

Bourton-on-the-Water Parish Council

Minutes of the meeting of the Highways Committee held at 7pm on Wednesday 22nd June 2022 in the Salmonsbury Room, The George Moore Community Centre

Those present: Cllr A Roberts (Chairman & minute taker), Cllrs B Hadley, M Macklin, L Wilkins and B Wragge.

In Attendance: Cllr A Davis.

Members of the Public: None

1. Apologies for absence: Cllr N Randall.
2. Declarations of Interest: None
3. To receive and approve the minutes of the Highways Committee meeting held on 16th May 2022.
Proposed by Cllr Macklin, seconded by Cllr Wilkins and APPROVED. Cllr Wragge abstained as he was absent from the May meeting.
4. Opportunity for members of the public to speak. No members of the public present.
5. Matters Arising:
 - (a) 47 Roman Way boundary hedge and tree. An initial letter had been written just prior to the last meeting; however, it was felt that sufficient time had elapsed for a follow-up letter. The Clerk was requested to write again to the householder, thanking them for the work completed but requesting that further cutting back be done to a leylandii type shrub at the path edge, to fully clear the path. Proposed by Cllr Roberts, seconded by Cllr Macklin and unanimously APPROVED.
 - (b) Accessibility Audit. The letter to businesses was yet to be sent out. Cllr Roberts would ensure it was actioned.
 - (c) TAG Group Report: Information on procedure and costs was still awaited from GCC Highways regarding the proposal to move disabled spaces further towards Moore Road to allow a bus pull-in bay to be created. Cllr Roberts would liaise with Cllr Hodgkinson and the Deputy Area Highway Manager to obtain feedback.
 - (d) Tree affecting footpath outside the Waterfront Tearooms. This had been discussed at the recent Planning Committee meeting. The CDC Tree Officer had initiated a 6-month temporary Tree Preservation Order to enable time for the Tree Officer and GCC Highways to look for solutions to the pathway problem from a range of possible options.
 - (e) Bulge in dry stone wall at The Naight footpath. The Clerk had written to landowners responsible for the wall.
 - (f) Temporary A boards advertising The Cotswold Brewing Co. The Clerk had written to the company.
6. Police. ANPR Speed cameras. There had been some delay in introducing the new 'automated' system for sending out a new style of warning letter to speeding drivers. However, progress was being made and the system would soon be fully operational with initially, 10-12 letters being generated per week.
7. Footpaths
 - (a) The Avenue between the church gates on the High Street up to School Hill road: To note that the poor surface had been reported to GCC Highways and they would investigate its condition.
 - (b) Overhanging hedges on pavement between Park Farm and Melville play area. A hedge at Georgeville is taking up approximately half of the pavement width. The committee agreed that the Clerk should write to the landowner requesting that the hedge be cut back. Proposed by Cllr Macklin, seconded by Cllr Wragge and unanimously APPROVED.
 - (c) Obstructed footpath on Victoria Street. The hedge at South Lawn is obstructing the pavement. The Committee agreed that the Clerk should write to the landowner requesting that the hedge be cut back. Proposed by Cllr Roberts, seconded by Cllr Wragge and unanimously APPROVED.
8. Traffic & Highways
 - (a) Parking outside Willoughby Place. The matter of the missing double yellow lines had been raised with the TRO snagging team in November last year and more recently by Cllr Hadley writing to the Deputy Area Highway Manager. Temporary no parking cones would remain in place. Cllr Roberts would try to get an answer from GCC about when the lines would be repainted.

- (b) Coach unloading in the High Street. One non-local coach company had been written to by the Clerk advising them they were not permitted to drive into the village centre. The company had responded favourably and said they would speak to the driver. If other non-local coaches were seen illegally unloading, the companies would also be written to. This included operators of PCV(PSV) mini-buses with seating capacity over 8 passenger seats.
 - (c) Email address for the ANPR system administrator. Cllr Roberts would discuss options with them.
 - (d) Boulder opposite the Motor Museum. This had recently been re-cemented back onto its spike. It deterred vehicles from parking there and the Committee agreed that there were no plans to remove it at present.
9. Grant Funding:
- (a) GCC Highways Local Fund: To consider small projects for County Cllr Paul's Hodgkinson's fund. Cllr Macklin suggested that the footpath linking Mousetrap Lane to School Hill was a prime candidate for improvement as it was in a very poor state. If repaired it could then be promoted as a wheelchair friendly route so that the narrow pavements in Lansdowne could be avoided. Cllr Roberts would contact Cllr Hodgkinson.
 - (b) Community Speedwatch Safety Fund. £600,000 had been earmarked by the Community Speedwatch Safety Fund for Gloucestershire and bids had to be in by 31st August. The Committee considered applying for the following: A speed gun; 20 is Plenty signs; a flashing happy/sad, green/red speed warning VAS (Vehicle Activated Sign). Cllr Roberts would check the application process, and a final proposal would be put forward for consideration at the next committee meeting.
10. Update on BoWPC Winter Weather Equipment. The snow blower had been tested recently and we had plenty of grit/salt in stock. There had been a request from a resident to put some grit bins on The Steeps. This would first need a site visit to assess placement, and the number and cost of bins determined. Cllr Roberts would coordinate.
11. GCC Ash dieback scheme. The Committee decided that we already had enough trees on Parish-owned land and those areas under highways responsibility within the village centre. If GCC Highways wished to plant on outlying areas of verge, that was at their discretion.
12. Correspondence:
- (a) Matters for consideration – to review items 3, 6, 7 9, and 10 (other items for review by VEC Committee) (Paper 4). It was noted that that the author has been invited to meet the VEC Committee on 13th July and the Highways Committee decided to wait until that presentation had been heard before making any decisions.
 - (b) The Dial House – update on dry stone wall. The holes in the wall had been filled and the wall now looked in a much better state of repair.
13. Any Other Business (items to note only). Cllr Wragge mentioned that the bent railings at the bottom of The Avenue were restricting the ability of buggy users to pass through the gap. The railings had been partially straightened some weeks ago and GCC Highways had assessed the width as acceptable. Cllr Roberts would recheck.
14. Date of Next Meeting – 6pm on Monday 11th July 2022.

There being no further business the meeting closed at 19:38 hours.