

ULLESTHORPE PARISH COUNCIL

Minutes of the Meeting of Ullesthorpe Parish Council held virtually via Zoom on Monday 1st February 2021 at 7.30pm.

Present Councillors: Simon Smith, Hugh Robertson Smith, Steve Smith and Geoff Turley.

In attendance: Katherine Clarke (Parish Clerk) and District and County Councillor Rosita Page.

21-001 To receive apologies for absence

Apologies for absence received from Cllr Lesley Chamberlain.

21-002 To receive Declarations of Members' Interests on items on the agenda

Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial, they should withdraw from the room and not seek improperly to influence a decision about that matter.

No declarations of interest declared.

21-03 To note any questions or comments from the public (15 minutes)

- The Clerk noted correspondence from a parishioner regarding speeding concerns. UPC will contact the Highways Department at Leicestershire County Council and request a review once the lockdown is over.
- A parishioner has requested permission for a geocache to be placed at the railway cutting. UPC will ask for further information.

21-004 To approve and sign the minutes of the meeting held on 7th December 2020

It was noted that there had been a long gap between the December and February meetings, UPC agreed to review the number of meetings held per year at the Annual Meeting of the Parish Council. Cllr Simon Smith proposed signing the minutes of the meeting held on 7th December as accurate, Cllr Turley seconded, all agreed. The minutes are to be signed electronically.

21-005 To review any actions arising from the meeting held on 7th December 2020

- Cllr Turley has circulated the vision document he has prepared for the maintenance of the railway cutting. Cllr Turley shared the document with those present and explained the document. UPC will review the document and submit any additional comments to Cllr Turley with a view to adopting the document at the March meeting.
- It was noted that the Mere Lane planning committee hearing was deferred.

21-006 Matters arising from District and County Councillor Rosita Page

Cllr Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

21-007 Financial Matters

a) To note the Bank Reconciliation to 01.02.21

The last bank statement received, dated 05.01.21, has been reconciled to the cash book. The reconciled balance on the account is £30,052.69.

b) Accounts for payment

Cllr Simon Smith proposed and Cllr Turley seconded payment of the following accounts:

CHQ NO	PAYEE	DETAIL	AMOUNT
001363	Ullesthorpe Village Hall	Room hire – 2020	£45.00
001364	Minuteman Press	Newsletter printing	£108.00
001365	CPRE	Annual subscription	£36.00
001366	K Clarke	Parish Clerk salary and expenses	£405.80

c) To discuss and note staffing review

The Parish Council has held a private staffing review, the Clerk, was not present. Cllr Robertson Smith proposed that the Clerk is awarded a pay review dating back to 2015, Cllr Steve Smith seconded, all agreed. Cllr Simon Smith advised that there will be an annual pay and performance review going forward and a contract will be put in place.

d) To note the precept requirement for 2021/22

The precept request submitted to Harborough District Council is £13,736.00. This means there is a 0% change to the Parish Council element of the Council Tax bill.

e) Other financial matters

No other financial matters raised.

21-008 Planning Matters

a. To consider planning application 20/02075/OUT:

Outline application for biomethane refuelling station, petrol filling station with ancillary retail, drive through restaurants (Class E / sui generis), MOT station, ancillary car parking and associated works (all matters reserved)

Land East of Bittesby Way, Magna Park, Bittesby

Resolved: The Parish Council objects to the application and has comment to submit.

b. To consider planning application 20/02081/FUL:

Removal of garage and construction of a two-storey side extension, erection of open porch to front, renovation of existing conservatory into an orangery and the formation of a new vehicle access point for additional parking provision

18 The Dell, Ullesthorpe

Resolved: The Parish Council objects to the application and has comments to submit.

c. To consider planning application 21/00012/FUL:

Improvements to the existing site access arrangements

Asda IDC, Hunter Boulevard, Magna Park, Lutterworth

Resolved: The Parish Council has no objections to the application.

d. To consider planning application 21/00021/TCA:

Works to trees (fell)

The Chequers Country Inn, Main Street, Ullesthorpe

Resolved: The Parish Council has no objections to the application.

e. Other planning matters

A further planning application was received after the agenda was published. The Clerk asked UPC to consider the application as the consultation period will expire prior to the next Parish Council meeting.

To consider planning application 21/00152/TCA:

Work to trees

Garden Cottage, Mill Road, Ullesthorpe

Resolved: The Parish Council has no objections to the application.

21-009 To receive update on the Casual Vacancy

Two expressions of interest have been received. The Clerk has asked both interested parties to prepare a short statement and will invite both parties to the next meeting of UPC.

21-010 To discuss the maintenance of the railway cutting including a decision regarding the erection of a palisade fence

- UPC have obtained three quotes for the erection of a palisade fence, Cllr Simon Smith proposed accepting the quote from Masters & Sons, Cllr Robertson Smith seconded, all agreed. The Clerk will contact Masters & Sons and instruct them to undertake the work. UPC will contact Harborough District Council to find out if they are eligible for a Community Grant towards the cost of the work. It was noted at this point that the Clerk will investigate whether an application can be made to the Community Grant for village entrance signs.
- Cllr Robertson Smith has circulated a document outlining ideas to focus on the leisure, amenity and visual qualities of the railway cutting. UPC will hold a Zoom meeting on 8th February 2021 at 7.30pm to discuss the proposal further. The Clerk advised that she is unable to attend the meeting as she already has a meeting scheduled.

21-011 To note and discuss any matters and concerns relating to environmental matters and village maintenance

Leicestershire County Council have asked UPC to put laminated signs at the selected wildflower sites, to notify parishioners of the intention to create wildflower verges at these locations. Cllr Page, Cllr Robertson Smith and the Clerk are meeting with Siobhan Woodward on 4th February 2021 to place wooden blue heart signage on the selected verges.

21-12 To discuss the damage to Frolesworth Road

- Cllr Robertson Smith raised several concerns regarding the damage to Frolesworth Road with Cllr Page. Specifically regarding, no Temporary Traffic Regulation Order, quality of repairs and responsibility for the repair costs.
- Cllr Simon Smith is worried that the bridge will be damaged by lorry movements. Cllr Simon Smith will send Cllr Page photographs of the issue.

21-013 To note and discuss any matters relating to s106 contributions

No matters raised.

21-014 A.O.B. - FOR NOTIFICATION ONLY

- Cllr Chamberlain has notified UPC that she is concerned regarding the proposal to extend the zigzag lines outside the school to in front of the property called Ivydale.
- Cllr Chamberlain has notified UPC that bollards are required at the pedestrian crossing point to prevent vehicles driving over it.
- Cllr Steve Smith reported that there are several large potholes on Manor Road.

21-015 Clerk's Report and Correspondence

The Joint Burial Board have submitted a s106 application for the repair and replacement of railings. The Clerk to the Burial Board has asked if UPC can provide a letter of support for the application. It was agreed that the Clerk will send a letter of support.

21-016 Date of next meeting

The date of the next meeting of the Parish Council will be Monday 1st March 2021 at 7.30pm and will be held remotely via Zoom.

The Chair closed the meeting at 9.21pm.

Approved as accurate on 01.03.21.