11.70			+	917.38
31/03/2024 HMRC (BACS)	Employers NI		000.00	200.00					++					+							+	0.00
31/03/2024 HMRC (BACS	Employees PAYE and NI	113	388.96	388.96	100.05				1		44= 0-		L				222.25	4=0= 4=	4000 5-	00105		388.96
Totals			34101.31	12525.64	469.95	384.43	0.00	271.67 365.92	108.00	482.04	417.63	800.00	473.61 1	/41.77	141.64	632.40	898.35	1765.10	1399.22	8916.97	2306.97	34101.31