

Burford Parish Council

Minutes of a Parish Council meeting held immediately after the Parish Meeting of Burford Parish Council at 7.45pm on Thursday 26 May 2022 at Burford Village Hall

Attendance: Cllrs Sheila Kitchen (Chair); Hayley Griffin, Elaine Beaumont, Ashlee Yarnold.
Lesley Jenkins (Clerk/RFO).
Unitary Councillor R Huffer

1. **Election of Chair to Parish Council** – Mrs S Kitchen was proposed and agreed by all to be elected
2. **Election of Vice Chair to Parish Council** – Mrs E Beaumont was proposed and agreed by all to be elected
3. **Declaration of Office** – signed by Chair
4. **Apologies for absence** – Cllrs Ashley Morris; Jane Yardley; Bridget Thomas; Apologies noted and agreed
5. **Register of interest forms** – to be completed by anyone with new/additional information
6. **Declarations of Interest and Dispensations:** - none
7. **The meeting will be suspended for Public Session:**
No members of the public present meeting continued
8. **Accept and Approve the minutes** of previous meeting 7 April 2022, Councillors pointed to items missed off the minutes below
 - i. invitation to Burford Trust to talk at a Parish Council Meeting
 - ii. Bus Shelter Glass panels letter to be sent by Clerk that these no longer required and can be put to disposal
 - iii. Housing and the problems from new development suggestion of referral to the SNT team
the minutes were then approved, agreed by all and signed.
9. **Finance:**
 - a. To consider payments to be made presented at meeting - Spreadsheet circulated with 4 invoices,
SALC invoice 1455 ALC subscription £ 573.70
Marion Griffiths Invoice 1472 Payroll £ 50.00
Burford Village Hall invoice BPCApr22 £ 27.00
RPS Mowing Invoice 716 April £ 350.00
Agreed by all - Resolved
 - c. Payments made since last meeting
17/5/22 Insurance £638.40
 - c. Finance report Bank reconciliation
As circulated monies in bank balances for financial year 31/03/22- Deposit a/c £12352.93 Current a/c £24066.90, . Reconciliation All agreed, Resolved and signed by Chair
 - d. Appointment of Independent Examiner for Accounts – Clerk to make further enquiries and arrangements to be made
10. **Planning:**
 - a. Applications – for consideration
22-02215/FUL – Apple Tree Cottage, Burford, WR15 8AH
This was discussed and supported by the Parish Council – all agreed, Resolved
 - b. Applications – received since last meeting - none
 - c. Applications decisions received from Shropshire County since last meeting –
22-01326-FUL Brackleigh – refused
11. **Correspondence received**
 - a. Dog Fouling – Dogs are fouling on the play area and this is not being picked up by the owner. Clerk spoke to the Dog Warden a dog waste bin is missing. Clerk to speak to SNT Police of any options available.
Considered actions to be taken – Suggestions on various means to deal with the issue were made.
At present time replacement of signs and bins - Agreed and Resolved purchase by Clerk of signs and contact with Dog Warden regarding bin.
Other areas Boraston Lane/Drive - dog bin missing
Can bins be placed in two other areas Oak Tree Close and Stanbrook Road – Resolved Clerk to contact Dog Warden in this regard

- b. Grass Area – overgrown bushes and rubble - a visit was made to site to look at issues. Consideration given of actions to resolve presented at meeting All Agreed for Clerk to write to residents concerned.
One area has a bush for removal, Clerk to ask for quote from RPS
- 12. **Reports from Representatives:**
 - a. Shropshire Unitary Councillor – report given at Parish Meeting
 - b. Village Hall update – report given at Parish Meeting
- 13. **Progress Reports / Updates:**
 - a. **Street Lighting** – numbering required on poles and updated map to Prysman
Purchase Spray aluminium paint and 1-9 stencils 4" height
 - b. **Play area** –
Repairs - provisional date 2 days in week beginning 20 June 2022 – Swinging Logs stored at KS Beaumont will need to be brought down at the time of the repair by Creative Play
Equipment additions – TNL Awards 4 All bid has been placed which can be made once each year, to purchase additional equipment. Ideas to be placed on Notice Boards
 - c. **Trees** - no response - follow up
- 14. **Tenbury in Bloom**
To consider this for next year decided information required on
 - i. Cost of self watering planter,
 - ii Check with Shropshire Council & Highways on siting on main road, and if any could be placed by 30mph Gates.
- 15. **Correspondence for information**
SALC updates, Shropshire Council draft housing allocation policy
Tenbury Jubilee Celebrations – little information has been received
A parade in Tenbury to be held agreed Cllr Kitchen would attend on behalf of the Parish Council
Jubilee and marking the occasion within the Parish – suggestion of a Bench
Cllr Griffin agreed to make enquiries
- 16. **Clerks report on urgent decisions since last meeting**
- 17. **Any urgent items affecting the Parish not of a policy of financial nature**
- 18. **Confirm next meeting date – 7 July 2022**

Copies of agendas and minutes are available on the website – www.burfordparishcouncil.co.uk
Clerk via email burfordparishcouncil@gmail.com Tel: 07942 363070
