

Southorpe Parish Council Annual General Meeting

Minutes of meeting held at Ufford Village Hall at 1900 hours on Wednesday 11 May 2022

Councillors present: Simon Little (SL) (Chair)

Carl Brown (ACB)

Corinna Blackmore (CB)

Peter Corder (PC)

Victoria Haynes (VH)

PCC Ward Councillor David Over (DO)

Members of the public: Alison Hurford

1. Welcome and Introductions

SL welcomed all attendees to the AGM.

2. Declaration of Interests by members

There were no declarations.

3. Apologies for absence

All parties were present, and no apologies were received.

4. Election of Chair

SL was elected as Charman (proposed by ACB and seconded by VH).

5. Election of Vice Chair

ACB was elected as vice-chairman (proposed by CB and seconded by SL).

6. Minutes of the meeting of 19 May 2021

The minutes of the last Annual General Meeting held on 19 May 2021 were approved as a true record without amendment and signed by the Chairman (proposed by ACB and seconded by VH).

7. Chairman's Report

The Chairman presented his annual report (Appendix 1).

8. Finance reports (to receive, examine and agree the finance report for end of financial year 2021/2022)

VH presented the finance reports and gave an overview of them to the meeting. All parties agreed the reports (Appendix 2).

9. Banking arrangements (to agree the 'banking arrangements' for the year and to agree any changes to the nominated signatories)

Members agreed to continue with the current banking arrangements (HSBC) and there were no changes proposed or discussed in relation to the current nominated signatories.

10. Asset Register (to note the Asset Register dated 31 March 2021)

There were no changes to the Asset register which was duly noted by all present (details in Appendix 2).

11. Insurance Cover (to note the extant/proposed insurance cover and decide whether it is adequate)

The current insurance cover in place for SPC was deemed to be adequate. It was noted that the insurers will not be continuing to supply services after the expiration of the current period. All agreed to seek an alternative provider for the future.

12. Standing Orders (to consider the need for additional Standing Orders, or amendments to existing ones)

ACB reported that there were insufficient SOs for the council's needs and a number of national recommended documents have recently been updated. A full review is ongoing, and all agreed to review the new SOs at the September 2022 SPC meeting.

The meeting was closed at 1912 hours.

DRAFT